



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 10/3/2019
<b>Common Council Item Number:</b> ID #19-1351	<b>Date:</b> 10/15/2019
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BR
<b>Subject:</b> Review and act on the Contract for project Survey and Plat Preparation for the City of Waukesha's 2022 STP (Surface Transportation Program) St. Paul Ave. Reconstruction project.	

**Details:**  
 In 2017, the City applied for federal funding for the reconstruction of W. St Paul Avenue from Mountain Avenue to Madison St. In 2019, the City received approval to enter into a State Municipal Agreement (SMA) for design and construction for this project with an 80% federal and 20% city funded cost share.

In June of 2019, the Department of Public Works solicited proposals from consultants to provide Survey Services and Plat preparation. The request was sent out to nine consultants and six responded with proposals. After reviewing the proposals, the City's review team chose Ayres Associates. The scope of their services is attached with a lump sum price of \$19,891.30.

**Options & Alternatives:**  
 The other consultant could be chosen, but Ayres Associates is recommended due to their experience and expertise along with the cost considerations.

**Financial Remarks:**  
 Total: \$19,891.30  
 Project cost share: City of Waukesha 20% - \$3,978.26, Wisconsin DOT 80% - \$15,913.04  
 Expense Acc: 0002.68295 STP Capital Improvement  
 Revenue Acc: 0002.42340

**Executive Recommendation:**  
 Recommend approval of the Contract with Ayres Associates for the Survey and Plat Preparation Services for the City of Waukesha's 2022 STP St. Paul Ave. project.

