



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, February 20, 2017

6:00 PM Parks Recreation and Forestry

Administration and
Service Center

1. Call to Order

Present 7 - Hoppe, Hall, C. Payne, Johnson, Vehlow, Merchle, and Mueller

Absent 1 - Volpano

2. Public Comment

No Action Required

3. Special Election of Parks, Recreation & Forestry (PRF) Board Secretary

A. [ID#17-0244](#) Open Nominations for PRF Board Secretary

A motion was made by Hoppe, seconded by C. Payne, that nominations for PRF Board Secretary be opened. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, C. Payne, Johnson, Vehlow, Merchle and Mueller

Absent: 1 - Volpano

B. [ID#17-0245](#) Nominations for PRF Board Secretary

Joan Vehlow nominated Mike Volpano. NOTE: Mike Volpano previously had accepted the nomination.

C. [ID#17-0246](#) Close Nominations for PRF Board Secretary

A motion was made by C. Payne, seconded by Hall, that nominations for PRF Board Secretary be closed. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, C. Payne, Johnson, Vehlow, Merchle and Mueller

Absent: 1 - Volpano

D. [ID#17-0247](#) Vote for PRF Board Secretary

A motion was made by Hoppe that Mike Volpano be elected as the PRF Board Secretary. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, C. Payne, Johnson, Vehlow, Merchle and Mueller

Absent: 1 - Volpano

4. Discussion/Decision Items

- A. [ID#17-0248](#) To approve Special Use requests associated with 2017 Memorial and Veterans Day community events conducted by the Waukesha Allied Veterans Council.

Attachments: [WAVC Events 2017 \(002\)](#)

A motion was made by Johnson, seconded by Hall, that the Special Use requests associated with 2017 Memorial and Veterans Day & community events conducted by the Waukesha Allied Veterans Council be approved. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, C. Payne, Johnson, Vehlow, Merchle and Mueller

Absent: 1 - Volpano

- B. [ID#17-0249](#) Spring 2017 Public Street Tree Planting Program Public Hearing - Open Public Hearing.

A motion was made by Johnson, seconded by Hall, that the Spring 2017 Public Street Tree Planting Program Public Hearing be opened. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, C. Payne, Johnson, Vehlow, Merchle and Mueller

Absent: 1 - Volpano

- C. [ID#17-0252](#) Spring 2017 Public Street Tree Planting Program - Close Public Hearing.

A motion was made by Johnson, seconded by Vehlow, that the Spring 2017 Public Street Tree Planting Program be closed. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, C. Payne, Johnson, Vehlow, Merchle and Mueller

Absent: 1 - Volpano

- D. [ID#17-0254](#) Determine the assessment for the Spring 2017 Public Street Planting Program, said cost to be \$205.00 per tree.

Attachments: [2016 Forestry Division Update](#)

[Arbor Day Proclamation 2017](#)

[Planting Program Memo](#)

[Planting SummarySp2017](#)

[Tree Planting Assessment History 2016 increase](#)

A motion was made by Hall, seconded by Mueller, that a recommendation for Common Council to set a Public Hearing, on a date to be determined, regarding the assessment for the Spring 2017 Public Street Planting Program, said cost to be \$205.00 per tree be approved. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, C. Payne, Johnson, Vehlow, Merchle and Mueller

Absent: 1 - Volpano

E. [ID#17-0256](#) Award Bid: Large Area Mower – 2017 Approved Fleet Budget.

Attachments: [Toro Mower 4000 Bid](#)

A motion was made by C. Payne, seconded by Hall, to award the bid of Large Area Mower (2017 Approved Fleet Budget) to Reinders as part of the approved National IPA Program for \$63,152.28 be approved. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, C. Payne, Johnson, Vehlow, Merchle and Mueller

Absent: 1 - Volpano

F. [ID#17-0257](#) Award Bid: Printing of 2017 Seasonal Activity Guides (3).

Attachments: [2017 Activity Guide - bidder list](#)

A motion was made by Hall, seconded by Vehlow, that printing of 2017 Seasonal Activity Guides (3) be awarded to Amerilitho through accepting the Alternative Bid #3- Recycled Paper for a total of \$32,021 be approved. The motion carried by the following vote:

Aye: 6 - Hoppe, Hall, Johnson, Vehlow, Merchle and Mueller

Nay: 1 - C. Payne

Absent: 1 - Volpano

G. [ID#17-0259](#) Approval of proposed Water Quality Management Services for Pools contract.

Sponsors: Parks and Recreation & Forestry

Attachments: [Council Agenda Cover Sheet-Carrico Contract 2017](#)
[2017-2018 WM contract](#)

A motion was made by Hall, seconded by Mueller, that a recommendation for Common Council to approve the proposed Water Quality Management Services for Pools contract be approved. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, C. Payne, Johnson, Vehlow, Merchle and Mueller

Absent: 1 - Volpano

5. Board President Report

No Action Required

6. Director and Staff Report

No Action Required

7. Adjournment

A motion was made by Aaron Hall, seconded by Wayne Merchle, that this meeting be adjourned. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, C. Payne, Johnson, Vehlow, Merchle and Mueller

Absent: 1 - Volpano

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.