



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Parks, Recreation and Forestry Board

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Monday, August 5, 2019

6:00 PM Parks Recreation and Forestry

Administration and  
Service Center

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#### 1. Call to Order

**Present** 5 - Merchle, Wells, Riebel, Thurston, and Johnson

**Absent** 3 - Schmitz, Volpano, and Vehlow

#### 2. Public Comment

*No Action Required*

#### 3. Approval of Minutes

- A. [ID#19-1087](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of May 20, 2019.

**Attachments:** [prfmn190520\\_DRAFT.pdf](#)

A motion was made by Johnson, seconded by Wells, that the minutes of the Parks, Recreation and Forestry Board meeting of May 20, 2019 be approved. The motion carried by the following vote:

**Aye:** 5 - Merchle, Wells, Riebel, Thurston and Johnson

#### 4. Discussion/Decision Items

- A. [ID#19-1088](#) Presentation, discussion and decision to approve proposed concept plan and recommend approval of the submitted 2020 CIP Budget project request regarding Buchner Park Pool reconstruction.

**Attachments:** [Buchner Pool 2020 CIP Request.pdf](#)  
[Buchner Pool-PRF Board pres 8.05.2019.pdf](#)

A motion was made by Thurston, seconded by Johnson, that the proposed concept plan and recommendation to the Finance Committee for approval of the submitted 2020 CIP Budget project request regarding Buchner Park Pool reconstruction be approved. The motion carried by the following vote:

**Aye:** 5 - Merchle, Wells, Riebel, Thurston and Johnson

- H. [ID#19-1095](#) Approve proposed 2019 Fall Season Recreation Program Fees/Charges Schedule.

**Attachments:** [Fees and Charges Fall 2019.pdf](#)

A motion was made by Merchle, seconded by Riebel, that the proposed 2019 Fall Season Recreation Program Fees/Charges Schedule be approved. The motion carried by the following vote:

**Aye:** 5 - Merchle, Wells, Riebel, Thurston and Johnson

- C. [ID#19-1091](#) Recommend to approve proposed sponsorship agreement with Dick's Sporting Goods.

**Attachments:** [Council Agenda Cover Sheet-Dick's Sporting Goods Contract-2019.pdf](#)  
[2019.08.01 Dick's Sporting Goods-Waukesha Parks Rec - FINAL \(002\).pdf](#)

A motion was made by Johnson, seconded by Merchle, that a recommendation for the Common Council to approve the proposed sponsorship agreement with Dick's Sporting Goods be approved. The motion carried by the following vote:

**Aye:** 5 - Merchle, Wells, Riebel, Thurston and Johnson

- D. [ID#19-1090](#) Recommend to approve proposed agreement with Waukesha Sunrise Rotary Club for Waukesha Oktoberfest services.

**Attachments:** [Council Agenda Cover Sheet-Oktoberfest-Sunrise Rotary.pdf](#)  
[2019 Sunrise Rotary Oktoberfest Agreement \(002\).pdf](#)

A motion was made by Johnson, seconded by Merchle, that a recommendation for the Common Council to approve the proposed agreement with Waukesha Sunrise Rotary Club for Waukesha Oktoberfest services be approved. The motion carried by the following vote:

**Aye:** 5 - Merchle, Wells, Riebel, Thurston and Johnson

- F. [ID#19-1093](#) Recommend to approve proposed event vendor agreements associated with the 2019 City of Waukesha Oktoberfest public event.

**Attachments:** [Council Agenda Cover Sheet-vendors 8.2.pdf](#)  
[Oktoberfest Contracts 2019.pdf](#)

A motion was made by Johnson, seconded by Thurston, that a recommendation for the Common Council to approve proposed event vendor agreements associated with the 2019 City of Waukesha Oktoberfest public event be approved. The motion carried by the following vote:

**Aye:** 5 - Merchle, Wells, Riebel, Thurston and Johnson

- E. [ID#19-1092](#) To approve extending 2019 Oktoberfest public event (Frame Park) closing hours to 11:00 p.m. on September 27 & 28, 2019.

A motion was made by Merchle, seconded by Riebel, to extend 2019 Oktoberfest public event (Frame Park) closing hours to 11:00 p.m. on September 27 & 28, 2019 be approved. The motion carried by the following vote:

**Aye:** 5 - Merchle, Wells, Riebel, Thurston and Johnson

- G. [ID#19-1094](#) Recommend to approve proposed agreement with Vietnam Combat Veterans, Ltd. To host "The Moving Wall Vietnam Veterans Memorial" May 21 through May 26, 2020.

**Attachments:** [Council Agenda Cover Sheet-Moving Wall.pdf](#)  
[Moving Wall Contract.pdf](#)

**A motion was made by Merchle, seconded by Wells, that a recommendation for Common Council to approve proposed agreement with Vietnam Combat Veterans, Ltd. to host "The Moving Wall Vietnam Veterans Memorial" May 21 through May 26, 2020 be approved. The motion carried by the following vote:**

**Aye:** 5 - Merchle, Wells, Riebel, Thurston and Johnson

- B. [ID#19-1089](#) Award Bid: Two (2) Pick-Up Trucks with Plow & Salter attachments -Approved 2019 Fleet Replacement.

**Attachments:** [2019 Chevrolet Colorado truck purchase approval \(1\).pdf](#)  
[2019 Chevrolet Colorado truck trade in approval \(1\).pdf](#)  
[2019 Chevrolet Colorado truck purchase approval.pdf](#)  
[2019 Chevrolet Colorado truck trade in approval.pdf](#)

**A motion was made by Johnson, seconded by Riebel, to award the bid received from Ewald Automotive for \$38,838 and \$36,587 for two (2) Chevrolet Colorado Pick-Up Trucks with Plow & Salter attachments - through the Vendor net system and approved in the 2019 Fleet Replacement Budget be approved. The motion carried by the following vote:**

**Aye:** 5 - Merchle, Wells, Riebel, Thurston and Johnson

5. Board President Report

*No Report*

6. Director and Staff Report

*No Action Required*

7. Adjournment

**A motion was made by Mike Thurston, seconded by Wayne Merchle, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Merchle, Wells, Riebel, Thurston and Johnson

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.