



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, April 18, 2016

6:00 PM Parks Recreation and Forestry

Administration and
Service Center

1. Call to Order

Present 5 - Hall, Hoppe, Vehlow, Hunsanger, and Johnson

Absent 3 - Merchle, C. Payne, and Volpano

2. Public Comment

No Action Required

3. Approval of Minutes

A. [ID#16-0696](#) Minutes from 4/20/2015

Attachments: [prmn150420_draft](#)

A motion was made by Johnson, seconded by Hoppe, that the minutes from the Parks, Recreation & Forestry Board meeting of 4/20/2015 be approved. The motion carried by the following vote:

Aye: 5 - Hall, Hoppe, Vehlow, Hunsanger and Johnson

4. Discussion/Decision Items

A motion was made by Jim Hoppe, seconded by Joan Vehlow, that item E be moved to the first item of the Discussion/Decision Items be approved. The motion carried by the following vote:

AYE: 5 - Hall, Hoppe, Vehlow, Hunsanger and Johnson

A motion was made by Jim Hoppe, seconded by Ben Hunsanger, that item C be moved to the second item of the Discussion/Decision Items be approved. The motion carried by the following vote:

Aye: 5 - Hall, Hoppe, Vehlow, Hunsanger and Johnson

E. [ID#16-0683](#) Recommend to approve proposed consulting services with Graef-USA, Inc. to conduct Buchner Park Pool study and conceptual planning.

Attachments: [Consulting Services Contract-GRAEF-Buchner Pool Planning](#)
[Cover Sheet-Consulting Services Contract \(Graef-USA, Inc\)](#)

A motion was made by Johnson, seconded by Hall, that a recommendation to the Common Council for approval of the proposed consulting services with

Graef-USA, Inc. to conduct Buchner Park Pool study and conceptual planning be approved. The motion carried by the following vote:

Aye: 5 - Hall, Hoppe, Vehlow, Hunsanger and Johnson

- C.** [ID#16-0681](#) Approve Badgerland Water Ski Club agreement to utilize Frame Park and access the Fox River for scheduled practices and shows during the 2016 spring/summer season.

Attachments: [Council Agenda Cover Sheet-Badgerland Contract](#)

[2016 Badgerland Contract](#)

[Badgerland Agreement_Calendar](#)

A motion was made by Hoppe, seconded by Vehlow, that a recommendation to the Common Council for approval of the Badgerland Water Ski Club agreement to utilize Frame Park and access the Fox River for scheduled practices and shows during the 2016 spring/summer season be approved. The motion carried by the following vote:

Aye: 5 - Hall, Hoppe, Vehlow, Hunsanger and Johnson

- A.** [ID#16-0679](#) Approve Public Event Request received from La Casa Esperanza, Inc. to utilize Frame Park on June 10-12, 2016, to conduct "Fiesta Waukesha" and recommendation to Ordinance & License Committee regarding Class B liquor license and sale of fermented malt beverage and wine.

Attachments: [Fiesta Waukesha Request_2016](#)

A motion was made by Hall, seconded by Hunsanger, that the Public Event Request received from La Casa Esperanza, Inc. to utilize Frame Park on June 10-12, 2016, to conduct "Fiesta Waukesha" and recommendation to Ordinance & License Committee regarding Class B liquor license and sale of fermented malt beverage and wine be approved. The motion carried by the following vote:

Aye: 5 - Hall, Hoppe, Vehlow, Hunsanger and Johnson

- B.** [ID#16-0680](#) Recommend to Ordinance & License Committee request received from the Waukesha Olde Car Club to sell fermented malt beverages and wine on August 14, 2016, from 10:00 a.m. to 5:00 p.m. for their public event to be held at Frame Park.

Attachments: [Olde Car Club Request_2016](#)

A motion was made by Johnson, seconded by Hoppe, that a recommendation to Ordinance & License Committee for the request received from the Waukesha Olde Car Club to sell fermented malt beverages and wine on August 14, 2016, from 10:00 a.m. to 5:00 p.m. for their public event to be held at Frame Park be approved. The motion carried by the following vote:

Aye: 5 - Hall, Hoppe, Vehlow, Hunsanger and Johnson

- D.** [ID#16-0682](#) Approve proposed 2016 Recreation Seasonal Salary Schedule.

Attachments: [Seasonal Salary Schedule Recreation.Final. April .16](#)

A motion was made by Hunsanger, seconded by Hall, that the proposed 2016 Recreation Seasonal Salary Schedule be approved. The motion carried by the following vote:

Aye: 5 - Hall, Hoppe, Vehlow, Hunsanger and Johnson

- F. [ID#16-0684](#) Recommend to approve proposed 2016 farming lease agreements associated with Meadowview and Cardinal Ridge undeveloped park sites.

Attachments: [CROP LEASE-Cardinal Ridge 2016](#)
[CROP LEASE-Meadowview 2016](#)
[COVER SHEET-Crop Leases 2016](#)

A motion was made by Johnson, seconded by Hoppe, that a recommendation to Common Council for approval of the proposed 2016 farming lease agreements associated with Meadowview and Cardinal Ridge undeveloped park sites be approved. The motion carried by the following vote:

Aye: 5 - Hall, Hoppe, Vehlow, Hunsanger and Johnson

5. Board President Report

No Action Required

6. Director and Staff Report

No Action Required

7. Adjournment

A motion was made by Jim Hoppe, seconded by Aaron Hall, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Hall, Hoppe, Vehlow, Hunsanger and Johnson

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.