



**City of Waukesha**  
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<b>Committee:</b> Finance	<b>Date:</b> 11/14/2023
<b>Common Council Item Number:</b> ID# 23-8002	<b>Date:</b> 11/21/2023
<b>Submitted By:</b> Steven Howard, Fire Chief SH	<b>City Administrator Approval:</b> Gina Kozlik GK
<b>Finance Department Review:</b> Joseph Ciurro	<b>City Attorney's Office Review:</b> Brian Running BR
<b>Subject:</b> Review and act on a request to enter into an Intergovernmental Agreement between the City of Waukesha and the State of Wisconsin DNR for Mutual Aid and Fire Suppression Services.	

**Details:**  
The Fire Department is seeking approval to enter into an Intergovernmental Agreement with the State of Wisconsin DNR for Mutual Aid and Fire Suppression Services. This agreement is to assist with fire responses within the City, but in the jurisdiction of the Wisconsin DNR, which would include but not limited to the Glacier Drumlin Trail. By executing this agreement, the Fire Department is eligible to receive free Wildland Urban Interface (WUI) training offered by the DNR. Additionally, the Department would become eligible to participate in the Forest Fire Protection Grant Program which allows the DNR to strengthen and augment preparedness of local fire departments for their initial-attack fire suppression capabilities at forest (WUI) fires. This agreement has been reviewed and approved by the City Attorney.  
Fire Department staff will be present at the Finance Committee for questions related to the agreement.

**Options & Alternatives:**  
By electing to not participate in the Mutual Aid Agreement, the City would continue operations and responses to DNR protected Cooperative areas, but would not have access to training and equipment provided through the grant program.

**Financial Remarks:**  
The Fire Department does not have a Common Council approved fee structure allowing the fire department to bill for Fire Protection/ Suppression Services. Since any newly developed fee for fire protection/ suppression services would have to meet Wisconsin State Statutes and Act 20 (2013), the fire department recommends not billing for fire suppression services provided as part of this agreement. Additionally, by not charging for services provided, the fire department will receive higher priority for grant awards.

**Executive Recommendation:**  
The City Administrator is in support of this agreement.