

MINUTES
Waukesha Public Library Board
Planning & Policy Committee Meeting
Thursday, December 14, 2017 4:30 P.M.
Library Board Room

DRAFT

Trustees Present: C. Deatruck, J. Fowle, C. Lombardi, P. Kasproicz, and A. Riebel
Others Present: Director B. Gay, Assistant Director J. Klima, Trustees: S. Ammerman,
M. Ryan, E. Helgestad and Finance & Planning Analyst C. Braun

1. Call to Order

The meeting opened at 4:30 p.m.

2. Approval of the minutes for May 11, 2017

Trustee Lombardi moved to approve the minutes for May 11, 2017, Trustee Deatruck seconded, motion carried unanimously.

3. Discussion/recommendation regarding carryover of year-end fund for strategic planning consultant

Director Gay explained they have two similar copies of strategic planning proposals in their packets. He is requesting money to be set aside from 2017 to use in 2018 for strategic planning. The library is obligated by County standards to have a plan in place. He has worked with WiLS in the past and has had a good experience. They are not obligated to use WiLS. WiLS is just a starting point. WiLS has indicated they couldn't start until April which really would work well with him since he'd like to get settled in at the library first. The City is doing strategic planning in January and February and perhaps they could use the same focus group. Trustee Kasproicz explained that if approved he would recommend there is no subcommittee but rather an Ad Hoc committee so all board members could be included.

Trustee C. Deatruck moved to carryover \$8,500 from 2017 to 2018 for strategic planning with a strategic planning company to be determined later, Trustee C. Lombardi seconded, motion carried with unanimous roll call vote.

4. Adjournment

Absent any objections, the meeting adjourned at 4:36 p.m.

C. Braun, Recorder