



City of Waukesha
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Committee: Information Technology Board	Date: 2023-07-24
Common Council Item Number: 23-7331	Date: 2023-08-02
Submitted By: Chris Pofahl	City Administrator Approval: Gina Kozlik
Finance Department Review: Joseph P. Ciarro	City Attorney's Office Review: Brian Running
Subject: Review and Discuss the Communication and Engagement AV Requests	

Details:
The Audio Video (AV) equipment replacements are used for replacing failing conference and meeting room equipment. This equipment is vital to making sure that City staff can meet together effectively in conference rooms and connect with outside vendors. In addition, this equipment is used for streaming public meetings and for cameras and video equipment for our video production. These programs are vital to making sure that everyone has access to City information. These funds align with two Strategic Plan focus areas: Well Managed/Financially Sound, and Customer Focused.

Options & Alternatives:
If the funds are not approved, we will not be able to replace conference room or video equipment if it fails and will not be able to purchase new items to assist in our video/production efforts.

Financial Remarks:
The requested amount is \$14,000

Executive Recommendation:
It is requested to approve the AV funds