



CITY OF WAUKESHA

Administration

201 Delafield Street, Waukesha, WI 53188
 Tel: 262.524.3701 fax: 262.524.3899
 www.ci.waukesha.wi.us

| | |
|---------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| Committee: Information Technology Board | Date: 6/25/2015 |
| Common Council Item Number: ID#15-2943 | Date: Click here to enter a date. |
| Submitted By: Chris Pofahl, Jennifer Andrews, Mike Mazmanian, Steve Howard, Brian Charlesworth, Katie Jelacic, Greg Schauer | City Administrator Approval: Kevin Lahner, City Administrator Click here to enter text. |
| Finance Department Review: Rich Abbott, Finance Director Click here to enter text. | City Attorney's Office Review: Brian Running, City Attorney Click here to enter text. |
| Subject: Matter of Report Permitting and Inspection System | |

Details:
 Over the past two years a group of people from Community Development, Fire department, and Engineering have been meeting to find a replacement for the current building permit system. Through a LEAN study, the group evaluated the current process of planning, permitting, and inspections. The results showed that there were efficiencies that could be made given a newer and more modern system. An RFP was posted and 11 responses were received. There were four vendors invited in to demonstrate their products. The group then invited two of the vendors back to demonstrate some very specific proof of concept scenarios. The group determined that both products would fit the needs of the city and were then asked to give their best and final offer for pricing. The group selected CRW systems as the vendor of choice.
 There are some changes that need to be made to the contract that CRW sent to us. Brian Running is currently reviewing and modifying the contract. It is important to know, as with all contracts, that there is a chance that we may not be able to come to an agreement with CRW that is beneficial for the city.

Options & Alternatives:
 Tyler Energov was the 2nd vendor, but their best and final offer was above the approved budget for the project.

Financial Remarks:
 The solution was approved and budgeted for in the 2015 budget at \$335,000 (fund 0420- account 1914-68160-project # 81200). The total proposed amount from CRW with first year of software maintenance was \$285,665. There are some hardware needs such as iPads, plus additional training and data conversion costs that need to be included in the year one costs, so the total request is for \$325,000. The ongoing annual maintenance is \$32,798 which is an increase of \$10,000 over the current Innoprise system.

Executive Recommendation:
 Recommendation to move forward with the selection of CRW Systems at a cost not to exceed \$325,000.



Committee Recommendation:

Recommendation to move forward with the selection of CRW Systems at a cost not to exceed \$325,000.