



CITY OF WAUKESHA

Administration

201 Delafield Street, Waukesha, WI 53188
 Tel: 262.524.3701 fax: 262.524.3899
 www.ci.waukesha.wi.us

Committee: None	Date: 2/1/2022
Common Council Item Number: 22-3501	Date: 2/1/2022
Submitted By: Jennifer Andrews, Community Development Director	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Denise Vandenbush-Kohlmann, Acting Finance Director DV	City Attorney's Office Review: Brian Running, City Attorney BR
Subject: Review and act on a Grant Agreement with Waukesha Civic Theatre, Inc. for their Theatre Expansion Project.	

Details:
 At the May 18, 2021 meeting, the Common Council adopted Resolution 2021-17, which authorized staff to apply for a Wisconsin Economic Development Corporation (WEDC) Community Development Investment (CDI) Grant. WEDC provides grants, up to \$250,000 to assist with catalytic projects that will have positive impacts on the neighboring properties. Since then, Community Development Staff and the Waukesha Civic Theatre have been working through the application process with WEDC.

With this grant the City is acting as a pass-through agent, meaning that the City applies for the funds on behalf of the Civic Theatre. If the application is successful, the grant funds would be directly awarded to the City. We would then act as a pass-through between WEDC and Civic Theatre. This agreement, required as part of the application process, details how the pass-through works. In summary, when the theater has incurred eligible costs covered by the grant, they will submit a request for reimbursement to the City. The City will in turn request reimbursement from WEDC and those funds would pass through the City to the theater. The City does not have any financial responsibilities for this grant and it will have no financial impact to the City.

Options & Alternatives:
 There are no alternatives that will allow the Civic Theater to receive the grant funds, a grant agreement is required by WEDC.

Financial Remarks: The grant has no financial impact on the City.

Executive Recommendation: Approve the Grant Agreement between the City and Waukesha Civic Theatre, Inc.



