



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Plan Commission

Wednesday, June 22, 2022

6:30 PM

Council Chambers, City Hall

Rollcall

Present 5 - Keller, Montiho, Wells, Manion, and Francoeur

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment
- V. Approval of Minutes

[ID#22-4334](#) Plan Commission Minutes for May 25, 2022

A motion was made by Member Corey Montiho, seconded by Ald. Daniel Manion, that the Minutes be approved. The motion carried by the following vote:

Aye: 6 - Montiho, Wells, Manion, Francoeur, Reilly and Schmitz

Abstain: 1 - Keller

- VI. Consent Agenda

All items passed by unanimous consent.

[PC22-0254](#) Minor Site Plan & Architectural Review - 521 Biddle St - Atlas Metals - Proposed 2,380 sq. ft. addition to the east end of the metal building on the south side of the site at 521 Biddle St.

[PC22-0256](#) Minor Site Plan & Architectural Review - 384 W. Main Street - Waukesha Monument - Proposed façade changes to the front of the building at 384 W. Main Street to address water damage.

[PC22-0257](#) Minor Site Plan & Architectural Review - 2600 Summit Ave, Montessori School of Waukesha - Proposed construction of a 12' x 20' gazebo in the open area east of the parking lot at 2600 Summit Avenue.

[PC22-0258](#) Minor Site Plan & Architectural Review - 900 N. Hartwell Ave - Proposed façade change in the gabled peaks of the building at 900 N. Hartwell to replace the existing wooden shakes with vinyl shakes and replace the windows in the gables with matching windows.

VII. Business Items

[PC22-0255](#) Minor Site Plan & Architectural Review - 725 American Avenue – Waukesha Memorial Hospital CT Replacement & Exterior Trailer Pad – Proposed exterior changes to the west of the entrance to accommodate a temporary CT Scan Trailer.

A motion was made by Shawn Reilly, seconded by Ald. Jack Wells, that this item be approved with the following conditions: 1. Shall not last for more than a year from approval. 2. Landscape should be returned to current condition if it is damaged. 3. Work with staff to approve screening of junction box. The motion carried by the following vote:

Aye: 7 - Keller, Montiho, Wells, Manion, Francoeur, Reilly and Schmitz

[PC22-0260](#) Final Site Plan & Architectural Review- 1900 Aviation Dr. - The Waukesha Park Recreation and Forestry Department is proposing to construct a new storage building behind the west end of the building at 1900 Aviation Drive.

A motion was made by Shawn Reilly, seconded by Ald. Jack Wells, that this item be approved with the following condition to install sidewalk within two years. The motion carried by the following vote:

Aye: 7 - Keller, Montiho, Wells, Manion, Francoeur, Reilly and Schmitz

VIII. Director of Community Development Report

IX. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.