



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, November 21, 2016

6:00 PM Parks Recreation and Forestry

Administration and
Service Center

1. Call to Order

Present 7 - Hall, Vehlow, C. Payne, Merchle, Volpano, Mueller, and Hoppe

Absent 1 - Johnson

2. Public Comment

3. Approval of Minutes

[ID#16-1731](#) Minutes from the Parks, Recreation & Forestry Board meeting of October 17, 2016

Attachments: [mn161017 \(Minutes for October 17, 2016\)_DRAFT](#)

A motion was made by Vehlow, seconded by Hall, that the Minutes from October 17, 2016 be approved. The motion carried unanimously.

Aye: 7 - Hall, Vehlow, C. Payne, Merchle, Volpano, Mueller and Hoppe

Absent: 1 - Johnson

4. Matter of Report

[ID#16-1723](#) Introduction of new Parks, Recreation & Forestry Board School District Representative – Erica Mueller

5. Discussion/Decision Items

[ID#16-1724](#) Discussion/decision to approve proposal received from the Waukesha School District to participate in the WI-DNR Snapshot Wisconsin program to be conducted in the Fox River Sanctuary as part of the Environmental Education Program at the E.B. Shurts Center.

Attachments: [Snapshot Wisconsin - Trail Camera for SDW PDF](#)
[SnapshotWITrailCamProposal](#)

A motion was made by Hall, seconded by Merchle, that the proposal from the Waukesha School District to participate in the WI-DNR Snapshot Wisconsin program to be conducted in the Fox River Sanctuary as part of the Environmental Education Program at the E.B. Shurts Center be approved. The motion carried unanimously.

Aye: 7 - Hall, Vehlow, C. Payne, Merchle, Volpano, Mueller and Hoppe

Absent: 1 - Johnson

[ID#16-1725](#) Discussion/decision to approve proposed 2017 Fees & Charges Schedule & Related Policies and Procedures associated with Public Special Events.

Attachments: [2017 Public Events Handbook](#)

A motion was made by Hall, seconded by Volpano, that the proposed 2017 Fees & Charges Schedule & Related Policies and Procedures associated with Public Special Events be approved. The motion carried unanimously.

Aye: 7 - Hall, Vehlow, C. Payne, Merchle, Volpano, Mueller and Hoppe

Absent: 1 - Johnson

[ID#16-1726](#) Discussion/decision to approve proposed 2017 Fees & Charges Schedule & Related Policies and Procedures associated with Building Rentals.

Attachments: [2017 Building Fees and Policies](#)

A motion was made by Hall, seconded by Vehlow, that the proposed 2017 Fees & Charges Schedule & Related Policies and Procedures associated with Building Rentals be approved. The motion carried unanimously.

Aye: 7 - Hall, Vehlow, C. Payne, Merchle, Volpano, Mueller and Hoppe

Absent: 1 - Johnson

[ID#16-1727](#) Discussion/decision to approve proposed 2017 Fees & Charges Schedule & Related Policies and Procedures associated with Special Areas.

Attachments: [2017 Special Areas Fees and Policies](#)

A motion was made by Hall, seconded by Mueller, that the proposed 2017 Fees & Charges Schedule & Related Policies and Procedures associated with Special Areas be approved. The motion carried unanimously.

Aye: 7 - Hall, Vehlow, C. Payne, Merchle, Volpano, Mueller and Hoppe

Absent: 1 - Johnson

[ID#16-1728](#) Discussion/decision to approve proposed 2017 Fees & Charges Schedule & Related Policies and Procedures associated with Park Shelters.

Attachments: [2017 Park Shelter Fees and Policies](#)

A motion was made by Merchle, seconded by Volpano, that the proposed 2017 Fees & Charges Schedule & Related Policies and Procedures associated with

Park Shelters be approved. The motion carried unanimously.

Aye: 7 - Hall, Vehlow, C. Payne, Merchle, Volpano, Mueller and Hoppe

Absent: 1 - Johnson

[ID#16-1729](#) Discussion/decision to approve proposed 2017 Fees & Charges Schedule & Related Policies and Procedures associated with Athletic Fields.

Attachments: [Athletic Handbook 2017](#)

A motion was made by Hall, seconded by Vehlow, that the proposed 2017 Fees & Charges Schedule & Related Policies and Procedures associated with Athletic Fields be approved. The motion carried unanimously.

Aye: 7 - Hall, Vehlow, C. Payne, Merchle, Volpano, Mueller and Hoppe

Absent: 1 - Johnson

[ID#16-1730](#) Discussion/decision to approve proposed 2017 Winter/Spring Program Fees.

Attachments: [Fees & Charges Winter-Spring 16](#)

A motion was made by Volpano, seconded by Vehlow, that the proposed 2017 Winter/Spring Program Fees be approved. The motion carried unanimously.

Aye: 7 - Hall, Vehlow, C. Payne, Merchle, Volpano, Mueller and Hoppe

Absent: 1 - Johnson

6. Board President Report

7. Director and Staff Report

8. Adjournment

A motion was made by Hall and seconded by Hoppe that the meeting is adjourned. The motion carried unanimously:

Aye: 7 - Hall, Vehlow, C. Payne, Merchle, Volpano, Mueller and Hoppe

Absent: 1 - Johnson

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.