



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Roger Patton
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Thursday, November 6, 2014

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

- A. [ID#14-1375](#) Minutes for October 21, 2014

Attachments: [ccmn141021draft](#)

5. New Business

- A. [ID#14-1407](#) Presentation of Final Report of the City Wide Storm Water Management Study by the Department of Public Works

Attachments: [Waukesha Stormwater Management Plan October 2014.pdf](#)

- B. [ID#14-1374](#) Public input on 2015 and Five Year Capital Improvement Plan (CIP)

Sponsors: Finance Committee

The Finance Committee is recommending to the Common Council to approve the 2015 Capital Improvement Plan in the amount of \$30,079,154 and 5-year Capital Improvement Plan (2016 - 2020).

- C. [ID#14-1377](#) Approval of Public Abstract Request System (PARS) between the Wisconsin Division of Motor Vehicles (DMV) and the City of Waukesha Human Resources Department
- Sponsors:** Human Resources
- Attachments:** [DMV RECORDS SERVICE DATA ACCESS AGREEMENT](#)
[Staff Comments - DOT-DMV Contract 11-5-14](#)
- D. [ID#14-1360](#) To consider and act on authorizing the Cemetery Commission to enter into negotiations for a proposed contract with McLean, Koehler, Sparks & Hammond for cemetery operations and management consultants.
- Sponsors:** Cemetery Commission
- Attachments:** [MKSH Proposal for City of Waukesha_Prairie Home Cemetery \(2\)](#)
[Cemetery Study motion language2](#)
- E. [ID#14-1348](#) Consider the termination of the Memorandum of Understanding between Waukesha Parks, Recreation & Forestry Department and the Waukesha Downtown Business Association.
- Sponsors:** Perry
- Attachments:** [Ald. Perry Referral Email to Mayor 10 20 14](#)
[April 3, 2014 PRF MOA item](#)
[Memo of Understanding Between the PRF and WDBA](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and a roll call vote. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

2. Plan Commission - Jennifer Andrews

- A. [PC14 -0122](#) Redefining lot lines between 434 Madison Street and 130 Delafield Street - Certified Survey Map
- Attachments:** [City CSM for Blair House and Public Works](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#14-1331](#) Review and act on a recommendation to authorize the Transit Dept to order 4 buses in 2015 to be received in 2017 as part of the 2017 Capital Improvement Program and to order 3 buses in 2016 to be received in 2018 as part of the 2018 Capital Improvement Program.

Sponsors: Transit

Attachments: [2015 Authorization for Purchase of Future Transit Buses - 102014](#)

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#14-1012](#) Please consider placing a sign that says "Slow Down Autistic Child" in the 300 block of Baird Street.

Recommendation: Engineering staff has reviewed this item to install "Slow Down Autistic Child" on Baird Street in the 300 block. Our research has concluded that a sign that says "Slow Down Autistic Child" is not recommended to be installed and is not indorsed by the Manual on Uniform Traffic Control Devices (MUTCD). Generally, best practices in signing around the country recommend against installing signage of this sort since there is no correlation between their placement and drivers being more alert or slowing down. In follow up from the last Buildings & Grounds meeting, staff has received information from the resident making this request relative to other locations around country that have this type of signing. The information was reviewed briefly but not researched in depth. Staff recommends no action on this item.

Sponsors: Johnson

Attachments: [Report to Council for November 6 2014 meeting](#)

- B. [ID#14-1367](#) Rescind all existing No Parking Zones on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive

Recommendation: Engineering staff has reviewed several safety issues related to parking on Tosa Trail and on Paramount Drive. This item recommends to rescind all No Parking zones (to clear them) and establish a new No Parking zone that covers both the north side and south sides of Tosa Trail from Les Paul Parkway to Paramount Drive. Approving new parking restrictions will take place under item 3D.

Recommended Motion: Move to rescind all existing No Parking Zones on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive.

Sponsors: Thieme

Attachments: [Report to Council for November 6 2014 meeting - Part 2](#)

- C. [ID#14-1372](#) Rescind existing No Parking Zone 7 a.m. to Noon on the east side of Pleasant Street from E. Broadway to 70 feet south of Arcadian Avenue.

Recommendation: Engineering staff has been in contact with the director of Volunteers of America on Pleasant Street to discuss the possibility of removing parking restrictions on the east side of Pleasant Street. Back in January 2014, the committee approved the installation of a Loading Zone area on the east side of Pleasant Street from Arcadian to 70 feet south in front of Volunteers of America building. At the same meeting, it was also recommended to rescind the existing the existing No Parking 7 am to noon restriction on the east side of Pleasant Street. The committee elected not to rescind the restriction. Engineering has reviewed this request again and recommends removal of this existing 7 am to noon parking restriction. The existing restriction was approved in 1995.

Recommended Motion: Move to rescind existing No Parking Zone 7 a.m. to Noon on the east side of Pleasant Street from E. Broadway to 70 feet south of Arcadian Avenue.

Sponsors: E. Payne

- D. [ID#14-1370](#) Establish No Parking Anytime on the east side of Paramount Drive from the centerline of Tosa Trail to 250 feet north.

Recommendation: Engineering staff has reviewed several safety issues related to parking on Tosa Trail and on Paramount Drive. This item recommends establishing a No Parking zone on the east side of Paramount Drive around the sharp curve in order to improve driver safety.

Recommended Motion: Move to establish No Parking Anytime on the east side of Paramount Drive from the centerline of Tosa Trail to 250 feet north.

Sponsors: Thieme

- E. [ID#14-1369](#) Establish No Parking Anytime on the west side of Paramount Drive from 100 feet south to 260 feet north of Tosa Trail's centerline.

Recommendation: Engineering staff has reviewed several safety issues related to parking on Tosa Trail and on Paramount Drive. This item recommends establishing a No Parking zone on the west side of Paramount Drive around the sharp curve in order to improve driver safety.

Recommended Motion: Move to establish No Parking Anytime on the west side of Paramount Drive from 100 feet south to 260 feet north of the centerline of Tosa Trail.

Sponsors: Thieme

- F. [ID#14-1368](#) Establish No Parking Anytime on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive

Recommendation: Engineering staff has reviewed several safety issues related to parking on Tosa Trail and on Paramount Drive. This item recommends to establish a new No Parking zone that covers both the north side and south sides of Tosa Trail from Les Paul Parkway to Paramount Drive.

Recommended Motion: Move to establish No Parking Anytime on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive.

Sponsors: Thieme

- G. [ID#14-1266](#) Please place No Parking on the south side of Dopp St. 70 feet east and 70 feet west of the corner of Dopp and Greenwood.

Recommendation: At the last B & G meeting, staff recommended to place No Parking signs on Dopp Street east and west of Greenwood rather than placing an All-Way Stop at this intersection.

Recommended motion: Move to establish No Parking Any Time on the south side of Dopp Street from 70 feet west to 70 feet east of the corners of the Dopp Street and Greenwood Avenue intersection.

Staff recommends approval of this item.

- H. [ID#14-1267](#) Please install a handicap parking sign in front of 327 Morey St.

Recommendation: Engineering staff has reviewed this request to install a handicap parking sign for this resident. It is our understanding that the resident will use this parking spot to assist their handicap relative use the carriage walk that was previously installed and they understand that this would not preclude any other resident from using this handicap parking spot.

Recommended motion: Move to approve installation of a handicap parking sign in front of 327 Morey Street.

Staff recommends approval of this installation.

- I. [ID#14-1268](#) Install No Parking Any Time on the north side of Chicago Avenue from the west property line of 820 Chicago Avenue to the corner of Hyde Park Avenue.

Recommendation: Engineering staff has researched a parking solution for Chicago Avenue in coordination with residents and the nearby Blair Elementary School. Currently the street has temporary No Parking signs.

Recommended motion: Move to establish No Parking Any Time on the north side of Chicago Avenue from the west property line of 820 Chicago Avenue to the corner of Hyde Park Avenue.

Staff recommends approval of this installation.

- J. [ID#14-1269](#) Install No Parking Any Time on south side of Chicago Avenue from 30 feet west to 30 feet east of the corners of Hyde Park Avenue.

Recommendation: Engineering staff has researched a parking solution for Chicago Avenue in coordination with residents and the nearby Blair Elementary School. Currently the street has temporary No Parking signs.

Recommended motion: Move to establish No Parking Any Time on south side of Chicago Avenue from 30 feet west to 30 feet east of the corners of the Hyde Park Avenue and Chicago Avenue intersection.

Staff recommends approval of this installation.

C. Ordinance & License Committee - Ald. Johnson

1. Ordinances

- A. [ID#14-0741](#) Amended code sections 2.01, 3.06, and 3.08 regarding the appointing authority of Directors and Managers from the Mayor to the City Administrator
First Reading 10-21-14
Second Reading 11-06-14
Third Reading 11-18-14

Sponsors: City Administrator
Attachments: [Ordinance 2-01 3-06 3-08](#)
[Ordinance 2-015](#)
- B. [ID#14-1284](#) Amended Chapter 22, Section 22.56(2) of the Municipal Code regarding the adjustment of setbacks in certain circumstances
First Reading 10-21-14
Second Reading 11-06-14
Third Reading 11-18-14

Sponsors: Attorney's Office and Plan Commission
Attachments: [Ordinance 22 56\(2\)](#)
- C. [ID#14-1170](#) "Zoning Code Modification – Amend section 22.70(4)(a) of the Floodplain Zoning ordinance so that it incorporates revised Federal Emergency Management Agency floodplain maps for the City that take effect November 5, 2014; and repeal Chapter 24, "Floodland Zoning," because it was superseded by section 22.70."
First Reading 11-06-14
Second Reading 11-18-14
Third Reading 12-04-14

Attachments: [22.70 and Chapter 24 Floodland Zoning Fix Governem](#)
[22.70 and Chapter 24 Floodland Zoning Fix](#)

D. Board of Public Works - Dr. Fred Abadi

End of Consent

Reports

6. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

C. Information Technology Board Report - Ald. Jankowski/Ald. Manion

- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Cummings
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Francoeur
- 9. Board of Public Works Report - Dr. Fred Abadi
- 10. Director of Public Works Report
 - A. [ID#14-1402](#)
 - a. Official Notices: Bids Close: Friday, October 31, 2014 at 11:00 a.m.
 - 1. Reconstruction of Alleys - 2015
 - 2. South East Avenue Flood Mitigation
 - 3. Ferric Chloride - WWTP
 - 4. Polymer - WWTP

Attachments: [Reconstruction of Alleys - 2015](#)
[S. East Ave. Flood Mitigation](#)
[Ferric Chloride - WWTP](#)
[Polymer - WWTP](#)

11. City Attorney's Report

12. City Administrator's Report

- A. [ID#14-1438](#) City Administrator's Report 11 6 14

Attachments: [Admin Report 11 06 14](#)

13. Mayor's Report & Referrals

- A. [ID#14-1376](#) Mayor's Summary of Meetings and/or Events

Sponsors: Mayor

Attachments: [SR141106](#)

14. Referrals

16. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.