



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Roger Patton  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

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Thursday, November 6, 2014

6:30 PM

Council Chambers, City Hall  
**Use lower level glass door.**

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### 1. Roll Call

**Present:** 12 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme and Johnson

**Absent:** 3 - C. Payne, Hernandez and Jankowski

### 2. Pledge of Allegiance

### 3. Public Comment

*Ald. C. Payne, Ald. A. Jankowski and Ald. C. Hernandez arrived during Public Comment.*

*Don Richmond 2133 Rambling Rose Rd., Waukesha spoke against too many signs and keeping the budget down.*

*Chris Bauman, 1840 Tallgrass, Waukesha spoke regarding a reduced budget and Ald. Perry's referral.*

### 4. Approval of Minutes

*Approved with change at Page 5 - noting that the 2nd & 3rd readings were waived on Item #14-1364.*

**A motion was made by Ald. Pieper, seconded by Ald. Bartels, that the minutes of October 21, 2014 be approved as amended. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

#### A. [ID#14-1375](#) Minutes for October 21, 2014

### 5. New Business

- A. [ID#14-1407](#) Presentation of Final Report of the City Wide Storm Water Management Study by the Department of Public Works and consideration of adoption of Final Report by the Common Council

*This item was held for the next meeting.*

- B. [ID#14-1374](#) Public input on 2015 and Five Year Capital Improvement Plan (CIP)

**A motion was made by Ald. Pieper, seconded by Council President E. Payne, to Open the Public Hearing. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

**A motion was made by Ald. Pieper, seconded by Council President E. Payne, that the Public Hearing be Closed. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

- C. [ID#14-1377](#) Approval of Public Abstract Request System (PARS) between the Wisconsin Division of Motor Vehicles (DMV) and the City of Waukesha Human Resources Department

**Motion made by Ald. Reiland, seconded by Council President E. Payne to approve the Public Abstract Request System (PARS) agreement between the Wisconsin DOT Division of Motor Vehicles (DMV) and the City of Waukesha Human Resources Department. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

- D. [ID#14-1360](#) To consider and act on authorizing the Cemetery Commission to enter into negotiations for a proposed contract with McLean, Koehler, Sparks & Hammond for cemetery operations and management consultants.

**Motion by Ald. Reiland, seconded by Ald. Pieper to approve authorizing the Cemetery Commission to enter into negotiations for a proposed contract with McLean, Koehler, Sparks & Hammond for cemetery operations and management consultants in the amount of \$12,930. Motion carried by the following vote:**

**Aye:** 11 - Pieper, Bartels, Skinner, Perry, Francoeur, Reiland, Manion, Thieme, Johnson, Hernandez and Jankowski

**Nay:** 4 - Cummings, Patton, C. Payne and E. Payne

- E. [ID#14-1348](#) Consider the termination of the Memorandum of Understanding between Waukesha Parks, Recreation & Forestry Department and the Waukesha Downtown Business Association.

**A motion was made by Ald. Perry and seconded by Ald. Johnson to HOLD consideration of the termination of the Memorandum of Understanding between Waukesha Parks, Recreation & Forestry Department and the Waukesha Downtown Business Association until the meeting of December 2nd. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

## **Consent Agenda**

A motion was made by Ald. Johnson, seconded by Ald. Pieper that the Consent Agenda with the following amendments be approved:

**Removal of Items: Ordinance & License Committee Item A # 14-0741, Finance Committee Item A #14-1331, Building & Grounds Items A #14-1012 & B #14-1367, D #14-1370, E #14-1369 and F #14-1368 and Plan Commission Item A #PC14-0122**

**The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

### **1. Other Boards and Commissions**

#### **2. Plan Commission - Jennifer Andrews**

- A. [PC14-0122](#) Redefining lot lines between 434 Madison Street and 130 Delafield Street - Certified Survey Map

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

- A. [ID#14-0122](#) Review and act on a recommendation to authorize the Transit Dept to order 4 buses in 2015 to be received in 2017 as part of the 2017 Capital Improvement Program and to order 3 buses in 2016 to be received in 2018 as part of the 2018 Capital Improvement Program.

#### **B. Building & Grounds Committee - Ald. E. Payne**

- A. [ID#14-1012](#) Please consider placing a sign that says "Slow Down Autistic Child" in the 300 block of Baird Street.

Engineering staff has reviewed this item to install "Slow Down Autistic Child" on Bair Street in the 300 block. Our research has concluded that a sign that says "Slow Down Autistic Child" is not recommended to be installed and is not indorsed by the Manual on Uniform Traffic Control Devices (MUTCD). Generally, best practices in signing around the country recommend against installing signage of this sort since there is no correlation between their placement and drivers being more alert or slowing down. In follow up from the last Buildings & Grounds meeting, staff has received information from the resident making this request relative to other locations around country that have this type of signing. The information was reviewed briefly but not researched in depth. Staff recommends no action on this item.

- B. [ID#14-1367](#) Rescind all existing No Parking Zones on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive

Engineering staff has reviewed several safety issues related to parking on Tosa Trail and on Paramount Drive. This item recommends to rescind all No Parking zones (to clear them) and establish a new No Parking zone that covers both the north side and south sides of Tosa Trail from Les Paul Parkway to Paramount Drive. Approving new parking restrictions will take place under item 3D.

**Recommended Motion:** Move to rescind all existing No Parking Zones on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive.

- C. [ID#14-1372](#) Rescind existing No Parking Zone 7 a.m. to Noon on the east side of Pleasant Street from E. Broadway to 70 feet south of Arcadian Avenue.

Engineering staff has been in contact with the director of Volunteers of America on Pleasant Street to discuss the possibility of removing parking restrictions on the east side of Pleasant Street. Back in January 2014, the committee approved the installation of a Loading Zone area on the east side of Pleasant Street from Arcadian to 70 feet south in front of Volunteers of America building. At the same meeting, it was also recommended to rescind the existing the existing No Parking 7 am to noon restriction on the east side of Pleasant Street. The committee elected not to rescind the restriction. Engineering has reviewed this request again and recommends removal of this existing 7 am to noon parking restriction. The existing restriction was approved in 1995.

**Recommended Motion:** Move to rescind existing No Parking Zone 7 a.m. to Noon on the east side of Pleasant Street from E. Broadway to 70 feet south of Arcadian Avenue.

- D. [ID#14-1370](#) Establish No Parking Anytime on the east side of Paramount Drive from the centerline of Tosa Trail to 250 feet north.

Engineering staff has reviewed several safety issues related to parking on Tosa Trail and on Paramount Drive. This item recommends establishing a No Parking zone on the east side of Paramount Drive around the sharp curve in order to improve driver safety.

**Recommended Motion:** Move to establish No Parking Anytime on the east side of Paramount Drive from the centerline of Tosa Trail to 250 feet north.

- E. [ID#14-1369](#) Establish No Parking Anytime on the west side of Paramount Drive from 100 feet south to 260 feet north of Tosa Trail's centerline.

Engineering staff has reviewed several safety issues related to parking on Tosa Trail and on Paramount Drive. This item recommends establishing a No Parking zone on the west side of Paramount Drive around the sharp curve in order to improve driver safety.

**Recommended Motion:** Move to establish No Parking Anytime on the west side of Paramount Drive from 100 feet south to 260 feet north of the centerline of Tosa Trail.

- F. [ID#14-1368](#) Establish No Parking Anytime on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive
- Engineering staff has reviewed several safety issues related to parking on Tosa Trail and on Paramount Drive. This item recommends to establish a new No Parking zone that covers both the north side and south sides of Tosa Trail from Les Paul Parkway to Paramount Drive.
- Recommended Motion: Move to establish No Parking Anytime on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive.**
- G. [ID#14-1266](#) Please place No Parking on the south side of Dopp St. 70 feet east and 70 feet west of the corner of Dopp and Greenwood.
- At the last B & G meeting, staff recommended to place No Parking signs on Dopp Street east and west of Greenwood rather than placing an All-Way Stop at this intersection.
- Recommended motion: Move to establish No Parking Any Time on the south side of Dopp Street from 70 feet west to 70 feet east of the corners of the Dopp Street and Greenwood Avenue intersection.**
- Staff recommends approval of this item.
- H. [ID#14-1267](#) Please install a handicap parking sign in front of 327 Morey St (R#58-14)
- I. [ID#14-1268](#) Install No Parking Any Time on the north side of Chicago Avenue from the west property line of 820 Chicago Avenue to the corner of Hyde Park Avenue (R58-14).
- J. [ID#14-1269](#) Install No Parking Any Time on south side of Chicago Avenue from 30 feet west to 30 feet east of the corners of Hyde Park Avenue (R#58-14).
- Engineering staff has researched a parking solution for Chicago Avenue in coordination with residents and the nearby Blair Elementary School. Currently the street has temporary No Parking signs.
- Recommended motion: Move to establish No Parking Any Time on south side of Chicago Avenue from 30 feet west to 30 feet east of the corners of the Hyde Park Avenue and Chicago Avenue intersection.**
- Staff recommends approval of this installation.

### **C. Ordinance & License Committee - Ald. Johnson**

#### 1. Ordinances

- A. [ID#14-0741](#) Amended code sections 2.01, 3.06, and 3.08 regarding the appointing authority of Directors and Managers from the Mayor to the City Administrator  
First Reading 10-21-14  
Second Reading 11-06-14  
Third Reading 11-18-14
- B. [ID#14-1284](#) Amended Chapter 22, Section 22.56(2) of the Municipal Code regarding the adjustment of setbacks in certain circumstances  
First Reading 10-21-14  
Second Reading 11-06-14  
Third Reading 11-18-14
- C. [14-0741](#) "Zoning Code Modification – Amend section 22.70(4)(a) of the Floodplain Zoning ordinance so that it incorporates revised Federal Emergency Management Agency floodplain maps for the City that take effect November 5, 2014; and repeal Chapter 24, "Floodland Zoning," because it was superseded by section 22.70."  
First Reading 11-06-14  
Second Reading 11-18-14  
Third Reading 12-04-14

**D. Board of Public Works - Dr. Fred Abadi**

**End of Consent**

**Reports**

6. Other Boards and Commissions
- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski

- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Cummings
- 7. Plan Commission - Jennifer Andrews

- A. [PC14 -0122](#) Redefining lot lines between 434 Madison Street and 130 Delafield Street - Certified Survey Map

**Motion made by Ald. Reiland, seconded by Ald. Bartels to approve redefining lot lines between 434 Madison Street and 130 Delafield Street - Certified Survey Map. The Motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

## 8. Standing Committees

- A. Finance Committee Report - Ald. Pieper

- A. [ID#14-0122](#) Review and act on a recommendation to authorize the Transit Dept to order 4 buses in 2015 to be received in 2017 as part of the 2017 Capital Improvement Program and to order 3 buses in 2016 to be received in 2018 as part of the 2018 Capital Improvement Program.

**A motion was made by Ald. Pieper and seconded by Council President E. Payne to authorize the Transit Dept to order 4 buses in 2015 to be received in 2017 as part of the 2017 Capital Improvement Program and to order 3 buses in 2016 to be received in 2018 as part of the 2018 Capital Improvement Program. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

**Nay:** 1 - C. Payne

- B. Building & Grounds Committee Report - Ald. E. Payne

- A. [ID#14-1012](#) Please consider placing a sign that says "Slow Down Autistic Child" in the 300 block of Baird Street.

**A motion was made by Council President E. Payne, seconded by Ald. Patton to approve placing a sign that says "Slow Down Autistic Child" in the 300 block of Baird Street (R58-14). The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

- B.**      [ID#14-1367](#)      Rescind all existing No Parking Zones on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive

**Motion was made by Council President E. Payne, seconded by Ald. Thieme to approve rescinding all existing No Parking Zones on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive (R 57-14). The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

- D.**      [ID#14-1370](#)      Establish No Parking Anytime on the east side of Paramount Drive from the centerline of Tosa Trail to 250 feet north.

**Motion by Council President E. Payne, seconded by Ald. Thieme approving establishing a No Parking Anytime on the east side of Paramount Drive from the centerline of Tosa Trail to 250 feet north (R 57-14). The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

- E.**      [ID#14-1369](#)      Establish No Parking Anytime on the west side of Paramount Drive from 100 feet south to 260 feet north of Tosa Trail's centerline.

**A motion was made by Council President E. Payne, seconded by Ald. Thieme to approve esstablishing No Parking Anytime on the west side of Paramount Drive from 100 feet south to 260 feet north of Tosa Trail's centerline (R 57-14). The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

- F.**      [ID#14-1368](#)      Establish No Parking Anytime on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive

**A motion was made by Council President E. Payne, seconded by Ald. Thieme to approve establishing No Parking Anytime on the north and south sides of Tosa Trail from Les Paul Pkwy to Paramount Drive (R 57-14). The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

**C. Ordinance & License Committee Report - Ald. Johnson**

- [ID#14-0741](#)      Amended code sections 2.01, 3.06, and 3.08 regarding the appointing authority of Directors and Managers from the Mayor to the City Administrator  
First Reading 10-21-14  
Second Reading 11-06-14  
Third Reading 11-18-14

**No action taken on this item (second & third readings previously waived at last Council meeting)**



## D. Human Resources Committee Report - Ald. Francoeur

## 9. Board of Public Works Report - Dr. Fred Abadi

## 10. Director of Public Works Report

- A. [ID#14-1402](#) a. Official Notices: Bids Close: Friday, October 31, 2014 at 11:00 a.m.
1. Reconstruction of Alleys - 2015
  2. South East Avenue Flood Mitigation
  3. Ferric Chloride - WWTP
  4. Polymer - WWTP

## 11. City Attorney's Report

## 12. City Administrator's Report

- A. [ID#14-1438](#) City Administrator's Report 11 6 14

## 13. Mayor's Report &amp; Referrals

- A. [ID#14-1376](#) Mayor's Summary of Meetings and/or Events

## 14. Referrals

*From Ald. Cummings to B & G: To discuss and recommend a No Parking Sign on the east side of Fleetfoot Drive intersecting with Racine Avenue 100 ft from the corner.*

*From Ald. Cummings to BPW to discuss, consider and recommend the 3rd leaf pickup be in April of 2016. This would be a policy and operational change to Operations of 2015. If approved by the Board and Council.*

*From Ald. Cummings to the Finance Committee and City Administrator to discuss and recommend a review with the Chief of Police the condition of the existing Police Department Armored Vehicle to determine if the Dept. should 1) keep the vehicle given its age and, condition or dispose of it, and 2) utilize the County's Armored Bearcate Vehice or #) Recommend if it is determined that it is an absolute need the vehicle be acquired through MRAP/Goverment Surplus Vehicles and not CIP funds or levy.*

## 16. Adjournment

**A motion was made by Ald. Thieme, seconded by Ald. Cummings that the meeting be adjourned. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.