



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, May 21, 2024

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.

4. Approval of Minutes

- A. [ID#24-9836](#) Minutes from May 7, 2024

Attachments: [ccmn240507 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#24-9608](#) Review and Act on Tire Lease Contract to Goodyear Tire and Rubber Company

Attachments: [Tire Lease Contract-Transit-Tire Lease Contract 2024-2029](#)

Legislative History

5/9/24	Transit Commission Meeting	approved
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- B. [ID#24-9609](#) Review and Act on Request to Purchase Replacement Bus Engines from Kriete Truck Centers

Attachments: [Bus Engines](#)

Legislative History

5/9/24	Transit Commission Meeting	approved
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- C. [ID#24-9550](#) Review and act on (recommendation to Common Council) staff request to apply for a Public Health CHIP Funding Healthy Aging Grant through Waukesha County.

Attachments: [Public Health CHIP Funding Healthy Aging Grant through Waukesha County](#)

Legislative History

4/22/24	Parks, Recreation and Forestry Board	approved
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- D. [ID#24-9834](#) Review and act on (recommendation to Common Council) proposed resolution to apply for federal funded Urban Forestry Inflation Reduction Act Grants (Program administered by the WI DNR).

Attachments: [DRAFT-IRA Urban Forestry Grant Application Resolution](#)

2. Plan Commission

- A. [PC24-0505](#) Rezoning Petition - 211 and 223 Maple Avenue, Carroll University - A request to approve rezoning approximately 3.382 acres of land to I-1 Institutional District in anticipation of Carroll University making improvements to the site

Attachments: [Cover Sheet - Rezoning 211 and 223 Maple](#)
[REZONING LEGAL DESCRIPTION \(1\)](#)
[Petition for Amending The City of Waukesha's Zoning Ordinance - SIGNED](#)
[Plan Commission Application](#)
[Rezoning exhibit-2-23-24](#)
[Cover Letter from Applicant](#)
[Re-Zoning Ordinance - 211-223 Maple Ave](#)

Legislative History

3/27/24	Plan Commission	recommended for approval to the City Council
5/7/24	City Council	approved

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#24-9587](#) Discussion and possible action to add two handicap parking places on the street in front of Trinity Lutheran Church at 1052 White Rock Ave. Also to add a curb cut ramp at their own expense. And to include temporary removal of the two-hour parking restrictions from mid-May until mid-August of this year.

Sponsors: Rodriguez

Attachments: [24-9587 White Rock handicap parking and temporary parking updates](#)
[BG Resolution for the 5-6-2024 Consent](#)

Legislative History

5/6/24 Building and Grounds approved

Ald. Cassandra Rodriguez and Mayor Reilly were present and in support of this item. Ald. Cory Payne asked what parking restrictions are in place on the west side of White Rock Avenue beyond what was being presented. Derrin Wolford responded to say that to the south is no parking to Main Street then to the north there is no parking further past Hartwell Avenue.

C. Ordinance & License Committee - Ald. P. Wuteska

1. Licenses

- A. [ID#24-9789](#) Invited Bartenders

Attachments: [Invited Bartender 5.13.24](#)

Legislative History

5/13/24 Ordinance & License Committee recommended for Council Consent to the City Council
Jason Roskopf will held to the next O&L meeting.

- B. [ID#24-9790](#) Invited Other Applications

Attachments: [Invited Other Applications 5.13.24](#)

Legislative History

5/13/24 Ordinance & License Committee recommended for Council Consent to the City Council
 5/13/24 Ordinance & License Committee recommended for Council Consent to the City Council

- C. [ID#24-9791](#) Other Applications

Attachments: [Other Applications 5.13.24](#)

Legislative History

5/13/24 Ordinance & License Committee recommended for Council Consent to the City Council

D. Human Resources - Ald. Rodriguez

- A. [ID#24-9081](#) Review and consider City Administrator evaluation timeline, process, and goals.

Legislative History

2/21/24	Human Resources Committee	held
5/15/24	Human Resources Committee	approved

E. Board of Public Works - Alex Damien

- A. [ID#24-9727](#) Establish Street Opening Prices for the Year 2024.

Sponsors: Public Works

Attachments: [24-9727_BPW_Agenda_Cvr-2024_Street_Opening_Prices.pdf](#)
[24-9727_2024_Street_Opening_Prices.pdf](#)

Legislative History

5/9/24	Board of Public Works	recommended for Council Consent to the City Council
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- B. [ID#24-9760](#) Review and act on the Public Storm Sewer Easement Agreement between Unit owners of Sutton Place, a Village of Brookshire Condominium, and the City of Waukesha.

Sponsors: Public Works

Attachments: [24-9760_BPW_Agenda_Cover_Sheet_-Storm_Sewer_Easement_Sutton_Place_Co](#)
[24-9760_Storm_Sewer_Easement_Sutton_Place_Condos_with_Exhibit.pdf](#)

Legislative History

5/9/24	Board of Public Works	recommended for Council Consent to the City Council
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End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#24-9822](#) Discussion and possible approval of the Producer Full-Service Retail Sales Application submitted by Raised Grain Brewing Company, LLC to sell fermented beverages at Tribute Tuesday.

Attachments: [5.20.2024_RAISED_GRAIN](#)
[AB-105F_Raised_Grain_Tribute_Tuesday_2024](#)

- B. [ID#24-9835](#) Review and Possible Action on 2024-2029 Strategic Plan

Attachments: [WaukeshaPlan_R7\(002\)](#)

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
 - A. [ID#24-9817](#) CDBG Allocation Resolution
 - Attachments:** [2024 CDBG Allocation Resolution- Cover Letter for Common Council Resolution - 2025 CDBG Allocations](#)
- K. Public Art Committee Report - Ald. Moltzan

7. Plan Commission - Jennifer Andrews

- A. [ID#24-9495](#) An Ordinance Amending Section 16.01 of the Building Code, regarding Incorporation of Statutory Requirements for Smoke and Carbon Monoxide Detectors

Attachments: [Cover Sheet - Ordinance Amendment - 16 01 Building Code 16.01 Incorporates Smoke Detector Statute one and two family smoke alarms and carbon monoxide alarms sheet](#)

Legislative History

4/24/24	Plan Commission	recommended for approval to the City Council
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8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

- A. [ID#24-9588](#) Please update the crosswalk on the south crossing of Clinton Street and South Street to the "London Standard" style contingent on an agreement with the City and the owner of "Let It Be" regarding installation and maintenance costs.

Attachments: [24-9588 Clinton St crosswalk marking](#)
[BG Resolution for the 5-6-2024 Report](#)

Legislative History

5/6/24 Building and Grounds approved
Mayor Reilly was present and in support of this item. He also made mention of this crosswalk being a creative art piece in the downtown area. Ald. Mike Anderson expressed concern with individuals being out in traffic to a photo opportunity and asked if it is ever to become a safety hazard or nuisance, that it is to be removed. Derrin Wolford responded to say Engineering would not condone or encourage individuals being out in the street for photo opportunities. It is to be taken in as a piece of artwork. The safety and nuisance concern can be written into the agreement. Ald. Eric Payne asked if the crosswalk is conforming if painted in this fashion. Derrin Wolford said that it would be because it still gives the message that it is a crosswalk and isn't too far from our enhance crosswalk detail. Ald. Eric Payne also asked about a removal cost that could be escrowed in case the business was to ever leave. Ald. Cory Payne expressed concern with the safety aspect similar to Ald. Mike Anderson and if this would perpetuate itself to where other business owners would want to do something similar with other crosswalks. Ald. Rick Lemke is in favor of this proposal as it provides some character and is reasonable. Ald. E Payne mentioned that if all the questions can be answered ahead of Common Council and the Council feels this is still a good idea then it can continue to move forward and not hold it for another month or longer.

C. Ordinance & License Committee Report - Ald. P. Wuteska

- A. [ID#24-9793](#) Consideration and Possible Action on a Charter Ordinance Repealing Charter Ordinance 52-87, Regarding the Separation of the Offices of Clerk and Treasurer

Attachments: [M-Charter Ordinance Clerk-Treasurer 2024-05-10](#)
[Charter Ordinance-Separate Clerk and Treasurer](#)

Legislative History

5/13/24 Ordinance & License Committee Recommended for Second Reading to the City Council
This is the first reading.

- B. [ID#24-9577](#) Revisions to Mun Code 2.03 and repeal of Mun Code 2.04, 2.05, and 2.06, regarding the duties of the Chief Building Inspector

Attachments: [Cover Sheet - Rev to 2.03 2.04 2.05 2.06](#)

[Ordinance 2.03 2.04 2.05 2.06 2024](#)

[Redline](#)

Legislative History

4/22/24 Ordinance & License Committee approved

D. Human Resources Committee Report - Ald. Rodriguez

9. Board of Public Works Report - Alex Damien

- A. [ID#24-9725](#) Grede Park Gate and Column Improvements

Sponsors: Public Works

Attachments: [24-9725 Resolution Grede Park Gate and Column Improvements.pdf](#)

Legislative History

5/9/24 Board of Public Works recommended for approval to the City Council

- B. [ID#24-9726](#) Demolition and Asbestos Abatement of 204 S. Charles St.

Sponsors: Public Works

Attachments: [24-9726 Resolution Demo and Asbestos Abatement 204 S. Charles.pdf](#)

Legislative History

5/9/24 Board of Public Works recommended for approval to the City Council

Ald. Pieper stated that the Finance Committee approved the funding for the demolition of 204 S. Charles St. through the sale of the City parking lot at the corner of Clinton St. and Wisconsin Ave. on April 30, 2024.

- C. [ID#24-9724](#) Quotes Received: Friday, April 19, 2024, at 4:00 p.m.
2024 Construction Castings

The Board of Public Works recommends that the quote from Neenah Foundry Co., in the amount of \$164,785.00 be awarded.

Sponsors: Public Works

Attachments: [24-9724 BPW Agenda Cvr-2024 Sewer Castings.pdf](#)

[24-9724 Quote 2024 Sewer Castings.pdf](#)

Legislative History

5/9/24 Board of Public Works recommended for approval to the City Council

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

A. [ID#24-9823](#) Report for City Administrator

Attachments: [Admin Report May 17 2024](#)

13. Mayor's Report & Referrals

A. [ID#24-9824](#) Proclamation for ALS Awareness Month

Attachments: [ALS Awareness Month - 2024 Proclamation](#)

14. Referrals

15. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).