



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Information Technology Board

Wednesday, March 1, 2023

6:30 PM

City Hall, Training Room

1. Call to Order

Rollcall

Rollcall

Present 5 - Paul Fabian, Shawn Hansen, Frank McElderry, Daniel Manion, and Brandon Kostolni

Absent 2 - Bob Bruders, and Ryan Corcoran

2. Public Comment

3. Approval of Minutes

A. [ID#23-6221](#) Draft ITB Minutes 12.07.2022

Attachments: [Draft ITB Minutes 12.07.2022](#)

Item 3, should show that the minutes were approved.

Mary Jane is not an Alderman as well under 4a in the minutes

A. ID#23-6221 Draft ITB Minutes 12.07.2022

Aye: 5 - Paul Fabian, Shawn Hansen, Frank McElderry, Daniel Manion and Brandon Kostolni

Absent: 2 - Bob Bruders and Ryan Corcoran

4. Discussion and Recommendation re:

A. [ID#23-6222](#) Appointed and Reappointed ITB Members

B. [ID#23-6182](#) Annual Review of IT Polices: Antivirus Policy

Attachments: [23-6182.pdf](#)

[Anitvirus Policy v2023.pdf](#)

Remove users must verify language from section III. A

B. ID#23-6182 Annual Review of IT Polices: Antivirus Policy

Aye: 5 - Paul Fabian, Shawn Hansen, Frank McElderry, Daniel Manion and Brandon Kostolni

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Absent: 2 - Bob Bruders and Ryan Corcoran

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C. [ID#23-6183](#) Annual Review of IT Polices: Software Usage Policy

Attachments: [23-6183.pdf](#)

D. [ID#23-6184](#) Annual Review of IT Polices: Change Management Policy

Attachments: [23-6184.pdf](#)

E. [ID#23-6185](#) Annual Review of IT Polices: Email Policy

Attachments: [23-6185.pdf](#)

5. Adjournment

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Aye: 6 - Paul Fabian, Bob Bruders, Shawn Hansen, Frank McElderry, Daniel Manion and Brandon Kostolni

Absent: 1 - Ryan Corcoran

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.