



**CITY OF WAUKESHA**

**Administration**

201 Delafield Street, Waukesha, WI 53188  
 Tel: 262.524.3701 fax: 262.524.3899  
 www.waukesha-wi.gov

<b>Committee:</b> Ordinance and License Committee	<b>Date:</b> 7/27/2020
<b>Item Number:</b>	<b>Date:</b> 7/27/2020
<b>Submitted By:</b> Kristin Stone, Chief Building Inspector	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Diane Gard, Interim Finance Director DG	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BR
<b>Subject:</b> "Repeal and recreate Mun. Code sec. 18.05, pertaining to electrician's licenses, to ensure the ordinance conforms with state law; and amend Mun. Code sec. 20.03, pertaining to licensing individuals and businesses engaging in Heating, Ventilation, and Air Conditioning work, to require that they possess the State of Wisconsin's HVAC Qualifier Credential to the extent permitted by law."	

**Details:**  
 The proposed amendments to Mun. Code sec 18.05 and 20.03 are to update City requirements for licensing and comply with changes made by the State of Wisconsin Department of Safety and Professional Services.

The changes to the Electrical Code (Mun. Code sec. 18.05) are required because the State took away municipalities' authority to impose licensing requirements on electrical contractors and electricians. Such persons are now licensed solely by the State of Wisconsin Department of Safety and Professional Services. Municipalities are still authorized to define the circumstances where homeowners may perform their own electrical work, so the revised ordinance incorporates the existing ordinance's restrictions on work conducted by residential property owners.

The changes to the Heating, Ventilating and Air Conditioning Code (Mun. Code sec. 20.03) ensure applicants hold a State of Wisconsin HVAC Qualifier Credential or the City of Waukesha HVAC License to do work and obtain permits. In effort to phase out the City of Waukesha HVAC license, this proposed ordinance change would not issue new City licenses after the ordinance amended date. Because the State Qualifier Credential requires an extensive test to quantify that the person holding the credential is knowledgeable of HVAC systems and equipment, and the City does not have the resources to equally assess an individual's capacity, this Ordinance change allows the phasing out of the City of Waukesha HVAC license.

**Options & Alternatives:**

**Financial Remarks:** There is no anticipated financial impact related to this change.



**Staff Recommendation:**

Staff recommends approval of the changes as presented.