



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Building and Grounds

Monday, April 3, 2023

5:30 PM

Training Room, City Hall

1. Call to Order

Present 5 - Eric E. Payne, Mike Chrisien, Alicia Halvensleben, Cory C. Payne, and Mike M. Payne

2. Public Comment

No public comment.

3. Approval of Minutes

- A. [ID#23-6380](#) Approve the March 6, 2023, Building and Grounds meeting Minutes.

Attachments: [B&G Meeting Minutes 3-6-23-Final](#)

A motion was made by Ald. Mike Chrisien, seconded by Ald. Cory Payne, that the March 6, 2023, Minutes be approved. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Alicia Halvensleben, Cory C. Payne and Mike M. Payne

4. Discussion and Recommendation re:

- A. [ID#23-6206](#) Please consider a no parking sign from the telephone pole to the corner of N. Charles Street on the west side of the street, at the north side of intersection with College Avenue. This area is across the street from 109 N. Charles Street.

Attachments: [23-6206_Install No Parking on Charles St](#)
[BG Resolution for the 4-18-2023 Consent](#)

The change in the parking restriction should not take place until the Randall STEM school year has been completed.

A motion was made by Ald. Alicia Halvensleben, seconded by Ald. Mike Payne to install no parking on the west side of N. Charles Street from College Avenue to Alley 67 be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Alicia Halvensleben, Cory C. Payne and Mike M. Payne

- B. [ID#23-6381](#) Add a stop sign at Maitland Drive and Hawthorn Drive.

Attachments: [23-6381 Install Stop Sign at Maitland Dr & Hawthorn Dr](#)
[BG Resolution for the 4-18-2023 Consent](#)

Ald. Pieper was present and spoke in favor of the item.

A motion was made by Ald. Mike Chrisien, seconded by Ald. Alicia Halvensleben to install a stop sign for Maitland Drive at Hawthorn Drive be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Alicia Halvensleben, Cory C. Payne and Mike M. Payne

- C.** [ID#23-6382](#) Please approve new/updated Parking Zones along Delafield Street from Lemira Avenue to Magnolia Drive as a result of the Delafield Street reconstruction project.

Attachments: [23-6382 Parking Zones on Delafield St from Lemira to Magnolia](#)
[BG Resolution for the 4-18-2023 Consent](#)

A motion was made by Ald. Mike Chrisien, seconded by Ald. Eric Payne to install “No Parking” on the west side of Delafield Street 100’ north and 50’ south of Lemira Avenue, to install “No Parking” on the east side of Delafield Street 50’ north and 50’ south of Lemira Avenue, to install “No Parking” on the east side of Delafield Street from 65’ south of the north drive to #1001 to 10’ north of the north drive to #1001, to install “2 Hour Parking 6am to 6pm except Saturday, Sunday, Holiday” on the east side of Delafield Street from 10’ north of the north drive to #1001 to 25’ south of the drive to #1021, to install “No Parking” on the east side of Delafield Street from 25’ south of the drive to #1021 to 15’ north of the northern crosswalk at the intersection of Delafield Street and Washington Avenue, to install “No Parking” on the east side and west side of Delafield Street from W. Moreland Boulevard to 425’ north of W. Moreland Boulevard, to install “No Parking” on west side of Delafield Street from 220’ north and 55’ south of W. Washington Avenue, and to install “No Parking” on the west side of Delafield Street from 145’ north and 50’ south of Magnolia Drive be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Alicia Halvensleben, Cory C. Payne and Mike M. Payne

- D.** [ID#23-6383](#) To discuss and act on creating a loading zone in front of 1337 Pearl Street from 7am until 5pm Monday through Friday.

Attachments: [BG Resolution for the 4-18-2023 Consent](#)

Ald. Rodriguez was present for this item. This item was moved from the Communications and Referrals section to the Discussion and Recommendation section as Ald. Rodriguez requested quicker action be taken on this item to assist the business at 1337 Pearl Street with their loading and unloading operations during business hours. Ald. Rodriguez spoke with the business owner, and they do not remember speaking with anyone in regards to a previous referral which installed the no parking restriction in front of their business.

A motion was made by Ald. Alicia Halvensleben, seconded by Ald. Mike Chrisien to install a loading zone on Monday through Friday from 7:00am to 5:00pm on the south side of Pearl Street from the east side of the driveway for #1329 to the west

side of the eastern driveway for #1337 be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Alicia Halvensleben, Cory C. Payne and Mike M. Payne

5. Communications and Referrals

A. [ID#23-6390](#) Current Building and Grounds Budget.

6. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.