



Meeting Minutes - Draft

Waukesha Water Commission

Thursday, October 17, 2024

6:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

2. Roll Call

Present 7 - Paul Ybarra, Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels, Gerald Couri, and Joe Piatt

3. Public Comment

4. Closed Session This item was moved up in the agenda. Attorney Jessica Mederson of Stafford Law was in attendance to provide legal advice to the Commission.

Commissioner Bartels arrived at 6:38 during the closed session.

Present 6 - Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels, Gerald Couri, and Joe Piatt

Absent 1 - Paul Ybarra

A. [ID#24-10993](#) A motion will be made to convene in closed session pursuant to Wis. Stat. §19.85(1)(g) to confer with legal counsel regarding status and strategy with respect to the continuing lawsuit, S.J. Louis Construction v. City of Waukesha.

Meeting went into Recess

Meeting Reconvened

B. [ID#24-10994](#) A motion may thereafter be made to reconvene in open session pursuant to Wis. Stat. §19.85(2) whereupon action may be taken on matters discussed in closed session.

*No Action on Matters Discussed in Closed Session

A motion was made by Mayor Shawn Reilly, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:

Aye: 6 - Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels, Gerald Couri and Joe Piatt

Absent: 1 - Paul Ybarra

5. Approval of Minutes

A. [ID#24-10948](#) Approve Minutes of September 19, 2024 Meeting

A motion was made by Commissioner Gerald Couri, seconded by Alderman Jeff Fowle, that this item be approved. The motion carried by the following vote:

Aye: 6 - Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels, Gerald Couri and Joe Piatt

Absent: 1 - Paul Ybarra

6. Action Items

A. [ID#24-10949](#) Approve Payments from the General Fund and the Improvement Fund

Duchniak noted that the Utility was paying for bonds, SDWL & WIFIA this month

A motion was made by Commissioner Gerald Couri, seconded by Commissioner Joan Francoeur, that this item be approved. The motion carried by the following vote:

Aye: 6 - Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels, Gerald Couri and Joe Piatt

Absent: 1 - Paul Ybarra

B. [ID#24-10950](#) Elect Commission President and Secretary

A motion was made by Commissioner Gerald Couri, seconded by Commission President Peter Bartels to re-elect Joseph Piatt as Commission President and Joan Francoeur as Commission Secretary. The motion carried by the following vote:

Aye: 6 - Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels, Gerald Couri and Joe Piatt

Absent: 1 - Paul Ybarra

C. [ID#24-10951](#) Approve Amendment #19 to Greeley and Hansen Agreement for Professional Engineering Services related to the Great Water Alliance Program increasing the cost not to exceed contract by \$150,000.

Walter noted that their were additional design costs for substantial completion not being met. Work technically covered by LD's Close our submittals for CPs and O&M manuals

A motion was made by Commissioner Gerald Couri, seconded by Mayor Shawn Reilly, that this item be approved. The motion carried by the following vote:

Aye: 6 - Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels, Gerald Couri and Joe Piatt

Absent: 1 - Paul Ybarra

- D. [ID#24-10952](#) Approve Two-Party Agreement with Waukesha County for Silvernail Road Reconstruction

Walter reported that the Waukesha county Airport is expanding their operating area. Watermain will need to be relocated. Several entities are involved. We contribute 5% of total watermain costs. Total cost will be a little over \$40,000.

Discussed requesting easement to loop watermain through county lands.

A motion was made by Commissioner Gerald Couri, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:

Aye: 5 - Joan Francoeur, Shawn Reilly, Jeff Fowle, Gerald Couri and Joe Piatt

Nay: 1 - Peter Bartels

Absent: 1 - Paul Ybarra

7. Discussion Items

- A. [ID#24-10954](#) Discuss 2025 Operating Budget

8. Information Items

- A. [ID#24-10955](#) Utility Performance Report
- B. [ID#24-10956](#) Financial Report

9. Closed Session

- A. [ID#24-10982](#) A motion may be made to convene in closed session pursuant to Wis Stat §19.85(1)(c) to consider employment, promotion, compensation, and performance data of Water Utility employees.

Meeting went into Recess

Meeting Reconvened

Present 6 - Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels, Gerald Couri, and Joe Piatt

Absent 1 - Paul Ybarra

- B. [ID#24-10983](#) A motion will then be made to re-convene in open session pursuant to Wis Stat §19.85(2) whereupon action may be taken on matters considered in the closed session.

NO ACTION ON MATTERS DISCUSSED IN CLOSED SESSION

10. Adjourn