



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, March 15, 2016

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call
2. Pledge of Allegiance
3. Announcement of closed session pursuant to Wis. Stats. 19.85(1)(c), discuss the evaluation, 2016 goals and salary for the City Administrator.
4. Public Art Committee
 - A. [ID#16-196](#) Third Graders from Rose Glen Elementary Present Art to the City
Sponsors: Public Art Committee
Attachments: [Public Art UnveilingII](#)

5. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

6. Approval of Minutes

- A. [ID#16-406](#) Minutes for March 1, 2016
Sponsors: Clerk/Treasurer
Attachments: [ccmn160301draft](#)

7. Approval of final form of ordinances passed at previous meeting

- A. [ID#16-435](#) 33.01 Beekeeping
Attachments: [Ordinance 33.01 - Beekeeping](#)

- B. [ID#16-436](#) 11.01(4) - Switchblades
Attachments: [Ordinance 11.01\(4\) - Switchblades](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#16-206](#) Approval of Title VI Plan and Supporting Resolution
Attachments: [Agenda Cover Sheet -Title VI](#)
[Title VI Program 2016-final](#)
[resolution Title Vi program 2016-2018](#)
Legislative History
3/3/16 Transit Commission approved

2. Plan Commission Report - Maria Pandazi

- A. [PC15 -0256](#) Mainstream Bar & Grille, 400-402 W. Main Street - Certified Survey Map
Attachments: [pc160224 - Fire Dept. Comments - NO COMMENTS](#)
[SKMBT_36316010920530](#)
[pcom160224 - Water Utility Dept. Comments - NO COMMENTS](#)
[Mainstream Bar & Grille Cover Sheet](#)
[160224 - Engineering Dept. Comments](#)
- B. [PC16 -0007](#) Steven. C. Koch, Saylesville Road - Extra-Territorial Certified Survey Map
Attachments: [SKM_C454e16020112060](#)
[pcom160309 - Fire Dept. Comments - No Comment](#)
[Steven C. Koch CSM Cover Sheet](#)
[pcom160309 - Water Utility Dept. Comments](#)
[pc160309 - Eng. Dept. Comments - No Comments](#)

- C. [PC16-0016](#) Waukesha Memorial Hospital, 725 American Avenue - Certified Survey Map

Attachments: [S7332 CSM 2016](#)
[pcom160309 - Water Utility Dept. Comments](#)
[Waukesha Memorial CSM Cover Sheet](#)
[pc160309 - Eng. Dept. Comments](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

1. [ID#16-402](#) Review and act on a request to authorize a Reimbursement Resolution allowing the City to Declare its official intent to reimburse expenditures of up to \$5,500,000 for the water system improvements on segments AW and AA of the Les Paul Parkway.

Sponsors: Water Utility

Attachments: [Cover Sheet-Les Paul Reimbursement Resolution](#)
[Les Paul Reimbursement Resolution](#)

Legislative History

3/8/16 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

1. [ID#16-326](#) Approve installation of an All Way stop at the intersection of Dopp Street & Fariview Avenue.

Recommendation: Referral was made by Public Works on behalf of Waukesha Memorial Hospital. As part of the vacation of Dopp Street to Waukesha Memorial Hospital (WMH), it was agreed that the intersection of Dopp Street & Fairview Avenue was to be approved as an All-Way Stop to promote safer driving so drivers have to stop instead of making a unrestricted right turn into, now vacated private property. The all way stop condition will also give drivers a moment to decide on redirecting their travel. Staff recommends approval of this All Way stop.

Sponsors: Public Works

Attachments: [B&G Resolution RTC for the 03-15-2016 CC Meeting CONSENT AGENDA](#)
[Item 16-326 Admin Review All Way Stop at Dopp & Fairview to CC](#)

Legislative History

2/29/16 Building and Grounds recommended for Council Consent to the City Council

2. [ID#16-329](#) Modify the existing No Parking zone on the west side of N. Grandview Blvd. in front of Lowell School to be the following:
No Parking 8:30 am to 4:00 pm, Except Buses on the west side of N. Grandview Blvd. from 50 feet north to 75 feet south of Pilgrim Circle.
- Recommendation:** Referral was made by Public Works, Parking Agents and the School District. Recently, Lowell School has changed the dismissal time to be slightly later. On the west side of N. Grandview Blvd., in front of Lowell School, space is designated during a period of the day for busses to park. The old time was from 8:30 am to 3:30 pm. The newer time has dismissal near 3:50 pm and, when busses arrive to park at 3:40, the stalls are taken up with parents. In order to provide space for the busses, the time needs to be extended to 4:00 pm. Staff recommends approval of this item.
- Sponsors:** Public Works and Police Department
- Attachments:** [B&G Resolution RTC for the 03-15-2016 CC Meeting CONSENT AGENDA Item 16-329 Admin Review Parking Time Modifications on N Grandview CC](#)
- Legislative History**
- | | | |
|---------|----------------------|---|
| 2/29/16 | Building and Grounds | recommended for Council Consent to the City Council |
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C. Board of Public Works - Dr. Fred Abadi

- A. [ID#16-365](#) Approve the Right of Way Plat and Relocation Order for the N. Grandview Blvd. & Northview Road intersection improvement, WisDOT Project No. 2718-03-01
- Attachments:** [16-365 Agenda Cover Sheet - Approve Right of Way Platt and Relocation Order](#)
[ID 2718-03-01 Grandview Northview Right of Way Plat Signed 3-1-16](#)
[LPA1708 Relocation Order](#)
- Legislative History**
- | | | |
|--------|-----------------------|---|
| 3/3/16 | Board of Public Works | recommended for Council Consent to the City Council |
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- B. [ID#16-397](#) Approve Resolution to prepare plans & specs and to advertise for bids for the construction of:
- Fox River Trail Reconstruct
 - 2016 Asphalt Resurfacing
 - Madison St. Structure Replacement
 - Big Bend Rd Paving
- Sponsors:** Public Works
- Legislative History**
- | | | |
|--------|-----------------------|----------|
| 3/3/16 | Board of Public Works | approved |
|--------|-----------------------|----------|
- C. [ID#16-408](#) Approve Consultant Services for Right-of-Way Aquisition for the N. Grandview Blvd. & Northview Rd. Intersection Improvements.
- Sponsors:** Public Works
- Attachments:** [ID 2718-03-01 Grandview Northview Real Estate Quotes Recieved](#)
- Legislative History**

3/3/16 Board of Public Works recommended for Council Consent to the City Council

- D. [ID#16-409](#) Approve Storm Water Management Practice Maintenance Agreement with Lockard Waukesha Holdings, LLC

Sponsors: Public Works

Attachments: [Agenda Cover Sheet - Form_Kmart SW](#)
[Stormwater Agreement BER Rev 2-8-16 \(3\)](#)

Legislative History

3/3/16 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

8. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#16-202](#) Request that the Common Council consider adopting a Council Rule allowing a Common Council President, while presiding over a Common Council meeting in a Mayor's absence, to be allowed to participate in discussion and vote on items in that meeting's agenda. (Common Council Rule 1.16: No motion to amend any Council Rule shall be made unless notice of the motion is given at the previous regular meeting.)

Sponsors: Perry

Legislative History

2/18/16 City Council held

- B. [ID#16-432](#) Approve sale contract, conservation easement, and deed for sale of Blair House.

Sponsors: Attorney's Office

Attachments: [Blair House Contract and Exhibits](#)

- C. [ID#16-433](#) Appointment - Board of Review - Diane McGeen

Sponsors: Mayor

Attachments: [appointment - letter for council mtgs](#)

- D. [ID#16-444](#) Appointment - Plan Commission - R.G. Keller

Attachments: [appointment - letter for council mtgs](#)

- E. [ID#16-441](#) Accept a donation from the Waukesha Bike Alliance of \$1,500.00 for the purchase of new bike racks in downtown Waukesha.

Attachments: [Waukesha Bike Alliance](#)

Reports

9. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

C. Information Technology Board Report - Ald. Jankowski/Ald. Manion

D. Landmarks Commission Report - Ald. Francoeur

E. Redevelopment Authority Report - Jennifer Andrews

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Reiland

H. Cemetery Commission Report - Ald. Jankowski

I. Waukesha Housing Authority Report - Ald. Hernandez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

10. Plan Commission - Jennifer Andrews

11. Standing Committees

A. Finance Committee Report - Ald. Pieper

1. [ID#16-401](#) Review and act on a request to approve a contract with Savage Solutions for 'Downtown Brand Reveal' in the amount of \$40,800.

Sponsors: Community Development

Attachments: [Cover Sheet - Downtown Brand Reveal Proposal](#)
[Downtown Brand Reveal Contract](#)

Legislative History

3/8/16 Finance Committee approved

2. [ID#16-405](#) Matter of Report: Update on Health Clinic

Sponsors: City Administrator

Attachments: [Health Clinic report](#)

Legislative History

3/8/16 Finance Committee presented and filed

B. Building & Grounds Committee Report - Ald. E. Payne

1. [ID#16-327](#) Approve an All Way stop at the intersection of W. Main Street & Gaspar Street with installation at the completion of the W. Main Street construction project.

Recommendation: Referral was made by Public Works. As a part of the design for the W. Main Street project, engineering staff had reviewed the intersection of W. Main Street & Gaspar Street. Our study had concluded that drivers had a hard time turning from northbound Gaspar Street to W. Main Street and often got caught in the intersection. There are sharp vision restrictions due to the parked cars W. Main Street in close proximity to the intersection. Pedestrians also have a hard time crossing W. Main Street. As many as 300 pedestrians, during a 12 hour period, cross at this intersection. Some pedestrians have to wait long periods of time to cross and some have been observed running across the intersection to avoid vehicles. In order to keep a balance with vehicular flow and pedestrian flows, public works is recommending an All-Way stop to be installed.

Sponsors: Public Works

Attachments: [Item 16-327 Admin Review All Way Stop at W Main St and Gaspar to CC](#)
[W Main & Gaspar Street All Way Stop Evaluation](#)

Legislative History

2/29/16 Building and Grounds recommended for disapproval to the City Council

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Francoeur

1. [ID#16-073](#) Discussion and possible recommendation as to whether the City Attorney should be an elective or appointive position.

Sponsors: Human Resources

Attachments: [City Attorney Survey - Other Municipalities - Appointed or Elected](#)

[Chapter 2 - City Officials](#)

[City Attorney - Current Job Description](#)

[GovHR - City Attorney - Salary Grade](#)

[City Attorney - Updated Job Description](#)

Legislative History

2/17/16 Human Resources Committee approved

2. [ID#16-162](#) Update on Waukesha Employee Health and Wellness Center

Sponsors: City Administrator

Attachments: [Cover Sheet-Waukesha Employee Health and Wellness Center](#)
[Waukesha Healthstat ACT Report Executive Summary December 2015](#)
[ACT - Waukesha - Waukesha City - 12-31-2015](#)
[CBIZ - Waukesha - Patient Survey Report - 12-31-2015](#)

Legislative History

2/9/16	Finance Committee	presented and filed
2/18/16	City Council	no action taken

12. Board of Public Works Report - Dr. Fred Abadi

A. [ID#16-377](#) Bids Received: Tuesday, February 16, 2016 - Waukesha Water Utility
 a. Les Paul Parkway Water Main Replacement - Phase 2

The BPW's recommends the Common Council concur with the Waukesha Water Utility Commission on the award to American Sewer Services, Inc. on their low bid of \$4,586,435.00

Sponsors: Public Works

Attachments: [Les Paul Pkwy Water Main Replacement - Phase 2.pdf](#)

Legislative History

3/3/16	Board of Public Works	recommended for approval to the City Council
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B. [ID#16-379](#) Bids Received: Friday, February 26, 2016 at 11:00 am

a. E. Moreland Blvd. Utility and Street Improvements
 The BPW's recommends the award to Advance Construction Inc. on their low bid of \$4,907,507.57

Sponsors: Public Works

Legislative History

3/3/16	Board of Public Works	recommended for approval to the City Council
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B. [ID#16-380](#) Bids Received: Friday, February 26, 2016 at 11:00 am

b. Asphalt Repairs
 The BPW's recommends the award to Parking Lot Maintenance on their low bid of \$123,100.00

Sponsors: Public Works

Legislative History

3/3/16	Board of Public Works	recommended for approval to the City Council
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- C. [ID#16-394](#) Bids Received: Friday, February 26, 2016 at 11:00 am
c. Sidewalk Replacement - City Wide
The BPW's recommends the award to RAZA on their low bid of \$307,320.00
- Sponsors:** Public Works
Legislative History:
3/3/16 Board of Public Works recommended for approval to the City Council
- D. [ID#16-395](#) Bids Received: Friday, February 26, 2016 at 11:00 am
b. Concrete Pavement Patching & Concrete Sawing
The BPW's recommends the award to J & A Pohl on their low bid of \$168,550.00
- Sponsors:** Public Works
Legislative History:
3/3/16 Board of Public Works recommended for approval to the City Council
13. Director of Public Works Report
14. City Attorney's Report
15. City Administrator's Report
16. Mayor's Report & Referrals
- A. [ID#16-312](#) 2016 World Autism Awareness Day & Autism Awareness Month
- Attachments:** [Autism Proclamation](#)
- B. [ID#16-407](#) Mayor's Schedule/Events 3 15 16
- Sponsors:** Mayor
Attachments: [SR160311](#)
17. Referrals
18. Closed Session
- A. [ID#16-366](#) A motion will be made pursuant to Wis. Stats. 19.85(1)(c) to go into closed session to discuss the evaluation, 2016 goals and salary for the City Administrator.
- B. [ID#16-367](#) Reconvene in open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning matters discussed in open session.

19. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.