



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

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Tuesday, March 15, 2016

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Roll Call

*Council President Andy Reiland presided over the meeting in the Mayor's absence.*

**Present:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

#### 2. Pledge of Allegiance

A. [ID#16-196](#) Third Graders from Rose Glen Elementary Present Art to the City

#### 3. Announcement of closed session pursuant to Wis. Stats. 19.85(1)(c), discuss the evaluation, 2016 goals and salary for the City Administrator.

*An announcement was made of the closed session at the end of the meeting.*

#### 4. Public Art Committee

#### 5. Public Comment

*Lisa Salb spoke asking the Council to approve the sale contract, conservation easement, and deed for sale of the Blair house. Joe Glatzel, 517 Dunbar Avenue, spoke against raising fees for street closings.*

#### 6. Approval of Minutes

A. [ID#16-406](#) Minutes for March 1, 2016

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the minutes. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

#### 7. Approval of final form of ordinances passed at previous meeting

**A.**     [ID#16-435](#)     33.01 Beekeeping

**A motion was made by Ald. Johnson, seconded by Ald. Hernandez, that the final form of Ordinance 33.01 Beekeeping be approved (Ord. #2-16). The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**Nay:** 1 - C. Payne

**B.**     [ID#16-436](#)     11.01(4) - Switchblades

**A motion was made by Ald. Johnson, seconded by Ald. Helgestad, to approve the final form of Ordinance 11.01(4) - Switchblades (Ord. #3-16). The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**Consent Agenda**

*Ald. Pieper removed Finance Committee Item #16-402 and Board of Public Works Item #16-409 from Consent. The remaining Consent Agenda items passed by unanimous consent.*

**1. Other Boards and Commissions****A.**     [ID#16-206](#)     Approval of Title VI Plan and Supporting Resolution

*(R 33-16 adopted)*

**2. Plan Commission Report - Maria Pandazi****A.**     [PC15 -0256](#)     Mainstream Bar & Grille, 400-402 W. Main Street - Certified Survey Map**B.**     [PC16 -0007](#)     Steven. C. Koch, Saylesville Road - Extra-Territorial Certified Survey Map**C.**     [PC16 -0016](#)     Waukesha Memorial Hospital, 725 American Avenue - Certified Survey Map**3. Standing Committees****A. Finance Committee - Ald. Pieper**

1. [ID#16-402](#) Review and act on a request to authorize a Reimbursement Resolution allowing the City to Declare its official intent to reimburse expenditures of up to \$5,500,000 for the water system improvements on segments AW and AA of the Les Paul Parkway.

*This item was removed from the Consent Agenda by Ald. Pieper and handed under the Finance Committee Report.*

### **B. Building & Grounds Committee - Ald. E. Payne**

1. [ID#16-326](#) Approve installation of an All Way stop at the intersection of Dopp Street & Fariview Avenue.  
*(R 35-16 adopted)*
  
2. [ID#16-329](#) Modify the existing No Parking zone on the west side of N. Grandview Blvd. in front of Lowell School to be the following:  
No Parking 8:30 am to 4:00 pm, Except Buses on the west side of N. Grandview Blvd. from 50 feet north to 75 feet south of Pilgrim Circle.  
*(R 35-16 adopted)*

Referral was made by Public Works, Parking Agents and the School District. Recently, Lowell School has changed the dismissal time to be slightly later. On the west side of N. Grandview Blvd., in front of Lowell School, space is designated during a period of the day for busses to park. The old time was from 8:30 am to 3:30 pm. The newer time has dismissal near 3:50 pm and, when busses arrive to park at 3:40, the stalls are taken up with parents. In order to provide space for the busses, the time needs to be extended to 4:00 pm. Staff recommends approval of this item.

### **C. Board of Public Works - Dr. Fred Abadi**

- A. [ID#16-365](#) Approve the Right of Way Plat and Relocation Order for the N. Grandview Blvd. & Northview Road intersection improvement, WisDOT Project No. 2718-03-01
  
- B. [ID#16-397](#) Approve Resolution to prepare plans & specs and to advertise for bids for the construction of:
  - a. Fox River Trail Reconstruct
  - b. 2016 Asphalt Resurfacing
  - c. Madison St. Structure Replacement
  - d. Big Bend Rd Paving*(Resolutions R 36-16 through R 39-16 adopted)*
  
- C. [ID#16-408](#) Approve Consultant Services for Right-of-Way Aquisition for the N. Grandview Blvd. & Northview Rd. Intersection Improvements.

- D. [ID#16-409](#) Approve Storm Water Management Practice Maintenance Agreement with Lockard Waukesha Holdings, LLC

*This item was removed from the Consent Agenda by Ald. Pieper and it was handled under the Board of Public Works report.*

### End of Consent Agenda

## 8. New Business

- A. [ID#16-202](#) Request that the Common Council consider adopting a Council Rule allowing a Common Council President, while presiding over a Common Council meeting in a Mayor's absence, to be allowed to participate in discussion and vote on items in that meeting's agenda. (Common Council Rule 1.16: No motion to amend any Council Rule shall be made unless notice of the motion is given at the previous regular meeting.)

*The City Attorney said this particular rule not allowable with limitations of the state statutes for someone presiding over the meeting to leave the chair, add comments, and then return to the chair while the matter is still under discussion.*

**This item will be taken under further consideration with the review of Council Rules at the second Council meeting in April after the Spring Election.**

- B. [ID#16-432](#) Approve sale contract, conservation easement, and deed for sale of Blair House.

**A motion was made by Ald. E. Payne, seconded by Ald. C. Payne, that sale contract, conservation easement, and deed for sale of Blair House be approved. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

- C. [ID#16-433](#) Appointment - Board of Review - Diane McGeen

**A motion was made by Ald. Pieper, seconded by Ald. Skinner, that the appointment of Diane McGeen to the Board of Review be approved. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

- D. [ID#16-444](#) Appointment - Plan Commission - R.G. Keller

**A motion was made by Ald. Francoeur, seconded by Ald. Bartels, that the appointment to the Plan Commission - R.G. Keller be approved. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

- E. [ID#16-441](#) Accept a donation from the Waukesha Bike Alliance of \$1,500.00 for the purchase of new bike racks in downtown Waukesha.

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve that the City accept a donation from the Waukesha Bike Alliance of \$1,500.00 for the purchase of new bike racks in downtown Waukesha. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

## **Reports**

### 9. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
  - B. Water Utility Commission - Ald. Thieme
  - C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
  - D. Landmarks Commission Report - Ald. Francoeur
  - E. Redevelopment Authority Report - Jennifer Andrews
  - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
  - G. Library Board Report - Ald. Reiland
  - H. Cemetery Commission Report - Ald. Jankowski
  - I. Waukesha Housing Authority Report - Ald. Hernandez
  - J. Community Development Block Grant Committee Report - Jennifer Andrews
  - K. Public Art Committee Report - Ald. C Payne
10. Plan Commission - Jennifer Andrews
11. Standing Committees

- A. Finance Committee Report - Ald. Pieper

1. [ID#16-401](#) Review and act on a request to approve a contract with Savage Solutions for 'Downtown Brand Reveal' in the amount of \$40,800.

**A motion was made by Ald. Pieper, seconded by Ald. Skinner, to Approve a contract with Savage Solutions for 'Downtown Brand Reveal' in the amount of \$40,800. The motion carried by the following vote:**

**Aye:** 10 - Pieper, Bartels, Skinner, Perry, Francoeur, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**Nay:** 4 - Cummings, C. Payne, Manion and E. Payne

3. [ID#16-402](#) Review and act on a request to authorize a Reimbursement Resolution allowing the City to Declare its official intent to reimburse expenditures of up to \$5,500,000 for the water system improvements on segments AW and AA of the Les Paul Parkway.

**A motion was made by Ald. Pieper, seconded by Ald. Manion to approve for signature a Reimbursement Resolution (R 34-16) allowing the City to Declare its official intent to reimburse expenditures of up to \$5,500,000 for the water system improvements on segments AW and AA of the Les Paul Parkway. The motion carried unanimously.**

2. [ID#16-405](#) Matter of Report: Update on Health Clinic

B. Building & Grounds Committee Report - Ald. E. Payne

1. [ID#16-327](#) Approve an All Way stop at the intersection of W. Main Street & Gaspar Street with installation at the completion of the W. Main Street construction project.

*This item was denied at committee. There was no further action taken by Council.*

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Francoeur

1. [ID#16-073](#) Discussion and possible recommendation as to whether the City Attorney should be an elective or appointive position.

**A motion was made by Ald. Francoeur, seconded by Ald. Thieme, that the Common Council affirm the recommendation of the HR Committee to change the position of City Attorney from Elected to Appointed. The motion carried by the following vote:**

**Aye:** 8 - Pieper, Bartels, Perry, Francoeur, E. Payne, Thieme, Johnson and Hernandez

**Nay:** 6 - Skinner, Cummings, C. Payne, Manion, Jankowski and Helgestad

2. [ID#16-162](#) Update on Waukesha Employee Health and Wellness Center

12. Board of Public Works Report - Dr. Fred Abadi

- A.**     [ID#16-377](#)     Bids Received: Tuesday, February 16, 2016 - Waukesha Water Utility  
a. Les Paul Parkway Water Main Replacement -  
Phase 2  
The BPW's recommends the Common Council concur with the Waukesha Water Utility Commission on the award to American Sewer Services, Inc. on their low bid of \$4,586,435.00  
*Ald. C. Payne and Ald. Bartels were not present for this vote.*
- A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the Waukesha Water Utility Les Paul Parkway Water Main Replacement - Phase 2 bid award to American Sewer Services, Inc. on their low bid of \$4,586,435.00. The motion carried by the following vote:**
- Aye:** 12 - Pieper, Skinner, Cummings, Perry, Francoeur, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad
- Absent:** 2 - Bartels and C. Payne
- B.**     [ID#16-379](#)     Bids Received: Friday, February 26, 2016 at 11:00 am  
a. E. Moreland Blvd. Utility and Street Improvements  
The BPW's recommends the award to Advance Construction Inc. on their low bid of \$4,907,507.57  
*Ald. C. Payne and Ald. Bartels were not present for this vote.*
- A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the E. Moreland Blvd. Utility and Street Improvements bid award to Advance Construction Inc. on their low bid of \$4,907,507.57. The motion carried by the following vote:**
- Aye:** 12 - Pieper, Skinner, Cummings, Perry, Francoeur, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad
- Absent:** 2 - Bartels and C. Payne
- B.**     [ID#16-380](#)     Bids Received: Friday, February 26, 2016 at 11:00 am  
b. Asphalt Repairs  
The BPW's recommends the award to Parking Lot Maintenance on their low bid of \$123,100.00  
*Ald. C. Payne and Ald. Bartels were not present for this vote.*
- A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve Asphalt Repairs bid award to Parking Lot Maintenance on their low bid of \$123,100.00. The motion carried by the following vote:**
- Aye:** 12 - Pieper, Skinner, Cummings, Perry, Francoeur, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad
- Absent:** 2 - Bartels and C. Payne





- B. [ID#16-407](#) Mayor's Schedule/Events 3 15 16

## 17. Referrals

*Ald. Cummings asking Administration/IT (TV25 & website) - help in the search of stained glass windows for the Blair House. Ald. Helgestad to Building and Grounds that during the Main Street reconstruction that they create two 30 minute parking spaces during the duration of construction at 271 W. Main Street.*

*Ald. Helgestad to Building and Grounds: During Main St. reconstruction in 2016, create two 30 minute parking spaces at 271 W. Main St.*

## 18. Closed Session

- A. [ID#16-366](#) A motion will be made pursuant to Wis. Stats. 19.85(1)(c) to go into closed session to discuss the evaluation, 2016 goals and salary for the City Administrator.

*Ald. C. Payne was not present for this vote.*

**A motion was made by Ald. Pieper, seconded by Ald. Perry, pursuant to Wis. Stats. 19.85(1)(c) to go into closed session to discuss the evaluation, 2016 goals and salary for the City Administrator. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**Absent:** 1 - C. Payne

- B. [ID#16-367](#) Reconvene in open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning matters discussed in open session.

**A motion was made Ald. Pieper, seconded by Ald. Perry to reconvene in open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning matters discussed in open session. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**Absent:** 1 - C. Payne

**Action in Open Session**

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the salary increase for the City Administrator at .875%. The motion carried by the following vote:

**Aye: 11 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, Manion, Thieme, Johnson, Hernandez and Helgestad**

**Nay: 2 - E. Payne and Jankowski**

**Absent: 1 - C. Payne**

**19. Adjournment**

*Adjourned at 9:40 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.