



**CITY OF WAUKESHA**

**Administration**

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Committee: Information Technology Board	Date: 11/4/2020
Common Council Item Number: ID#20-1338	Date: 11/5/2020
Submitted By: Chris Pofahl	City Administrator Approval: Kevin Lahner, City Administrator KML
Finance Department Review: Bridget Souffrant, Finance Director BS	City Attorney's Office Review: Brian Running, City Attorney BR
Subject: Review and act on amending the Amendment to The Ultimate Software Group, Inc. SaaS Model Agreement	

**Details:**  
The City uses Ultimate Software for payroll and has been on a year-to-year renewal contract, which allows Ultimate to increase our annual service fees up to 5% annually. Recently the Kronos (the vendor the City uses for time and attendance) acquired Ultimate Software. The amendment to our current agreement would put us in a 5yr agreement, which matches the Kronos agreement, and only allow Ultimate to increase services a maximum of 2% annually.

**Options & Alternatives:**  
Option 1: Stay with the year-to-year agreement that allows Ultimate to increase our annual rates by 5% annually.

**Financial Remarks:**  
Annual subscription fees will be as follows:

- July 1, 2021 through February 18, 2022 - No increase
- February 19, 2022 through February 18, 2023 – two percent (2%) per annum
- February 19, 2023 through February 18, 2024 – two percent (2%) per annum
- February 19, 2024 and thereafter - any increase shall not exceed five percent (5%) per annum.

**Executive Recommendation:**  
Approve the request to amend the agreement with Ultimate Software Group

