



**City of Waukesha**  
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<b>Committee:</b> Board of Public Works	<b>Date:</b> 4/17/2025
<b>Common Council Item Number:</b> ID #25-00631	
<b>Submitted By:</b> Alex Damien, Director of Public Works	<b>City Administrator Approval:</b> Anthony W. Brown, City Administrator
<b>Finance Department Review:</b> Joseph Ciarro, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the request from Rachel Zuniga for a one-time sewer credit.	

<b>Details:</b> The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as filling a swimming pool or establishing new landscaping. <ul style="list-style-type: none"><li>Rachel Zuniga, 1805 Deer Trail Ct a one-time credit for sewer service charges for September and October 2024 for establishing new landscaping. Estimated Additional Usage: 10,638 gallons (2024) @ \$10.48/1000 gal = \$111.49</li></ul>
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<b>Options &amp; Alternatives:</b> To not approve the one-time sewer credit or approve another dollar amount.
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<b>Financial Remarks:</b>
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<b>Executive Recommendation:</b> Recommend approval of one-time sewer credit for Rachel Zuniga for a one-time credit for the amounts listed above.
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