



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, July 7, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Kassens, O'Donnell, E. Payne, Pieper, and K. Reilly

2. Public Comment

No public comment.

3. Election of Officers

A. [ID#22-4384](#) Election of Officers

Sponsors: Public Works

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, to nominate Chad O'Donnell as the Chairman and Steve Kassens as the Vice Chairman of the Board of Public Works. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and K. Reilly

4. Approval of Minutes

A. [ID#22-4378](#) Approve Minutes of June 23, 2022.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 6-23-22-Draft](#)

A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that this the Minutes of June 23, 2022, be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and K. Reilly

5. Approval of Payments

A. [ID#22-4379](#) Approval of Payments

Sponsors: Public Works

Attachments: [_Payments 7-7-22](#)

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens,

that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and K. Reilly

6. Bids Received:

- A. [ID#22-4380](#) Bids Received: Wednesday, July 6, 2022, at 10:00 a.m.
Transit Center Parking Structure Repairs

The Board of Public Works recommends that the low bid from RAM Construction Services of Minnesota, LLC, in the amount of \$265,980.00 be awarded.

Sponsors: Public Works

Attachments: [Bid 2022 Transit Center Parking Structure](#)

A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the low bid from RAM Construction Services of Minnesota, LLC, for the Transit Center Parking Structure Repairs project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and K. Reilly

- B. [ID#22-4381](#) Bids Received: Wednesday, July 6, 2022, at 10:00 a.m.
Transit Center Concourse Ceiling Replacement

Sponsors: Public Works

Attachments: [Bid 2022 Transit Center Concourse Ceiling Replacement](#)

This item is being held pending review of the bid and budget.

7. Discussion and Recommendation to Council Regarding:

- A. [ID#22-4332](#) Review and act on Contract Change Order No. 1 with Wolf Paving Co., Inc., for the 2022 Asphalt Street Resurfacing

Sponsors: Public Works

Attachments: [22-4332 BPW Agenda Cvr-Wolf Paving-2022 Resurfacing](#)
[22-4332_CCO1-Wolf Paving-2022 Resurfacing](#)

Ron Grall, Director of the Parks, Recreation & Forestry Department presented this item. He explained the current connection on Lincoln Ave. has heavy truck traffic and is industrial. The goal is to get the key connection from Frederick St. around Eaton and WE Energies' properties. The connection will get you off the street safely to the Carroll connector. The change order is for 4 ft. chain link fencing. The same application on both sides. The 700 lin. ft. wood fence that was bid won't cut it. The chain link will be more durable in the long term and be low maintenance and prevents graffiti.

A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the Contract Change Order No. 1 with Wolf Paving Co., Inc., for the 2022 Asphalt Street Resurfacing be recommended for Council Consent. The motion

carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and K. Reilly

- B.** [ID#22-4333](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and ProHealth Waukesha Memorial, Inc. at 725 American Avenue.

Sponsors: Public Works

Attachments: [22-4333 BPW Agenda Cr-ProHealth Waukesha Memorial New Entrance SW Agreement](#)
[2022-6-22 DRAFT City Maintenance Agreement CLEAN](#)

A motion was made by Member Steve Kassens, seconded by Vice Chair Kevin Reilly, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and ProHealth Waukesha Memorial, Inc. at 725 American Avenue be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and K. Reilly

- C.** [ID#22-4382](#) Review and act on Developer's Agreement between City of Waukesha and ProHealth Waukesha Memorial, Inc. at 725 American Avenue.

Sponsors: Public Works

Attachments: [22-4382 BPW Agenda Cvr-ProHealth Waukesha Memorials Hospital New Entrance](#)
[WMH Madison St Entrance DPW Development Agreement](#)

A motion was made by Member Steve Kassens, seconded by Member Kevin Reilly, that the Developer's Agreement between City of Waukesha and ProHealth Waukesha Memorial, Inc., at 725 American Avenue be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and K. Reilly

- D.** [ID#22-4383](#) Review and act on Developer's Agreement between City of Waukesha and Tallgrass Villas LLC for the Tallgrass Condominium Subdivision development for property located south of Northview Road, west of Tallgrass Circle, and east of Patrick Lane.

Sponsors: Public Works

Attachments: [22-4383 BPW Agenda Cvr-Tallgrass Condominium Subdivision](#)

This item is held.

- E.** [ID#22-4405](#) Review and act on Storm Water Management Practice Maintenance Agreement between City of Waukesha and Habitat for Humanity, Inc. for property located east of Oakland Avenue, west of N. Greenfield Avenue, north of Ellis Street, and south of Lincoln Avenue.

Sponsors: Public Works

Attachments: [22-4405 BPW Agenda Cr-Aeroshade SW Agreement](#)
[Aeroshade SWMA update 7-6-2022](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Habitat for Humanity, Inc. for property located east of Oakland Avenue, west of N. Greenfield Avenue, north of Ellis Street, and south of Lincoln Avenue. be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - O'Donnell, E. Payne, Pieper and K. Reilly

Abstain: 1 - Kassens

8. Matter of Report

Alex Damien reported that on the construction projects : St. Paul Ave. the majority of the paving is done, things are going well. There was a cross-bore of a utility line on Wisconsin Ave. and another on Madison Street. Through the sewer televising practice that was implemented several years ago, we find things so many different things. In the past, on Arcadian a contractor bored through the new sanitary sewer in three different locations. Unfortunately this will set a back but it's good that they were found now so they can be fixed.

9. Communications and Referrals:

- A. [ID#22-4412](#) Review the practice for charging condemned sidewalk replacement costs to adjacent property owners.

Sponsors: C. Payne

Referral from Ald. Cory Payne to review the practice for charging condemned sidewalk replacement costs. Prefer to have him explain it, however, Alex Damien talked with him briefly about what he is looking for. Alex Damien stated that it has been a long-term policy and practice and encompasses ordinances and state statutes that would have to be looked at and reviewed to see what would have to be adjusted. If you support this, ask staff to review and report back the consequences and to make a recommendation for the financial impact and policy recommendation. Ald. Pieper asked if staff has an idea what is billed out. Alex Damien responded that it varies from year-to-year, it could range from \$20,000 to \$100,000 - not huge cost given the overall budget but it's mostly the policy and practice.

Ald. Pieper motioned for staff to look into the financial implications of the particulars of this referral and report back when the information is available. Focus on existing sidewalk that needs to be replaced. Kevin Reilly added to look at the existing sidewalk - and implications for different homeowners, looking at highest and lowest assessment included.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, for staff investigate the financial and practice implications of the particulars of this referral. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and K. Reilly

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.