



CITY OF WAUKESHA

Administration

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Common Council Item Number:21-2285	Date: 5/18/2021
Submitted By: Maria Pandazi, Deputy Director of Community Development	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Bridget Souffrant, Finance Director	City Attorney's Office Review: Brian Running, City Attorney BR
Subject: Review and act on proposed contract with the Southeastern Wisconsin Regional Planning Commission (SEWRPC) for preparation of an update to the City of Waukesha's Comprehensive Plan.	

Details: The City's Comprehensive Plan is a tool to guide physical, social, and economic development. The Plan provides a rational basis for decision making by creating a vision for future planning and community development.

The State of Wisconsin Comprehensive Planning Law (s. 66.1001) requires that the Plan include at least the following elements: Issues and Opportunities, Housing, Transportation, Utilities and Community Facilities, Agricultural, Natural and Cultural Resources, Economic Development, Intergovernmental Cooperation, Land Use, Implementation

The City's current Comprehensive Plan was adopted in 2009 with the most recent update in 2019 by incorporating the findings of the 2019 Housing Study and Needs Analysis into the Housing Element and associated Chapters.

Under this contract, SEWRPC will provided needed assistance to City staff to prepare an update to all elements of the Comprehensive Plan. The focus will be to update each of the nine plan chapters and incorporate: new plans adopted or endorsed by the City since the comprehensive plan was adopted by the Common Council; new and additional public outreach efforts; sustainability concepts woven throughout the plan; updated population, household and employment data and projections; updated land use and natural resource information; updated issues, opportunities, and standards; updated strengths, concerns and weaknesses; and an updated land use plan map.

This is a sole source contract due to SEWRPC's long standing role of providing an extensive community assistance program to municipalities within the region. This program promotes coordination between regional and local plans. SEWRPC has a great deal of background information and knowledge about the City as they prepared 'Vision 2050: A Regional Land Use and Transportation Plan'. SEWRPC is therefore able to provide a great deal of service for a very reasonable cost.

Options & Alternatives:



Financial Remarks: The adopted 2021 City Budget includes \$25,000 for an update of the City's Comprehensive Plan. (Account #1720.52190)

Staff Recommendation:

Staff recommends accepting the proposed contract as submitted by SEWRPC for the update of the City of Waukesha's Comprehensive Plan.