



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, April 21, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Kassens, O'Donnell, E. Payne, and Pieper

Absent 1 - Michalowski

2. Public Comment

Charlie Betker was called to speak. Mr. Betker, introduced himself as a former Alderman for the City of Waukesha and a life-long resident. He expressed concerns about the item on the agenda regarding the combination of the Water Utility and Wastewater Treatment Plant (k/n/a Clean Water Plant). He stated it should go to a consultant and should be looked at in all directions. He stated a few years ago there was a study and at that time it was not recommend to put those two divisions together. It spells it out in the report. There were quite a bit of adjustments already made. Water and Wastewater made those adjustments. And, furthermore, we probably have one of the best run Treatment Plants in the State of Wisconsin. We don't have stuff in the water that's not supposed to be there and have a good working relationship with the DNR. Current program in existence at Water and Treatment Plant work well. Hope that its not a closed-eye attitude. When it goes out to consulting, they look at all directions - not one direction. It's too bad that we have a vacancy in the Director of Public Works so that person can make some decision with this.

3. Approval of Minutes

A. [ID#22-3994](#) Approve Minutes of April 7, 2022.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 4-7-22-Final](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Minutes of April 7, 2022, be approved. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

4. Approval of Payments

A. [ID#22-3995](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 4-21-22](#)

A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

5. Bids Received:

- A. [ID#22-3996](#) Bids Received: Friday, April 15, 2022, at 11:00 a.m.
2022 Asphalt Street Resurfacing

The Board of Public Works recommends that the low bid from Wolf Paving Co., Inc., in the amount of \$1,897,735.70, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-2022 Asphalt Resurfacing-4-15-22](#)

A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the low bid from Wolf Paving Co., Inc., for the 2022 Asphalt Street Resurfacing and Alternates 1, 2 and 3 be recommended for approval. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

6. Discussion and Recommendation to Council Regarding:

- A. [ID#22-3798](#) Request to authorize a comprehensive organizational study of the Public Works Department and Waukesha Water Utility.

Attachments: [DPW Study Cover Sheet - Revised](#)

[Consideration of Department of Public Works Organizational Review](#)

[Black & Veatch 1999 Feas Study-Merger WWTP & WWU](#)

Kevin Lahner, City Administrator, presented this item. The current structure of the Public Works Department and Water Utility is being looked at in preparation to fill the Public Works Director vacancy to make sure the City is operating at peak efficiency. This is a good opportunity to take a step back and look at how we're operating. PowerPoint presentation (attached) summarized the recommendation such as the Water Utility's responsibility for the water returned to Lake Michigan and some level of coordination to make sure we're in compliance with our DNR permits and less overlap with the staff, including a way to coordinate rate increase and flatten the costs for the residents. It would be a fair independent review and make sure everyone is talked to and we are doing the things the right way and more efficiently. Ald. Payne supports doing a study and stated it has to be an in-depth of both departments and worded in the RFP to that effect. Kevin Lahner could write-up the scope of services before it goes on the street for their approval. Steve Kassens agrees and needs to see the detail of the scope assuring it's covering all the bases, and everything is reviewed. Al Pieper recommends approval

reinforced the study needs to look at it from every angle. Ald. Payne asked how long after it goes to Council does it take to put it together and actually hire a fire. From a scope of services standpoint he has to have the draft reviewed by staff and by the time things are all done it'll be mid-summer.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, to authorize a comprehensive organizational study of the Public Works Department and Waukesha Water Utility be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

- B.** [ID#22-3912](#) Review and act on the Developer's Agreement between the City of Waukesha and JPD GC Waukesha, LLC for the Riverfront development for property located at the intersection of Bank Street and Brehm Street.

Sponsors: Public Works

Attachments: [22-3912 BPW Agenda Cvr-Riverfront Development by JPD GC Waukesha LLC](#)
[22-3912 Development Agreement-Riverfront](#)

A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the Developer's Agreement between the City of Waukesha and JPD GC Waukesha, LLC for the Riverfront development for property located at the intersection of Bank Street and Brehm Street. be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

- C.** [ID#22-4022](#) Review and act on Developer's Agreement between City of Waukesha and Howell Oaks Development LLC for the Howell Oaks Addition 5 Phase 6 development for property located north of Madison Street and west of Prairie Song Drive

Sponsors: Public Works

Attachments: [22-4022 BPW Agenda Cvr-Howell Oaks Add 5 Phase 6 by Howell Oaks Development LLC](#)
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A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Developer's Agreement between City of Waukesha and Howell Oaks Development LLC for the Howell Oaks Addition 5 Phase 6 development for property located north of Madison Street and west of Prairie Song Drive be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

7. Matter of Report

8. Communications and Referrals:

- A. [ID#22-4015](#) Official Notice: Bids to Close on Friday, April 29, 2022, at 11:00 a.m.
Aviation Parking Lot, Dopp Park, and Pebble Valley Park Lighting
Replacement

Sponsors: Public Works

Attachments: [Official Notice 2022 Aviation Dopp Pebble Valley Lighting Upgrades](#)

Ald. Pieper complimented Dustin Nolan, Solid Waste and Recycling Manager, for his prompt response for trash assistance and is pleased with the improved service of Waste Management.

9. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.