



**City of Waukesha**  
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<b>Committee:</b> Common Council	<b>Date:</b> 11/7/2024
<b>Common Council Item Number:</b> ID#	<b>Date:</b> 11/7/2024
<b>Submitted By:</b> Rebecca Pederson	<b>City Administrator Approval:</b> <b>Anthony Brown</b>
<b>Finance Department Review:</b> <b>Joe Ciurro</b>	<b>City Attorney's Office Review:</b> <b>Brian Running</b>
<b>Subject:</b> <b>Review and act on Facilities Use Contract with Waukesha County for use of the Podcast Production Equipment and Room</b>	

**Details:**  
The City has a conference room at City Hall that houses the production equipment that is used for production of the City's Talkin' Waukesha Podcast. Waukesha County would like to rent out the room and equipment on specified dates for production of their own podcast throughout the year.

As the City has the equipment and does not utilize the space every day, this is an opportunity to provide some funding for the City.

**Options & Alternatives:**  
The City could choose to not allow the County to utilize the podcast equipment.

**Financial Remarks:**  
The County would rent the room and equipment at a rate of \$50 per hour

**Executive Recommendation:**  
It is recommended to approve this contract as it provides funding for the City on equipment and space that the City already has.