



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Thursday, February 17, 2022

6:30 PM

Council Chambers, City Hall

1. Roll Call
2. Announcement of Closed Session pursuant to Wis. Stats. 19.85(1)(c) to discuss the 2021 City Administrator Annual Evaluation and City Administrator’s Direct Report 360 Feedback Survey summary
3. Pledge of Allegiance
4. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

5. Approval of Minutes

- A. [ID#22-3565](#) Minutes from February 1, 2022

Attachments: [ccmn220201 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#22-3496](#) Review and act on the approval of Tyler Munis SaaS Contract.

Attachments: [Cover Sheet 22-3496](#)
[Waukesha WI SaaS Agreement Final 012521](#)
[City of Waukesha Detect Trial](#)
[Tyler Self Hosted vs SaaS Comparison](#)

Legislative History

2/2/22	Information Technology Board	approved
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- B. [ID#22-3509](#) Review and act on the Cohesity Contract for the 2022 CIP Backup Replacement Project.

Attachments: [Cover Sheet 22-3509](#)
[Backup Solution Comparison](#)
[Cohesity MLA \(CP\) BER Rev 1-24.22](#)

Legislative History

2/2/22 Information Technology Board approved

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#22-3568](#) Invited Bartenders

Attachments: [OL 2-14-22 Invited Bartenders](#)

- B. [ID#22-3569](#) Bartenders

Attachments: [OL 2-14-22 Bartenders](#)

Legislative History

2/14/22 Ordinance & License Committee approved

- C. [ID#22-3570](#) Invited Other Applications

Attachments: [OL 2-14-22 Invited Other Applications](#)

Legislative History

2/14/22 Ordinance & License Committee approved

2/14/22 Ordinance & License Committee approved

2/14/22 Ordinance & License Committee approved

2/14/22 Ordinance & License Committee approved

D. [ID#22-3571](#) Other Applications**Attachments:** [OL 2-14-22 Other Applications](#)**Legislative History**2/14/22 Ordinance & License approved
Committee**D. Human Resources - Ald. Manion****E. Board of Public Works - Alex Damien**

- A.
- [ID#22-3524](#)
- Review and act on Contract Change Order No. 1 with Payne and Dolan, Inc., for the Buchner Park Tennis Courts and Retaining Wall Reconstruction project.

Sponsors: Public Works**Attachments:** [22-3524 BPW Agenda Cvr-CCO1-Payne and Dolan Buchner Park](#)
[22-3524 CCO1 Payne and Dolan Buchner Park](#)**Legislative History**2/3/22 Board of Public Works recommended for Council Consent to the
City Council

- B.
- [ID#22-3525](#)
- Review and act on Contract Amendment No. 1 with Ayres Associates for the N. and S. Prairie Avenue, Sentry Drive, and W. Sunset Drive Utility and Street Improvements Construction Management Services.

Sponsors: Public Works**Attachments:** [22-3525 BPW Agenda Cvr-Amendment 1-Ayres Prairie Sentry Sunset Inspectio](#)
[_CONTRACT Amend 1-Ayres Associates-Prairie Sentry Sunset Construction M](#)**Legislative History**2/3/22 Board of Public Works recommended for Council Consent to the
City Council

- C.
- [ID#22-3528](#)
- Review and act on Contract Change Order No. 1 with LaLonde Contractors, Inc., for the N & S Prairie Avenue, Sentry Drive and W. Sunset Drive Utility and Street Improvements project.

Sponsors: Public Works**Attachments:** [22-3528 BPW Agenda Cvr-CO 1-LaLonde-Prairie Sentry Sunset](#)
[22-3528 CCO1-LaLonde Contractors-Prairie Sentry Sunset](#)**Legislative History**2/3/22 Board of Public Works recommended for Council Consent to the
City Council

- D. [ID#22-3544](#) Review and act on the consultants for the 2022-2023 Structural and Architectural Services for various City projects

Sponsors: Public Works

Attachments: [22-3544 BPW Agenda Cvr-Structural and Architectural Services](#)
[Consultant Contract StrucRite-2022-23 Structural and Architectural Services](#)
[Consultant Contract Thrive Architects-2022-23 Structural and Architectural Services](#)

Legislative History

2/3/22 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

6. Public Hearing

- A. [ID#22-3424](#) Zoning Code Amendment - Proposed addition to the Conditional Uses for Sections 22.33, B-1 Neighborhood Business District, 22.34 B-4 Office and Professional Business District, 22.40 M-3 Limited Business and Industrial Park District, 22.42 I-1 Institutional District and 22.43 P-1 Park District to include the item:

- Uses similar to and reasonably related to Principal Permitted Uses

Attachments: [Cover Sheet - Zoning Code Updates](#)
[B-1 Neighborhood Business District Redline](#)
[B-4 Neighborhood Business District Redline](#)
[I-1 Institutional District Redline](#)
[M-3 Limited Business and Industrial Park District Redline](#)
[P-1 Park District Redline](#)

Legislative History

1/26/22 Plan Commission recommended for Council Agenda

7. Action on Public Hearing

- A. [ID#22-3424](#) Zoning Code Amendment - Proposed addition to the Conditional Uses for Sections 22.33, B-1 Neighborhood Business District, 22.34 B-4 Office and Professional Business District, 22.40 M-3 Limited Business and Industrial Park District, 22.42 I-1 Institutional District and 22.43 P-1 Park District to include the item:

- Uses similar to and reasonably related to Principal Permitted Uses

Attachments:

[Cover Sheet - Zoning Code Updates](#)

[B-1 Neighborhood Business District Redline](#)

[B-4 Neighborhood Business District Redline](#)

[I-1 Institutional District Redline](#)

[M-3 Limited Business and Industrial Park District Redline](#)

[P-1 Park District Redline](#)

Legislative History

1/26/22	Plan Commission	recommended for Council Agenda
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Reports

8. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

- A. [ID#21-2744](#) Review and act on the approval of the City Wide Email Policy.

Attachments:

[Cover Sheet - City Wide Email Policy](#)

[Email Policy and Memo.pdf](#)

Legislative History

9/1/21	Information Technology Board	approved
9/15/21	Human Resources Committee	recommended for approval to the Information Technology Board
2/2/22	Information Technology Board	approved

D. Landmarks Commission Report - Ald. Moltzan

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. McElderry
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 9. Plan Commission - Jennifer Andrews
- 10. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Manion
- 11. Board of Public Works Report - Alex Damien
 - A. [ID#22-3526](#) Bids Received: Friday, January 28, 2022, at 11:00 a.m.
Arcadian Avenue and Linden Street Utility and Street Improvements

The Board of Public Works recommends that the low bid from LaLonde Contractors, Inc., in the amount of \$3,355,809.05, be awarded.

Sponsors: Public Works
Attachments: [Bids-Concrete - Arcadian 2022.xlsx](#)
[Bids-HMA - Arcadian 2022.xlsx](#)

Legislative History
2/3/22 Board of Public Works recommended for approval to the City Council
- 12. Director of Public Works Report
- 13. City Attorney's Report
- 14. City Administrator's Report

- A. [ID#22-3572](#) Report from the City Administrator

Attachments: [Admin Report 2-11-22](#)

15. Mayor's Report & Referrals

- A. [ID#22-3624](#) Proclamation for National Engineers Week

Attachments: [National Engineers Week 2022 - Mayoral Proclamation](#)

16. Referrals

17. Closed Session

Announcement of Closed Session pursuant to Wis. Stats. 19.85(1)(c) to discuss the 2021 City Administrator Annual Evaluation and City Administrator's Direct Report 360 Feedback Survey summary

- A. [ID#22-3579](#) Report to Council on the results of the 2021 City Administrator Annual Evaluation and City Administrator's Direct Report 360 Feedback Survey summary.

18. Reconvene in Open Session

Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85(2) for possible discussion and/or action on matters discussed in closed session

- A. [ID#22-3585](#) Possible discussion and/or action on the 2021 City Administrator Annual Evaluation and City Administrator's Direct Report 360 Feedback Survey summary.

19. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.