



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Landmarks Commission

Wednesday, July 10, 2024

6:00 PM

Council Chambers, City Hall

I. Call to Order

II. Roll Call

Present 6 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, and Aaron Spencer

III. Public Comment

IV. Approval of Minutes

[ID#24-10208](#) Minutes of June 4, 2024

A motion was made by Member Aaron Spencer, seconded by Member Carmen De La Paz, that the Minutes be approved. The motion carried by the following vote:

Aye: 6 - Marty Larson, Julie Scarpace, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

Abstain: 1 - Jennifer Wall

V. 2024 Landmarks Commission Awards for 301 Windsor Drive

VI. Landmark's Commission Paint and Repair Grant Funds

VII. Old Business

[ID#24-9857](#) Landmarks Commission Certificate of Appropriateness for 212 N. Charles St. Review a request to replace the siding, roof and gutters (McCall Street Historic District).

A motion was made by Member Aaron Spencer, seconded by Member Julie Scarpace, that this item be approved. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

[ID#24-9597](#) Landmarks Commission Paint and Repair Grant for 1101 Buckley Street

A motion was made by Member Jennifer Wall, seconded by Member Cassandra Rodriguez, to approve a grant in the amount of \$2,000.00. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

VIII. New Business

[ID#24-10117](#) Landmarks Commission Certificate of Appropriateness for 304 E. College Ave. Review a request to repair and replace windows, repaint window trim, wood siding sections, and shutters, replace the front door, and repair the chimney (McCall Street Historic District).

A motion was made by Member Jennifer Wall, seconded by member Aaron Spencer, to approve this item with the note that the windows which have already been replaced all match the existing windows and the mortar will match the hardness and texture of the existing mortar. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

[ID#24-10118](#) Landmarks Commission Paint and Repair Grant for 304 E. College Ave

A motion was made by Member Julie Scarpace, seconded by Member Jennifer Wall, to approve a grant in the amount of \$900.00. The motion carried by the following vote:

Aye: 6 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak and Aaron Spencer

Nay: 1 - Cassandra Rodriguez

[ID#24-10209](#) Landmarks Commission Certificate of Appropriateness for 910-914 Clinton St. Review a request to repair and replace windows, repaint the brick siding, repair the parapet wall, and tuckpoint the façade (Five Points Downtown Historic District).

A motion was made by Member Cassandra Rodriguez, seconded by Member Carmen De La Paz, that this item be approved. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

[ID#24-10210](#) Landmarks Commission Paint and Repair Grant for 910-914 Clinton Street

A motion was made by Member Cassandra Rodriguez, seconded by Member Julie Scarpace, to approve a grant in the amount of \$3,000.00. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

[ID#24-10212](#) Discussion and possible action on allocation of remaining Historic Springs restoration fund money.

A motion was made by Member Jennifer Wall, seconded by Member Julie Scarpace, to use the remaining Historic Springs money to fund the restoration of the bench near Hobo Spring, and to allocate any additional money from the Landmarks Commission's donation fund. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

A motion was made by Member Jennifer Wall, seconded by Member Carmen De La Paz, to provide sufficient funds to restore the electrical fixtures at the Silurian Springhouse. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

[ID#24-10222](#) Discussion and possible action on a request to waive the requirement for 60 day Historic Preservation Commission notice of a proposed boundary decrease to the individual National Register of Historic Places listing for the Senator William Blair House – 434 Madison Street.

A motion was made by Member Aaron Spencer, seconded by Member Cassandra Rodriguez, that this item be denied. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

IX. Alderman's Report

X. Springs Report

XI. Communications and Publications

XII. Adjournment