IT PROJECT DEFINITION

For ITAC review purposes a Technology Project is defined as:

Any software or hardware that requires a connection to or an installation on, any City supported device or the City's IT supported network. This includes a server, data or telecommunication device, switch, router, attachment or extension to any existing software, or any type of storage device. Additionally, any activity that requires IT staffing, that addresses implementation, training or ongoing support is also defined as an IT project and includes the following:

- Office Equipment
- Audio/Visual Equipment
- Digital Camera
- GPS
- Electronic Monitoring
- Automatic Door System(s)
- Time and Attendance
- Electronic distribution of documents, minutes and agendas
- PDA's (cell phones)
- Electronic Funds Transfer
- Electronic Payment Processing
- Video capture and playback
- E-books
- Facilities

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If approved by ITAC, this will be sent to the following for action:
1. City Administrator
2. Department Directors
3. Common Council
4. Project Advocates