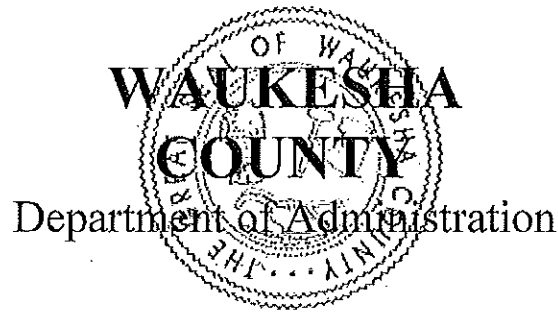


Daniel P. Vrakas
County Executive

Norman A. Cummings
Director



March 13, 2015

To: Waukesha County Mayors, Village Presidents, and Town Chairs
From: Waukesha County Dept. of Administration Norm Cummings
RE: Budgeting for New Election System

Over several years Waukesha County communities purchased voting equipment that served us well. Much of the equipment needs to be retired. Some of the voting machines are starting to break down, a precursor to perhaps a much larger maintenance problem in the very near future. In addition, replacement parts are becoming more difficult to locate or no longer manufactured. For these reasons, the Waukesha County Board allocated funds for replacement of voting equipment countywide.

In consultation with the County Executive and County Clerk, I am asking all of you to budget in 2016 for voting machine replacement with a target implementation for the 2016 spring election. For the purposes of your budget planning, please refer to the attachments, titled, 'Countywide Election System Pricing Sheet' and 'Trade-In for Old Equipment'. Your clerk can help you determine your exact needs. Election System & Software (ES&S), the only vendor of new certified election equipment by the Government Accountability Board (GAB), is the vendor of choice.

Municipalities have the opportunity to save a significant amount of the cost by purchasing their new equipment together with the county's purchase. Per the terms of the Waukesha County budget, the County will pay for election equipment for participating municipalities and then bill back one third of the cost. The result is that the new election equipment will be two thirds (66.67%) funded by Waukesha County and participating municipalities should budget one third (33.33%) of the cost from their own budgets. Please understand this is a one-time offer to municipalities who participate. The County will allow the municipalities to reimburse their portion of the new election equipment costs over the next three (3) fiscal years at no interest, beginning in FY 2016. Municipalities who initially decide not to participate will be obligated to pay 100% of the voting equipment cost.

For those not participating, various tasks currently performed at county expense will be charged to the non-participants. Total costs are difficult to quantify at this time. In general, any tasks that have to be outsourced based on incompatible systems will be ratably charged back to the municipality. As an example, free programming for regularly scheduled elections will continue to be covered by the county for participating municipalities. For non-participating municipalities, programming costs will be outsourced, and costs related to local elections will be the responsibility of the municipality. Historically, outsourcing has been at a substantially higher cost.

In advance of the fall budget season, an Intergovernmental Agreement between Waukesha County and participating Municipalities within Waukesha County is included for your review. If you decide to

Waukesha County Government
Department of Administration
515 W. Moreland Blvd.
Waukesha, WI 53188

participate in the new Election System, we request you return the signed agreement to the County Clerk's Office no later than Wednesday April 15, 2015.

If you have any questions, please do not hesitate to call me at 262-548-7020 or email:
ncummings@waukeshacounty.gov

Norm Cummings
Director of Administration
Waukesha County Government

cc: Municipal Clerks
Kathleen Novack, Waukesha County Clerk

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