



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, June 18, 2024

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.

4. Presentations to Council

- A. [ID#24-10126](#) Presentation of the graduates of the Spring 2024 Leading Waukesha Class
- B. [ID#24-10141](#) Pewaukee Area Arts Council - Gallery Art Presentation

Attachments: [Pewaukee Area Arts Council- Gallery Art Presentation 6-18-24](#)

5. Approval of Minutes

- A. [ID#24-10138](#) Minutes from June 4, 2024

Attachments: [ccmn240604 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#24-9974](#) Review and approve the purchase Modus Election Software

Attachments: [Modus Coversheet](#)
[InTech Technical Assessment](#)
[Modus - InTech Std Agreement \(003\)](#)

Legislative History

6/5/24 Information Technology approved
Board

B. [ID#24-8962](#) Annual Policy Review: PCI DS Cyber Security Policy & Standards

Attachments: [2024 PCI_DSS-Final](#)
[PCI DSS Cybersecurity Policy & Standards 1.24 -Clean](#)
[PCI DSS Cybersecurity Policy & Standards 1.24 -Redline](#)

Legislative History

6/5/24 Information Technology approved
Board

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

A. [ID#24-9882](#) Review and approve a purchasing contract with Reliant Fire Apparatus, to purchase a 2028 Ladder Truck, in the amount of \$2,079,137

Attachments: [Cover Sheet - Ladder Truck Replacement](#)
[Waukesha Proposal 695 5.12.24](#)
[Waukesha Velocity 107 Proposal 695 Pricing Detail 5.14.24](#)
[City of Waukesha Aerial Contract 6.5.24](#)

Legislative History

6/11/24 Finance Committee approved

B. [ID#24-9976](#) Review and act on an amendment to the development agreement with JPD GC Waukesha, LLC and JPD GC Waukesha 2, LLC

Attachments: [Cover Sheet - JPD Development Agreement](#)
[Second Amendment to TIF Development Agreement](#)

Legislative History

6/11/24 Finance Committee approved

C. [ID#24-9978](#) Request to contract commercial appraisal work to Accurate Assessor

Attachments: [Cover Sheet - Assessor Reorganization](#)
[2024 Assessor Reorganization](#)
[Accurate - City of Waukesha - Commerical Appraiser Contract - City Rev 5-29-2](#)
[Certificate of Liability Insurance](#)

Legislative History

6/11/24 Finance Committee approved

- D. [ID#24-9994](#) Consider approval of the 2024 Walk of Lights Holiday display

Attachments: [Cover Sheet- 2024 Walk of Lights Display](#)
[Artistic Holiday Designs-City of Waukesha Contract 2024- UPDATED](#)
[Light Design Proposal 2024 \(FINAL\)](#)

Legislative History

6/11/24 Finance Committee approved

- E. [ID#24-9995](#) Consider approval of Walk of Lights field services contract

Attachments: [Cover Sheet- 2024 Walk of Lights - Field Services Contract](#)
[Field Services Contract \(002\)-- provided by City Attorney- contract to use for Blii](#)

Legislative History

6/11/24 Finance Committee approved

- F. [ID#24-10135](#) Review and Act on a recommendation to carryover \$88,785.00 from 2023 to 2024 in the General Fund 100

Attachments: [Cover Sheet - 2023 General Fund Carryover Request](#)
[Fund 100 Carryovers - 2023 to 2024](#)

Legislative History

6/11/24 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. P. Wuteska

1. Licenses

- [ID#24-10124](#) Invited Bartenders

Attachments: [Invited Bartenders 6.10.24.pdf](#)

Legislative History

6/10/24	Ordinance & License Committee	recommended for Council Consent to the City Council
6/10/24	Ordinance & License Committee	recommended for Council Consent to the City Council
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- [ID#24-10121](#) Invited Other Applications

Attachments: [Invited Other Applications 6.10.24.pdf](#)

Legislative History

6/10/24	Ordinance & License Committee	recommended for Council Consent to the City Council
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[ID#24-10122](#) Other Applications

Attachments: [Other Applications 6.10.24.pdf](#)
[Steelhead Aleworks LLC.pdf](#)

Legislative History

6/10/24	Ordinance & License Committee	recommended for Council Consent to the City Council
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D. Human Resources - Ald. RodriguezA. [ID#24-9805](#) Request to amend the Assessor's B-16 Staffing

Attachments: [HR Committee Cover Sheet \(Assessor Reorganization\).docx](#)

Legislative History

5/15/24	Human Resources Committee	approved
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E. Board of Public Works - Alex DamienA. [ID#24-9898](#) Review of WDNR Compliance Maintenance Annual Report (CMAR) for the year 2023 and Adoption of Resolution by Common Council.

Sponsors: Public Works

Attachments: [24-9898-BPW Agenda Cover Sheet - 2023 CMAR.pdf](#)
[24-9898-2023 CMAR cover letter for BPW.pdf](#)
[24-9898-2023 resolution for COMPLIANCE MAINTENANCE ANNUAL REPORT](#)
[24-9898-CMAR2023.pdf](#)

Legislative History

6/6/24	Board of Public Works	recommended for Council Consent to the City Council
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Zach Eisner, Clean Water Plant Manager, presented this item. Purpose of the report is to review and report on the Compliance Maintenance Annual Report for the Clean Water Plant. This is the 8 year in a row the Plant scored straight A's. Director Damien stated it was an overall a successful year for them even though the complications of the consolidation and construction project brought additional challenges.

B. [ID#24-9899](#) Review and act on the revised Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the E. Moreland Blvd. Bridge project, WisDOT Project ID: 2718-00-73.

Sponsors: Public Works

Attachments: [24-9899_BPW Agenda Cvr-WisDOT-SMA E Moreland Bridge.pdf](#)
[24-9899-2718-00-08 78 03 73 EMorelandBlvd CofWaukeshaRev3.pdf](#)

Legislative History

6/6/24 Board of Public Works recommended for Council Consent to the City Council

- C. [ID#24-9901](#) Review and act on Contract Change Order No. 3 with The MRD Group Inc. for the Demolition and Asbestos Abatement of 315 N. West Ave. project.

Sponsors: Public Works

Attachments: [24-9901-BPW_Agenda Cvr-CO3-MRD-Demo 315 N West Ave.pdf](#)
[24-9901-CCO3 for MRD Group-Demo 315 N West.pdf](#)

Legislative History

6/6/24 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
 - B. Water Utility Commission - Ald. Bartels
 - C. Information Technology Board Report - Ald. Manion
 - D. Landmarks Commission Report - Ald. Rodriguez
 - E. Redevelopment Authority Report - Ald. R. Lemke
 - F. Parks, Recreation & Forestry Board Report - Ald. Wells
 - G. Library Board Report - Ald. Halvensleben
 - H. Cemetery Commission Report - Ald. C. Payne
 - I. Waukesha Housing Authority Report - Ald. Pieper
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. Moltzan
7. Plan Commission - Jennifer Andrews

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. P. Wuteska

A. [ID#24-9757](#) Discussion and recommendation on proposed Mobile Food Vendor (food truck) ordinance**Attachments:**[Ordinance 8.18 - Mobile Food Vendors - O&L Draft](#)[Ordinance 8.18 - Mobile Food Vendors - 5-13 O&L Revisions](#)**Legislative History**

6/10/24

Ordinance & License
Committeerecommended for Council Agenda to the
City Council

D. Human Resources Committee Report - Ald. Rodriguez

9. Board of Public Works Report - Alex Damien

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

A. [ID#24-10139](#) Report from the City Administrator

13. Mayor's Report & Referrals

A. [ID#24-10182](#) Board and Committee Appointments**Attachments:**[Council Letter 06.18.2024](#)[Resume 2024 Retic](#)

14. Referrals

15. Closed Session

16. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).