



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, November 4, 2021

5:30 PM

Pump Station Tour @ 4:30PM
Council Chambers, City Hall

Special Gathering of the Board of Public Works

Tour of Pump Stations in this order:

- 1) Approx. 4:45PM - Sunset Dr. Pump Station - 1294 W. Sunset
- 2) Approx. 5:00PM - Fox Point Pump Station - 2000 Fox River Parkway
- 3) Approx. 5:15PM - River Place Pump Station - 2404 Fox River Parkway

*The tour is for information only. No action will occur. The Board members will board a bus at Waukesha City Hall, 201 Delafield Street, at 4:30PM and will travel to the first pump station. Public is welcome to follow the bus and attend the tours. The regular meeting will begin upon return to City Hall at approx. 5:30PM.

1. Call to Order

Present 3 - Kassens, O'Donnell, and Pieper

Absent 2 - Michalowski, and E. Payne

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

- A. [ID#21-3050](#) Approve Minutes of October 21, 2021.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 10-21-21-Draft](#)

A motion was made by Alderman Pieper, seconded by Member Kassens, that the Minutes of October 21, 2021, be approved. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and Pieper

Absent: 2 - Michalowski and E. Payne

6. RESOLUTIONS

A. [ID#21-3065](#) 2022 CIP Projects (Department of Public Works Program)

Attachments: [2022_CIP Public Works Program](#)

A motion was made by Member Steve Kassens, seconded by Alderman Joe Pieper, that the Resolution for the 2022 CIP Projects (Department of Public Works program) be recommended for approval. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and Pieper

Absent: 2 - Michalowski and E. Payne

5. Approval of Payments

A. [ID#21-3061](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 11-4-2021](#)

A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Payments be approved. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and Pieper

Absent: 2 - Michalowski and E. Payne

7. Discussion and Recommendation to Council Regarding:

A. [ID#21-3072](#) Review and act on the request from the Waukesha Civic Theater, 270 W. Main St., for a 3-foot encroachment into the Public Right of Way.

Sponsors: Public Works

Attachments: [21-3072-Waukesha Civic Theater ROW](#)
[20640000 - Waukesha Civic Theatre Sidewalk Overhang](#)
[Right of Way Encroachment Agreement Rev 1](#)

Charlie Griffith, Community Development, presented this item.

A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the request from the Waukesha Civic Theater, 270 W. Main St., for a 3-foot encroachment into the Public Right of Way be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and Pieper

Aye: 3 - Kassens, O'Donnell and Pieper

Absent: 2 - Michalowski and E. Payne

Absent: 2 - Michalowski and E. Payne

- B. [ID#21-3073](#) Review and act on Contract Change Order No. 1 with Ray Stadler Construction Co, LLC, for the Hillcrest Pavilion project.

Sponsors: Public Works

Attachments: [21-3073 BPW Agenda Cover Sheet - Change Order Hillcrest Pavilion](#)
[rev](#)
[21-3073-CCO1 Ray Stadler Construction-Hillcrest Pavilion](#)

This item has been held.

8. Matter of Report

9. Communications and Referrals:

- A. [ID#21-3108](#) Official Notices: Bids to Close on Friday, November 12, 2021, at 11:00 a.m.
 - 1) Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride Alternative
 - 2) Polymer

Sponsors: Public Works

Attachments: [Official Notice_Ferric - Phosphorus_2022](#)
[Official Notice_Polymer](#)

Communication item: Ald. Pieper Commented on leaf pick-up and reminded neighbors to not put leaves in the street, and to keep them on the terrace. The crews will get to you on your designated day - even if they come early, they will be back. The Board thanked the staff and crews.

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.