



CITY OF WAUKESHA

Administration

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Committee: Board of Public Works	Date: 12/3/2020
Common Council Item Number: ID #20-1455	Date: 12/15/2020
Submitted By: Fred Abadi, Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Bridget M. Souffrant, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the consultants for Surveying Services for 2021 and 2022 Municipal Construction Projects.	

Details:
 The Department of Public Works solicited for proposals for consultants to provide Surveying Services for 2021-2022 municipal construction projects. 4 firms responded to the Request for Proposals for Professional Services. The City's Review Committee evaluated the responses and chose JSD Professional Services and Ayres. JSD had the lowest overall cost and Ayres had the second lowest. The hourly fee schedule for labor and expenses from the proposals is attached.

The total expense for the survey work for 2021 is expected to be \$48,900.00. The hourly fee schedule for the consultants is listed below:

Project Staff	JSD Professional Services	Ayres	Cedar Corp.	Ruekert Mielke
1-Person Staking Crew	\$ 75.00	\$ 97.00	\$135.00	\$119.00
2-Person Staking Crew	\$130.00	\$166.00	\$200.00	\$213.00
Office Point Set-up	\$100.00	\$87.00	\$105.00	\$126.00
Project Manager	\$130.00	\$120.00	\$105.00	\$100.00

Options & Alternatives:
 Another one of the Consultants could be chosen but JSD and Ayres ranked the highest and provided the lowest fee schedules.

Financial Remarks:
 The estimated costs associated with Surveying Services is included in the 2020 CIP as follows:
 Surveying Services – Total Expense: \$48,900.00
 Acct # 2004.68290 - \$39,500.00
 7399.68290.71480 - \$6,900.00
 7399.68290.71430 - \$2,500.00

Executive Recommendation:
 Approve JSD Professional Services and Ayres for the 2021-2022 Surveying Services for the hourly wages in the attached proposals.

