



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Building and Grounds

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Monday, September 14, 2020

5:30 PM

Virtual Meeting

Public can view the meeting live online:  
<https://waukesha.legistar.com/Calendar.aspx> or  
by calling 1-888-788-0099 and using Webinar ID:

914-8816-3933

PW: 881341

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#### 1. Call to Order

**Present** 4 - E. Payne, Cummings, Rodriguez, and Moltzan

**Absent** 1 - C. Payne

*Others Present, Alan Huelsman*

#### 2. Public Comment

*No Public Comments.*

#### 3. Approval of Minutes

- A. [ID#20-1136](#) Approve the August 3, 2020, Building and Grounds meeting Minutes.

**Attachments:** [B&G Minutes August 3 2020 - Final](#)

**A motion was made by Kathleen Cummings, seconded by Elizabeth Moltzan, that the Minutes of August 3, 2020, be approved. The motion carried by the following vote:**

**Aye:** 4 - E. Payne, Cummings, Rodriguez and Moltzan

**Absent:** 1 - C. Payne

#### 5. Communications and Referrals

- C. [ID#20-0804](#) Please consider assigning the three angled parking spots located on Martin Street to be used exclusively by the apartments in the old courthouse.

**Sponsors:** Miller

**Attachments:** [20-0804 Signing 3-angle parking spots on Martin](#)

*Communications and Referral Item C was taken first since Ald. Miller and Alan Huelsman*

were present to discuss the item. Staff presented a letter from Julie Gay from the City Attorney's Office with the disposition of their office that the item should not be discussed. Mr. Alan Huelsman attended via Zoom. Mr. Huelsman had not seen the notes from the City Attorney before this meeting and wanted to state that he is in disagreement with the Attorney's Office findings. The Committee discussed the item and stated to Mr. Huelsman that his attorney needs to have a consultation with the City Attorney's Office to rectify the issue. Chairman Payne indicated this item does not have to remain on the agenda, however, if there is a resolution to the City Attorney's standpoint and the B&G Committee needs to make the parking stalls official for private parking, then they will take up the item at a later time. Ald. Miller supported a motion to withdraw and the item was withdrawn with unanimous consent.

#### 4. Discussion and Recommendation re:

- A. [ID#20-1137](#) Please approve a crosswalk with approach signs on Penhurst Way at the intersection of Penhurst Way and Austin Court. Discuss and recommend two stop signs on Penhurst Way and the intersection of Austin Court. (revised to only approve the crosswalk markings and associated crosswalk signing at Penhurst Way and Austin Court)

**Sponsors:** Cummings

**Attachments:** [20-1137 Approve a Crosswalk w-Approach Signs on Penhurst Way](#)

[B and G Resolution RTC for the 11-17-20 CC Meeting CONSENT AGENDA](#)

*Ald. Cummings presented the item. Residents asked for a stop sign on Penhurst Way at Austin Ct. for bus stop purposes. Ald Rodriguez asked if this item has been discussed with the school district. Ald. Cummings responded she has discussed these items in the past and would talk with them once the bus stop has been agreed to be moved by this Committee. The Committee discussed the item and determined the best course of action was to have Ald. Cummings meet with the school district and / or bus company to verify that signing enhancements are needed. The Committee was not in favor of installing stop signs for Penhurst Way but may be open to School Crossing Warning signs and marked crosswalk. Chairman Payne has no problem moving the cross walk but will hold the item until Ald. Cummings contacts the bus company and then bring back to the next Committee meeting.*

**A motion was made by Cummings, seconded by E. Payne, that this Discussion and Recommendation be held. The motion carried by the following vote:**

**Aye:** 4 - E. Payne, Cummings, Rodriguez and Moltzan

**Absent:** 1 - C. Payne

- B. [ID#20-1138](#) Install No Parking signs on the south side of Ellis Street to allow semi-truck traffic in and out of the loading area at 1351 Ellis Street. Amended to be install No Parking sign on the south side of Ellis Street from 75 feet to 140 feet west of the eastern property line of 1351 Ellis Street.

**Sponsors:** Moltzan

**Attachments:** [20-1138\\_No Parking Signs on South Side of Ellis Street](#)

[B and G Resolution RTC for the 10-06-20 CC Meeting CONSENT AGENDA](#)

*Michael Grulke, P.E., PTOE, presented this item.*

*Elizabeth Moltzan requested two parking spots in front of the business at 1351 Ellis St. be changed to No Parking zone with distance for 2-3 car lengths to clear the throat area for the truck traffic to enter the driveway.*

**A motion was made by Elizabeth Moltzan, seconded by Eric Payne, that the No Parking signs be amended to be No Parking Any Time on the south side of Ellis Street from 75 feet to 140 feet west of the eastern property line of 1351 Ellis Street, be approved. The motion carried by the following vote:**

**Aye:** 4 - E. Payne, Cummings, Rodriguez and Moltzan

**Absent:** 1 - C. Payne

- C. [ID#20-1139](#) Install a No Parking zone between the driveways located at 301 and 305 Wilmont Drive and between the parking lot driveways at 208 Wilmont Drive. Amended to install a No Parking zone between the driveways located at 301 and 305 Wilmont Drive.

**Sponsors:** Manion

**Attachments:** [20-1139\\_Creating No Parking 301 and 305 Belmont and 208 Wilmont](#)

[B and G Resolution RTC for the 10-06-20 CC Meeting CONSENT AGENDA](#)

*Michael Grulke, P. E., PTOE, presented the item with maps.*

*Ald. Manion. spoke to this referral. This is a request by the business, Superior Crane Corp., 208 Wilmont Dr.. Superior Crane manufactures crane towers that are very large and loads come in and out of the facility on semi-trucks. Their two large dock doors are directly across from the proposed no parking zone at 301-305 Wilmont Dr. The issue of parked cars obstructing the semi-truck traffic occurs with getting trucks in and out. The City has done some parking restrictions on this road to accommodate requests such as this. Two requests and conversation last week with regard to the small island piece between their driveway, he is withdrawing that part of the request which is 208 Wilmont Dr.. Mike showed the satellite view for the proposed no parking zone.*

*Ald. Manion requested an amendment to the motion to create a no parking zone at 301-305 Wilmont Dr. and to remove the item of 208 Wilmont Dr.*

**A motion was made by Elizabeth Moltzan, seconded by Kathleen Cummings, that the No Parking zone be created between 301 and 305 Wilmont Dr. be approved. The motion carried by the following vote:**

**Aye:** 4 - E. Payne, Cummings, Rodriguez and Moltzan

**Absent:** 1 - C. Payne

5. Communications and Referrals

- A. [ID#20-0146](#) Please consider changing 25 mph speed limit on Northview Road from Grandview Blvd. west, three blocks to create a consistent speed of 35 mph on Northview Road from Meadowbrook Road to Delafield Street.

Northview Road is 35 mph for all places except this 3 block area. (There is no longer a school at Northview Road and Grandview Blvd.).

**Sponsors:** R. Lemke

**Attachments:** [20-0146 Cover Sheet Change 25 mph on Northview Rd](#)

[B and G Resolution RTC for the 10-06-20 CC Meeting CONSENT AGENDA](#)

*Staff presented a spot speed study that was done in August, 2020, that looked at all the different speed zones on Northview Rd. from HWY 318 (Meadowbrook Rd.), to University Ave., to Grandview Blvd. and onto Delafield St., ending at Moreland. Ald. Lemke referred this item to this Committee, explaining that in the past this stretch of road was covered by three different jurisdictions and there are four different speed zones. Residents believe the short 25mph is a speed trap. The sight lines are very clear. It is a safe, wide road with plenty of viability. There is no pedestrian traffic. There is no school. His desire is to make the road 35 mph consistent all the way to Meadowbrook Road. With unanimous consent of the Committee, this item was moved to Discussions & Recommendations and voted on.*

**A motion was made by Eric Payne, seconded by Cassandra Rodriguez, that this item be moved to Discussion and Recommendation for voting. The motion carried by the following vote:**

**Aye:** 4 - E. Payne, Cummings, Rodriguez and Moltzan

**Absent:** 1 - C. Payne

#### 4. Discussion and Recommendation re:

- A.** [ID#20-0146](#) Please consider changing 25 mph speed limit on Northview Road from Grandview Blvd. west, three blocks to create a consistent speed of 35 mph on Northview Road from Meadowbrook Road to Delafield Street. Northview Road is 35 mph for all places except this 3 block area. (There is no longer a school at Northview Road and Grandview Blvd.).

**Sponsors:** R. Lemke

**Attachments:** [20-0146 Cover Sheet Change 25 mph on Northview Rd](#)

[B and G Resolution RTC for the 10-06-20 CC Meeting CONSENT AGENDA](#)

**A motion was made by Kathleen Cummings, seconded by Elizabeth Moltzan, that the speed limit on Northview Road from Grandview Blvd. west, three blocks to create a consistent speed of 35 mph on Northview Road from Meadowbrook Road to Delafield St. be approved. The motion carried by the following vote:**

**Aye:** 4 - E. Payne, Cummings, Rodriguez and Moltzan

**Absent:** 1 - C. Payne

#### 5. Communications and Referrals

- B.** [ID#20-0802](#) Please review the intersection of Summit Avenue and Washington Avenue in the City of Waukesha for the implementation of a 4-way stop at said

intersection.

**Sponsors:** Pieper and C. Payne

**Attachments:** [20-0802 Review for a 4-way stop sign at Summit and Washington](#)

*Engineering staff has finished a crash study for the subject intersection. Committee Chairman Payne stated that the referring alderpersons, Ald. Pieper and Ald. Corey Payne, were not present to discuss the item and recommended this item is held until the next meeting.*

**This item was brought forward from Ald. Pieper and Ald. C. Payne. Due to recent vehicle crashes at the intersection of Summit Ave. & Washington Ave., concerned citizens have requested a study determine if some changes can be made to the traffic control at the intersection.**

**Staff has concluded the engineering crash study of this intersection and will present the findings to the Buildings & Grounds committee at the September 14, 2020 meeting. The Department of Public Works does not have any particular recommendation right now. However, the title of this item is to request installation of an All-Way stop. The warrant to install an All-Way stop is not met for this intersection and is not recommended to be implemented. Staff will present some options to improve safety and the committee can discuss.**

- D. [ID#20-1142](#) Please consider conducting a traffic study, including accident statistics, on Arcadian Avenue between Perkins Avenue and Aurora Avenue, with particular attention paid to pedestrian safety at Oakland Avenue and provide report with recommendations.

**Sponsors:** Rodriguez

**Attachments:** [20-1142 Review for a Study on Arcadian](#)

*Staff presented this item for a traffic study requested by Ald. Rodriguez. Ald. Rodriguez stated she has had an ongoing issue with traffic and safety measures on Arcadian Avenue between Perkins Avenue and Aurora Avenue. There appears to be frequent speeding and numerous complaints over a period of 3-4 years. The majority of phone calls she receives are on this stretch of road. Staff stated that the stretch of road from Arcadian to Oakland is currently on the 2023 CIP list to be reconstructed. With the project, there is typically a traffic study that will be done. Staff will initiate the study earlier, if they can and present findings later in 2020 or spring 2021.*

- E. [ID#20-1153](#) Review of parking zones on Commerce Street from Pearl Street to Ellis Street.

**Sponsors:** Moltzan

*Ald. Moltzan spoke to this item, the City recently put up No Parking signs on Commerce Street. It's the same issue about getting trucks in and out. Dan Lorenz is the new Vice President at Wildeck and is complaining about the zone. This item will come back to the next meeting and an invitation will be sent to Mr. Lorenz.*

- F. [ID#20-1141](#) Current Building and Grounds Budget

## 6. Adjournment

**Meeting was adjourned by unanimous consent.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.