



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, October 3, 2024

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne, and Joe Pieper

2. Pledge of Allegiance

3. Public Comment

No public comments.

4. Approval of Minutes

A. [ID#24-10789](#) Approve Minutes of September 19, 2024.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 9-19-24-Final.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Minutes of September 19, 2024, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

5. Approval of Payments

A. [ID#24-10791](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 10-3-24.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

6. Bids Received:

A. [ID#24-10795](#) Bids Received: Friday, September 27, 2024, at 11:00 a.m. 2024 Fire Station #5 Generator and Transfer Switch Replacement

The Board of Public Works recommends the low bid from WIL-Surge

Electric, Inc., in the amount of \$38,985.00 be awarded.

Sponsors: Public Works

Attachments: [Fire Station 5 Generator and Transfer Switch Replacement - BT.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the low bid from WIL-Surge Electric, Inc., for the 2024 Fire Station #5 Generator and Transfer Switch Replacement project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

7. Discussion and Recommendation to Council Regarding:

- A.** [ID#24-10792](#) Review and act on Contract Change Order No. 1 with State Contractors, Inc., for the Concrete Pavement Patching and Concrete Sawing project.

Sponsors: Public Works

Attachments: [24-10792-BPW Agenda Cvr-CCO1-State Contractors-Concrete Pavement Patching and Concrete Sawing.pdf](#)
[CCO1-State Contractors-Concrete Pavement Patching.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Contract Change Order No. 1 with State Contractors, Inc., for the Concrete Pavement Patching and Concrete Sawing project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B.** [ID#24-10793](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Carroll University for the property located at 211/223 Maple Avenue.

Sponsors: Public Works

Attachments: [24-10793-BPW Agenda Cvr-211-223 Maple Ave-Carroll University.pdf](#)
[2024-09-24 22371 - SWM Maintenance Agreement-Carroll University.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Carroll University for the property located at 211/223 Maple Avenue be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C.** [ID#24-10794](#) Review and act on the Storm Water Management Practice Maintenance Agreement Amendment 2 between City of Waukesha and Futura II LLC for the property located at 1940 E. Main St.

Sponsors: Public Works

Attachments: [24-10794-BPW Agenda Cvr-211-1940 E Main St-Griffin Ford.pdf](#)
[Storm Water Maintenance Agreement - Addendum 2 - Griffin Ford.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Joe Pieper, that the Storm Water Management Practice Maintenance Agreement Amendment 2 between City of Waukesha and Futura II LLC for the property located at 1940 E Main St. be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

8. Matter of Report

9. Communications and Referrals:

Director Damien stated that construction remains on the Resurfacing project and things are wrapping up. The City crews are finishing up on their construction season work and looking forward to leaf pickup. Ald. Pieper thanked the staff for the communications on the leaf pickup changes.

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).