



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, February 9, 2017

5:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order

Rollcall

Present 3 - Kassens, O'Donnell, and E. Payne

Absent 2 - Pieper, and De Leon

2. Approval of Minutes

A. [ID#17-0165](#) Approve Minutes of January 19, 2017.

Sponsors: Public Works

Attachments: [Meeting Minutes January 19 2017 - Final](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric E. Payne, that the Minutes of January 19, 2017, be approved. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

3. Approval of Bonds

A. [ID#17-0166](#) Approve Bonds

Sponsors: Public Works

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric E. Payne, that the Bonds be approved. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

4. Approval of Payments

A. [ID#17-0167](#) Approval of Payments

Sponsors: Public Works

Attachments: [_Summary Table for Partial Payments](#)

[Advance-3932.Signed](#)

[American Sewer-3946.Signed](#)

[UPI-3942.Signed](#)

[Wolf-3950.Signed](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric E. Payne, that the Payments be approved. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

5. Bids Received:

- A.** [ID#17-0157](#) Bids Received: Friday, February 3, 2017, at 11:00 A.M.
a. Concrete Sanitary Sewer Lining and Manhole Rehabilitation-2017
The Board of Public Works recommends that the bid from Visu-Sewer, Inc., in the amount of \$1,060,104.00 be approved.

Sponsors: Public Works

Attachments: [Bid Tab 2017 Sanitary Sewer Lining](#)
[3 Official Notice 2017 Sanitary Sewer Lining](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric E. Payne, that the Bids for the Concrete Sanitary Sewer Lining and Manhole Rehabilitation for 2017 be awarded to Visu-Sewer, Inc., and be recommended for approval to the City Council. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

6. Discussion and Recommendation to Council Regarding:

- A.** [ID#17-0159](#) Approve Contract for Environmental Services for 2017 with TRC Environmental Corporation.

Sponsors: Public Works

Attachments: [BPW Agenda Cover Sheet 020917 - Environmental Services](#)
[Consultant Contract Environmental Services](#)
[Proposal Rates 2017 Environmental Services](#)

A motion was made by Ald. Eric E. Payne, seconded by Vice Chair Steve Kassens, that the Contract for 2017 Environmental Services with TRC Environmental Corporation be recommended for Council Consent to the City Council. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

- B.** [ID#17-0160](#) Approve Storm Water Management Practice Maintenance Agreement between Carroll University and the City of Waukesha at Halstad Hall along N. Barstow Street.

Sponsors: Public Works

Attachments: [Agenda Cover Sheet - Carroll University Halstad Hall](#)
[20170116 Storm Water Management Practice Maintenance Agreement to BPW](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric E. Payne, that the Storm Water Management Practice Maintenance Agreement between Carroll University at Halstad Hall along N. Barstow Street be recommended for Council Consent to the City Council. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

- C.** [ID#17-0163](#) Wastewater Use Charge Refund for Laurie Peabody, 114 Wilson Ave.

Sponsors: Public Works

Attachments: [Agenda Cvr 114 Wilson Sewage Charges](#)
[Request Letter 114 Wilson Ave](#)

A motion was made by Ald. E. Payne, seconded by Vice Chair Kassens, that a one-time Wastewater Use Charge be refunded to Laurie Peabody in the amount of \$69.57 be approved. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

- D.** [ID#17-0169](#) Approve Contract for 2017 Construction Inspection Services with Graef, Inc.

Sponsors: Public Works

Attachments: [BPW Agenda Cover Sheet 020917 - Construction Inspection](#)
[Consultant Contract General Construction Inspection Services](#)
[Proposal Cost Comparison - General Inspection](#)
[Proposal Scoring Worksheet - General Inspection](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric E. Payne, that the Contract for 2017 Construction Inspection Services with Graef, Inc., be recommended for Council Consent to the City Council. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

- E.** [ID#17-0180](#) Approve Contract Change Order No. 3 with Super Western for E. Sunset Drive Improvements.

Sponsors: Public Works

Attachments: [Item 17-0180 Agenda Cover Sheet - Contract Change Order 03 Super Western E Sunset Drive Improvements](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric E. Payne, that the Contract Change Order No. 3 with Super Western, Inc., for E. Sunset Drive Roadway Improvements be recommended for Council Consent to the City Council. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

- F.** [ID#17-0181](#) Amendment of Municipal Code Section 29.02(28), Definition of Non-Significant Industrial User (Clean Water Plant).

Sponsors: Public Works

Attachments: [Cover Sheet - Section 29.02\(28\) Definition Section 29.02\(28\) from 1992 SUO Proposed Section 29.02\(28\) Amendment Industrial User References from Current Ch 29](#)

A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, that the Amendment of Municipal Code Section 29.02(28), Definition of Non-Significant Industrial User, be approved and referred to the Ordinance & License Committee. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

- G.** [ID#17-0184](#) Approve Contract Change Order No. 1 with American Sewer Services, Inc., for N. Greenfield Avenue Utility and Street Improvements (Concrete Alternative).

Sponsors: Public Works

Attachments: [Item 17-0184 Agenda Cover Sheet - Contract Change Order 01 American-N Greenfield \(003\) Change Order No 1 - American Sewer](#)

A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, that the Contract Change Order No. 1 with American Sewer Services, Inc., for N. Greenfield Avenue Utility and Street Improvements be recommended for Council Consent to the City Council. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

- H. [ID#17-0187](#) Approval of contract to host 2017 residential TV and electronics collection events with Legacy Recycling, LLC.

Sponsors: Public Works

Attachments: [Agenda Cover Sheet 02.09.17 Electronics Event Contract](#)
[2017 Contract - TV and Electronics Collection Events](#)

A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, that the contract with Legacy Recycling, LLC, to host 2017 residential TV and electronics collection events be recommended for Council Consent to the City Council. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

- I. [ID#17-0190](#) Approve a contract for Operational Assistance Services with Strand Associates for "post construction" services not to exceed \$20,000 for the Clean Water Plant.

Sponsors: Public Works

Attachments: [BPW Agenda Cover Sheet 011917 strand contract](#)
[1226.039 \(Owner Review 01302017\)](#)

A motion was made by Ald. Eric E. Payne, seconded by Vice Chair Steve Kassens, that the contract for Operational Assistance Services with Strand Associates for "post construction" services be recommended for Council Consent to the City Council. The motion carried by the following vote:

Aye: 3 - Kassens, O'Donnell and E. Payne

Absent: 2 - Pieper and De Leon

7. Matter of Report

- A. [ID#17-0182](#) 2017 Major Street Reconstruction - Arcadian Avenue (250' west of Eugene Ct. to east of N. Greenfield Ave.) substituted for Prairie Avenue.

Sponsors: Public Works

Attachments: [Agenda Cover -2017 Major Street Reconstruction](#)

- B. [ID#17-0185](#) Withdraw the E. Sunset Drive Signal Interconnect Project from CMAQ Funding Consideration.

Sponsors: Public Works

Attachments: [ID17-0185 Admin Review Cover - E Sunset CMAQ Project Withdraw](#)

8. Communications and Referrals:

- A. [ID#17-0164](#) Official Notice to Bidders
Bids to Close: Friday, February 17, 2017, at 11:00 A.M.
 - a. Concrete Pavement Patching & Concrete Sawing
 - b. Concrete Sidewalk Replacement-City Wide

Sponsors: Public Works

Attachments: [3 Official Notice 2017 Street Concrete Pavement Patching and Concrete Sawing](#)
[3 Official Notice Concrete Sidewalk Replacement-City Wide](#)

- B. [ID#17-0186](#) Official Notice to Bidders
Bids to Close: Friday, March 3, 2017, at 11:00 A.M.
 - a. Fire Station No. 3 and Police Substation

Sponsors: Public Works

Attachments: [3 Official Notice Fire Station No 3](#)

9. Adjournment

Adjournment on Unanimous Vote

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.