



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Plan Commission

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Wednesday, September 11, 2019

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### I. Call to Order

#### II. Pledge of Allegiance

#### III. Roll Call

**Present** 5 - Keller, Reilly, Francoeur, Merchle, and Wells

**Absent** 2 - Bartels, and Montiho

#### IV. Public Comment

#### V. Approval of Minutes

[ID#19-1121](#) Minutes for the Meeting of August 28, 2019.

**A motion was made by Mayor Reilly, seconded by Merchle, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Keller, Reilly, Francoeur, Merchle and Wells

**Absent:** 2 - Bartels and Montiho

#### VI. Consent Agenda

**A motion was made and seconded that the Consent Agenda item be approved. The motion passed unanimously.**

[PC19-0086](#) Fox Court, Town of Vernon - Extra territorial Certified Survey Map, combining lots 9 and 10 in the Mill Brook Village subdivision

#### Open Public Hearing

[PC19-0081](#) Public Hearing: Urban Air Waukesha, 2440 E. Moreland Blvd. - Conditional Use Permit

#### Action on Public Hearing

[PC19-0082](#) Action: Urban Air Waukesha, 2440 E. Moreland Blvd. - Conditional Use Permit

**A motion was made by Mayor Reilly, seconded by Merchle, that this Conditional**

**Use Permit be approved. The motion carried by the following vote:**

**Aye:** 5 - Keller, Reilly, Francoeur, Merchle and Wells

**Absent:** 2 - Bartels and Montiho

VII. Business Items

[PC19-0080](#) Urban Air Waukesha, 2440 E. Moreland Blvd. - Minor Site Plan and Architectural Review

**A motion was made by Wells, seconded by Keller, that this Site Plan & Architectural Review be approved with conditions to work on the South facade subject to staff approval and input from Commissioner Keller.. The motion carried by the following vote:**

**Aye:** 5 - Keller, Reilly, Francoeur, Merchle and Wells

**Absent:** 2 - Bartels and Montiho

[PC19-0083](#) Prairie Song Villas, Summit and Prairie Song Drive - Preliminary Site Plan & Architectural Review and PUD amendment

**A motion was made by Mayor Reilly, seconded by Keller, that this Site Plan & Architectural Review be approved with conditions. The motion carried by the following vote:**

**Aye:** 5 - Keller, Reilly, Francoeur, Merchle and Wells

**Absent:** 2 - Bartels and Montiho

[PC19-0084](#) Prairie Song Courtyards, Summit and Prairie Song Drive - Preliminary Site Plan & Architectural Review and PUD amendment

**A motion was made by Mayor Reilly, seconded by Keller, that this Site Plan & Architectural Review be approved with conditions including if the Summit Avenue wooded area will be largely removed, the building facades facing Summit Avenue should be upgraded; building design on rears should be upgraded; and work with Staff on curbing. The motion carried by the following vote:**

**Aye:** 4 - Keller, Reilly, Merchle and Wells

**Nay:** 1 - Francoeur

**Absent:** 2 - Bartels and Montiho

[PC19-0078](#) Harvest Square - Final Site Plan and Architectural Review

**A motion was made by Mayor Reilly, seconded by Francoeur, that this Site Plan & Architectural Review be approved with conditions. The motion carried by the following vote:**

**Aye:** 5 - Keller, Reilly, Francoeur, Merchle and Wells

**Absent:** 2 - Bartels and Montiho

[ID#19-1222](#) Matter of Report: Plan Commission Resolution – Plan Commission resolution stating support for the two-way conversion of North Street and St. Paul Avenue.

**A motion was made by Francoeur, seconded by Keller, that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 5 - Keller, Reilly, Francoeur, Merchle and Wells

**Absent:** 2 - Bartels and Montiho

[PC17-0070](#) Revision Request- Panda Express, 2720 N. Grandview - Final Site Plan & Architectural Review

**A motion was made by Keller, seconded by Mayor Reilly, that this Site Plan & Architectural Review be approved. Please Note: Firehouse Subs must add spandrel glass and all other glass will remain the same. Any future changes to the North side of the building must be brought back to Plan Commission. The motion carried by the following vote:**

**Aye:** 5 - Keller, Reilly, Francoeur, Merchle and Wells

**Absent:** 2 - Bartels and Montiho

#### VIII. Director of Community Development Report

#### IX. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.