



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Jack Wells, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, January 16, 2018

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Ald. C. Payne arrived at Item #17-1851 at 6:43 p.m.

Present: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

2. Pledge of Allegiance

3. Public Comment

There were no speakers present for Public Comment.

4. Presentation of the graduates of the Fall 2017 Leading Waukesha Class

5. Approval of Minutes

[ID#18-0070](#) Minutes from January 4, 2018

Attachments: [ccmn010418 draft](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve the Minutes of January 4, 2018. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

Absent: 1 - C. Payne

Consent Agenda

*Item ID#17-1838 2018 Public Works CIP Projects removed by Ald. Rodriguez.
Item ID#17-1826 Recreation Services Contract removed by Ald. C. Payne.
The remainder of the Consent Agenda passed by unanimous consent.*

1. Other Boards and Commissions

[ID#17-1709](#) To recommend approval of proposed Winter/Spring Season Recreation Service Contracts.

Attachments: [Cecelia Blenker - Acrylic Painting.pdf](#)
[Council Agenda Cover Sheet-Recreation Service Contracts.pdf](#)

[ID#17-1826](#) To recommend approval of proposed Recreation Services Contract for Order in the Court Program Series.

Attachments: [2018 Robe Estate Planning & Finance.pdf](#)
[Council Agenda Cover Sheet-Recreation Service Contracts - Robe.pdf](#)

This item was removed from Consent.

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#17-1852](#) Review and Act a recommendation to use the 2014 levy limit carryover exception from Section C Line 8 for 2017 levy limit worksheet.

Sponsors: Finance

Indexes: levy limit

Attachments: [Cover sheet - 2017 Levy Limit](#)
[2017 Levy Limit Worksheet](#)

B. Building & Grounds Committee - Ald. E. Payne

[ID#17-1769](#) Please approve No Parking Corner to Here on east side of S. West Avenue from the center line of and to 50 feet north of Richard Street.

Sponsors: Johnson

Attachments: [B&G Resolution RTC for the 1-16-18 CC Meeting CONSENT AGENDA.pdf](#)
[17-1769 Admin Review to 1-16-18 CC Meeting.pdf](#)

This item was referred by Ald. Johnson. Residents in the area using Richard Street and turning onto S. West Avenue have difficulty seeing southbound traffic if a car is parked on the east side of S. West Avenue and north of Richard. Installing No Parking at the corner will provide more visibility for turning traffic. Staff recommends approval of this item.

[ID#17-1779](#) Please approve No Parking, 7:30 AM to 4:00 PM, September 1 to June 15, Except Buses, Except Saturday, Sunday and Holidays on the south side of E. Roberta Avenue from the corner of S. East Avenue to 220 feet

east.

Sponsors: Johnson

Attachments: [B&G Resolution RTC for the 1-16-18 CC Meeting CONSENT AGENDA.pdf](#)
[17-1779 Admin Review to 1-16-18 CC Meeting.pdf](#)

This item was brought forward by Public Works with endorsement by Ald. Johnson. The principal at Whittier School reached out to the department to inquire about changing the parking restriction signing on Roberta Ave. Staff has reviewed this request and recommends approval of the parking zone described above. Staff recommends approval of this item.

[ID#17-1780](#) Please rescind an item from April 5, 2012 which designated 1 parking stall to be No Parking Taxi Stand the north side of W. Broadway in front of 118 W. Broadway. Said parking stall will revert back to 2 Hour Parking, 7AM to 7PM, Except Sundays and Holidays.

Sponsors: Public Works

Attachments: [B&G Resolution RTC for the 1-16-18 CC Meeting CONSENT AGENDA.pdf](#)
[17-1780 Admin Review to 1-16-18 CC Meeting.pdf](#)

In 2012, the owner of Waukesha Cab requested conversion of one parking stall to a taxi cab stand. Said request was approved on April 5, 2012. The cab company has not applied for renewal of the stand and the Clerk's office has requested the taxi cab stand designation be removed. Upon removal of the designation, the parking stall will revert back to 2 hour parking. Staff recommends approval of the item to rescind.

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#18-0002](#) Bartender Applications - January 8, 2018

Attachments: [Bartenders 2018.01.08](#)

[ID#18-0003](#) Other Applications - January 8, 2018

Attachments: [Other Licenses 1.8.18](#)

D. Human Resources - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

[ID#17-1838](#) 2018 CIP Projects (Department of Public Works Program).

Sponsors: Public Works

Attachments: [2018 CIP Public Works Program.pdf](#)

This item was removed from consent and handled under #13. Public Works Report below.

[ID#17-1839](#) Review and act on Contract Change Order No. 1 with Donohue & Associates, Inc. for Greenmeadow Sanitary Infrastructure Improvements.

Sponsors: Public Works

Attachments: [17-1839_BPW-Agenda Cover-CO 1 - Greenmeadow Improvements-Donohue.pdf](#)
[17-1839 CO 1 - Greenmeadow Improvements-Donohue.pdf](#)

[ID#17-1840](#) Review and act on a contract for Operational Assistance Services with Strand Associates not to exceed \$20,000 for services related to the recent improvements at the Clean Water Plant.

Sponsors: Public Works

Attachments: [17-1840_BPW Agenda Cover-Strand Contract-CWP.pdf](#)
[17-1840_Strand Contract.pdf](#)

End of Consent Agenda

6. New Business

[ID#17-1851](#) Matter of Report: State of Wisconsin consent to issue bonds on junior and subordinate basis and agreement to require only 110% coverage with respect to debt service on the bonds.

Sponsors: Water Utility and Finance

Indexes: Clean Water Fund; loan

Attachments: [Cover Sheet - State of WI consent to issue bonds on junior/subordinate basis](#)
[Consent to Issue Bonds on Junior and Subordinate Basis](#)

Ald. C. Payne arrived at this item at 6:43 p.m.

[ID#18-0072](#) Review of 2017 City of Waukesha Communications

Attachments: [2017 Communication Review](#)
[2017 Communications Report](#)

7. Public Hearing

[PC17-0113](#) Ridge at Woodland Creek, 1106 Ridge Creek Circle - Rezoning

Attachments: [Ridge at Woodland - Petition to Amend Zoning.pdf](#)
[Ridge at Woodland Creek Rezoning Cover Sheet.pdf](#)

City Planner Maria Pandazi presented the Rezoning Information. The Public Hearing was

opened. No one was present to speak. The Public Hearing was closed.

8. Action on Public Hearing

[PC17-0113](#) Ridge at Woodland Creek, 1106 Ridge Creek Circle - Rezoning

Attachments: [Ridge at Woodland - Petition to Amend Zoning.pdf](#)
[Ridge at Woodland Creek Rezoning Cover Sheet.pdf](#)

A motion was made by Ald. Perry, seconded by Ald. Johnson, to approve Rezoning - Ridge at Woodland Creek, 1106 Ridge Creek Circle from B-4 to RM-3 PUD with the 12/13/17 Plan Commission Recommendations. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

Reports

9. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson

[ID#17-1826](#) To recommend approval of proposed Recreation Services Contract for Order in the Court Program Series.

Attachments: [2018 Robe Estate Planning & Finance.pdf](#)
[Council Agenda Cover Sheet-Recreation Service Contracts - Robe.pdf](#)

[ORIGINAL MOTION] A motion was made by Ald. Johnson, seconded by Ald. Thieme to approve the proposed Recreation Services Contract for Order in the Court Program Series.

A motion was made by Ald. Perry, seconded by Ald. Manion to CALL THE QUESTION. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Skinner, Perry, Manion, Thieme, Johnson, Helgestad, Boyle, Lemke and Wells

Nay: 4 - Cummings, C. Payne, Rodriguez and E. Payne

[Voting on Original Motion] A motion was made by Ald. Johnson, seconded by Ald. Thieme to approve the proposed Recreation Services Contract for Order in the Court Program Series. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Perry, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Nay: 3 - Cummings, C. Payne and E. Payne

G. Library Board Report - Ald. Helgestad

H. Cemetery Commission Report - Ald. Bartels

I. Waukesha Housing Authority Report - Ald. Rodriguez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

10. Plan Commission - Jennifer Andrews

[ID#18-0089](#) 1116 E. Main Street - Preliminary Site Plan & Architectural PUD Review

Attachments: [15143 A-24x36 A1.1.PDF](#)

[15143 A-24x36 A2.1.PDF](#)

[15143C-24X36C2.PDF](#)

[15143C-24X36C3.PDF](#)

[Colored Elevation 11x17.pdf](#)

[Colored Site Plan.pdf](#)

[project description.pdf](#)

[Waukesha-Main St-Plat of Survey-3-20-15.pdf](#)

[1116 E. Main Street Cover Sheet.pdf](#)

A motion was made by Ald. Perry, seconded by Ald. Bartels, to approve the Preliminary Site Plan and Architectural PUD 1116 E. Main Street with Plan Commission Recommendations. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Nay: 2 - Cummings and E. Payne

[ID#18-0052](#) City of Waukesha purchase of 200 Delafield and 318 Delafield.

Matter of Report.

11. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

[ID#18-0001](#) INVITED Bartender Applications - January 8, 2018

Attachments: [Bartenders 2018.01.08](#)

A motion was made by Ald. Johnson, seconded by Ald. Bartels, to approve INVITED bartender Nicole Mackay. The motion carried by the following vote:

Aye: 11 - Pieper, Skinner, Cummings, Perry, C. Payne, Thieme, Johnson, Helgestad, Rodriguez, E. Payne and Wells

Nay: 4 - Bartels, Manion, Boyle and Lemke

D. Human Resources Committee Report - Ald. Thieme

12. Board of Public Works Report - Dr. Fred Abadi

13. Director of Public Works Report

[ID#17-1838](#) 2018 CIP Projects (Department of Public Works Program).

Sponsors: Public Works

Attachments: [2018 CIP Public Works Program.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. Skinner to approve the 2018 Public Works Program CIP Projects. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Lemke, E. Payne and Wells

Nay: 1 - Rodriguez

14. City Attorney's Report

15. City Administrator's Report

[ID#18-0071](#) Report from the City Administrator

Attachments: [Admin Report 1-12-17](#)

16. Mayor's Report & Referrals

17. Referrals

Ald. Manion to Building & Grounds to consider placing "No overnight truck parking" signage on the East side of S. Prairie Avenue in the vicinity of School Drive.

18. Adjournment

Adjourned 8:56 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.