



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Transit Commission Meeting

Thursday, June 8, 2023

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne, and Joe Pieper

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

A. [ID#23-6917](#) Approval of Minutes
May 18, 2023

Attachments: [tc 23-05-18-draft](#)

Kassens moved to approve, seconded by Reilly; motion carried the following vote:

Aye: 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

5. Discussion and Recommendation re:

A. [ID#23-6918](#) Review and act on Proposed School Service Changes Effective
September 5, 2023

Attachments: [September School Service Changes](#)

[Resolution - Route Revisions September 2023](#)

[rt5 West High](#)

[rt 7 Butler-North School Trip](#)

[route 5,6,7 8 route descriptions September 2023](#)

Pieper moved to approve, seconded by Reilly; motion carried the following vote:

Aye: 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

- B.** [ID#23-6919](#) Review and Act on Mass Transit Paratransit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2023

Attachments: [WisDOT Paratransit Aid Agreement](#)
 [2023 85.205 Waukesha UPDATED](#)

Kassens moved to approve, seconded by E. Payne; motion carried the following vote:

Aye: 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

- C.** [ID#23-6920](#) Review and Act on Mass Transit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2023

Attachments: [WisDOT Operating Aid Agreement](#)
 [2023 85.20 Waukesha](#)

E. Payne moved to approve, seconded by Kassens; motion carried the following vote:

Aye: 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

- D.** [ID#23-7038](#) Review and Act on Proposed Revisions to the Transit Drug and Alcohol Policy

Attachments: [Drug and Alcohol Policy](#)
 [WAUKESHA METRO FTA DRUG POLICY May 11 2023](#)

Kassens moved to approve, seconded by Pieper; motion carried the following vote:

Aye: 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

6. Communications and Referrals

Brian Engelking provided a brief update to the Route Revisions that took effect June 4th. Overall, things are running smoothly. The service to Froedert is going good but adjustments being done to deal with rush hour traffic and passenger loads.

7. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.