



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final

### City Council

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Tuesday, September 2, 2025

6:00 PM

Council Chambers, City Hall

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1. Roll Call
2. Pledge of Allegiance
3. Announcement of Closed Session pursuant to Wisconsin Stats. §19.85(1)(e) to discuss the sale of city owned property at 223 S. West Ave.
4. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.*

#### 5. Approval of Minutes

- A. [ID#25-02078](#) Approval of Minutes from August 19th meeting.

Attachments: [CCmn081925.pdf](#)

### Consent Agenda

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### 1. Other Boards and Commissions

### 2. Plan Commission

### 3. Standing Committees

#### A. Finance Committee - Ald. Pieper

- A. [ID#25-02053](#) Review and Possible Action on the proposed four year cardiac monitor maintenance agreement with Stryker

Attachments: [Cover Sheet and Attachments - Cardiac Monitor Maintenance Agreement](#)

Legislative History

8/26/25

Finance Committee

approved

- B. [ID#25-02054](#) Review and Possible Action on the proposed Fire Department Training Center Contract to permit other fire departments to use the burn tower and training center

Attachments: [Cover Sheet and Attachments - Fire Training Facility Agreement](#)

Legislative History

8/26/25 Finance Committee approved

- C. [ID#25-02014](#) Review and Act on the revised Financial Policy, F-6.0 Purchasing and Bidding, as presented

Attachments: [Revised Clean Purchasing and Bidding Policy\\_COUNCIL\\_2025-09-02.pdf](#)  
[Revised Redlined Purchasing and Bidding Policy\\_COUNCIL\\_2025-09-02.pdf](#)  
[Cover Sheet - Purchasing and Bidding Policy Revision UPDATED.pdf](#)

Legislative History

8/12/25 Finance Committee approved

**B. Building & Grounds Committee - Ald. E. Payne**

**C. Ordinance & License Committee - Ald. P. Wuteska**

1. Licenses

- A. [ID#25-01965](#) Review and possible action on the Amendment of Premises Application for Compass Groups USA, Inc "Class B" Beer & Liquor License.

Attachments: [Compass Groups USA Inc](#)

Legislative History

8/25/25 Ordinance & License Committee approved

- B. [ID#25-02048](#) Review and possible action on the Temporary Class "B" License Application for Corpus Christi Celebration Festival.

Attachments: [Corpus Christi Celebration Festival Temporary Class 'B' Application Cover Shee](#)

Legislative History

8/25/25 Ordinance & License Committee approved

**D. Human Resources - Ald. Wigderson**

**E. Board of Public Works - Alex Damien**

**End of Consent Agenda**

6. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

- A. [ID#25-02058](#) Review and possible action on a resolution authorizing staff to apply for a Wisconsin Economic Development Corporation (WEDC) Small Business Development Grant

**Attachments:** [New Business - Cover Sheet - Resolution to Apply for WEDC Small Business C](#)

7. Public Hearing

- A. [PC25-0127](#) Land Use Plan Amendment - 1300 and 1240 S. Grand Ave – A request from Bridge Church to amend the land use plan designation for the properties at 1300 and 1240 S Grand Ave, WAKC 1336948 and WAKC 1336347, from the Commercial (C) land use to Civic and Institutional (CIV) land use category.

**Attachments:** [City of Waukesha Cover Sheet - Land Use Amendment Bridge church 1300 an BRIDGE CHURCH CSM 051525](#)  
[APPL PC Development Review Application - 010125](#)  
[Rezoning and Land Use Request - Bridge Church](#)  
[Concept Site Plan](#)

**Legislative History**

7/23/25          Plan Commission          approved

- B. [PC25-0118](#) Rezoning - 1300 and 1240 S. Grand Ave – A request from Bridge Church to rezone the properties at 1300 and 1240 S Grand Ave, WAKC 1336948 and WAKC 1336347 from B-4 Office and Professional District to I-1 Institutional District.

**Attachments:** [City of Waukesha Cover Sheet - Rezoning Bridge Church 1300 and 1240 S Gr BRIDGE CHURCH CSM 051525](#)  
[APPL PC Development Review Application - 010125](#)  
[Rezoning and Land Use Request - Bridge Church](#)  
[Concept Site Plan](#)  
[Re-Zoning Ordinance -Bridge Church S Grand Avenue.pdf](#)

**Legislative History**

7/23/25          Plan Commission          approved

- C. [PC25-0128](#) Land Use Amendment - 3011 Saylesville Road – A request from Momentum Early Learning to amend the land use plan designation for the property at 3011 Saylesville Rd. (WAKC 1363075) and the property at the southeast corner of Saylesville Road (WAKC1374993), from the Civic and Institutional (CIV) land use category to the Commercial (C) land use category.

**Attachments:** [PC25-0128 Cover Sheet - Land Use Plan Amendment - 3011 Saylesville Rd](#)  
[3011 Saylesville Location Map](#)  
[Plan Commission Application - Momentum Early Learning Project, 3011 Saylesville Rd](#)  
[Cover Letter Petition for Amending The City of Waukesha's Zoning Ordinance](#)  
[Land Use Plan Amendment - 3011 Saylesville Rd](#)

**Legislative History**

7/23/25          Plan Commission          approved

- D. [PC25-0122](#) Rezoning – 3011 Saylesville Road – A request from Momentum Early Learning to rezone the property at 3011 Saylesville Rd, (WAKC1363075) and the property at the southeast corner of Saylesville Road (WAKC1374993) from I-1 Institutional District to the B-3 General Business District

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[3011 Saylesville Location Map](#)  
[Plan Commission Application - Momentum Early Learning Project, 3011 Saylesville Rd](#)  
[Cover Letter Petition for Amending The City of Waukesha's Zoning Ordinance](#)  
[Rezoning Ordinance for CCC \(DRAFT\) - 3011 Saylesville Road](#)  
[Rezoning - Petition for Amending The City of Waukesha's Zoning Ordinance\\_3011 Saylesville Rd](#)

**Legislative History**

7/23/25          Plan Commission          approved

8. Action on Public Hearing

- A. [PC25-0127](#) Land Use Plan Amendment - 1300 and 1240 S. Grand Ave – A request from Bridge Church to amend the land use plan designation for the properties at 1300 and 1240 S Grand Ave, WAKC 1336948 and WAKC 1336347, from the Commercial (C) land use to Civic and Institutional (CIV) land use category.

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**Legislative History**

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[Cover Letter\\_Petition for Amending The City of Waukesha's Zoning Ordinance](#)  
[Land Use Plan Amendment - 3011 Saylesville Rd](#)

**Legislative History**

7/23/25            Plan Commission            approved

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[Cover Letter\\_Petition for Amending The City of Waukesha's Zoning Ordinance](#)  
[Rezoning Ordinance for CCC \(DRAFT\) - 3011 Saylesville Road](#)  
[Rezoning - Petition for Amending The City of Waukesha's Zoning Ordinance\\_30](#)

**Legislative History**

7/23/25            Plan Commission            approved

**Reports**

## 9. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Matthews

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Chrisien

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation &amp; Forestry Board Report - Ald. Wells

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. Chrisien

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

## 10. Plan Commission - Jennifer Andrews

## 11. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building &amp; Grounds Committee Report - Ald. E. Payne

C. Ordinance &amp; License Committee Report - Ald. P. Wuteska

- A. [ID#25-01808](#) Consider proposal to make City Attorney an appointed rather than elected position, make recommendation to Common Council.

**Attachments:**[Memo with Draft Ordinances](#)[Charter Ordinance-Appointed City Attorney](#)**Legislative History**

8/25/25

Ordinance & License  
Committee

approved

## D. Human Resources Committee Report - Ald. Wigderson

## 12. Board of Public Works Report - Alex Damien

- A. [ID#25-00799](#) Review and possible action on the consulting contract for the Saratoga Lake Study.

**Sponsors:** Public Works

**Attachments:** [BPW 25-00799-Cover Sheet-Saratoga Lake Dredging Study](#)  
[2018 Saratoga Mill Dam Inspection Report](#)  
[2019 Saratoga Survey and Sampling Report](#)  
[2025 Request for Proposal Saratoga Lake Dredging Study](#)

**Legislative History**

8/21/25

Board of Public Works

recommended for approval to the City  
Council

## 13. Director of Public Works Report

## 14. City Attorney's Report

## 15. City Administrator's Report

- A. [ID#25-02080](#) City Administrator's Report

**Attachments:** [Admin Report August 29 2025.pdf](#)

## 16. Mayor's Report &amp; Referrals

## 17. Referrals

## 18. Closed Session

*A motion will be made pursuant to Wisconsin Stats. §19.85(1)(e) to discuss the sale of city owned property at 223 S. West Ave.*

- A. [ID#25-02081](#) Discussion on proposals for the sale of city owned property at 223 S. West Ave.

## 19. Reconvene in Open Session

*Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85(2) for possible discussion and/or action on matters discussed in closed session.*

- A. [ID#25-02082](#) Consideration and possible action on proposals for the sale of city owned property at 223 S. West Ave.

20. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).