



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, November 5, 2020

5:30 PM

Virtual Meeting

Public can view the meeting live online:
<https://waukesha.legistar.com/Calendar.aspx> or
by calling 1-877-853-5247 and Using
Webinar ID: 927 6940 8414 PW: 684162

1. Call to Order

Present 5 - Kassens, O'Donnell, E. Payne, Pieper, and Michalowski

2. Approval of Minutes

- A. [ID#20-1345](#) Approve Minutes of October 22, 2020.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 10-22-20-Final](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Kim Michalowski, that the Minutes of October 22, 2020, be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

3. Approval of Payments

- A. [ID#20-1346](#) Approval of Payments

Sponsors: Public Works

Attachments: [BPW 11-05-2020 Payments](#)

A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

4. Bids Received:

- A. [ID#20-1348](#) Bids Received: Friday, October 30, 2020, at 11:00 a.m.
Sanitary Sewer Pump Station-Frame Park Restroom

Sponsors: Public Works

Attachments: [Bid Tab Sanitary Pump Station Frame Park Restroom](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, to approve rejecting the bids for the Sanitary Sewer Pump Station-Frame Park Restroom. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.** [ID#20-1349](#) Bids Received: Friday, October 30, 2020, at 11:00 a.m.
Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride Alternative

The Board of Public Works recommends that the low bid from Kemira Co. in the amount of \$1,667.00/dry ton for their ferric chloride product PIX-311 be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab Ferric and Polyaluminum](#)
[Memo - CWP Polymer and Phosphorus Removal Chemical 2021](#)

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the low bid from Kemira Co. for their product PIX-311 be recommended for approval. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- C.** [ID#20-1350](#) Bids Received: Friday, October 30, 2020, at 11:00 a.m.
Polymer

The Board of Public Works recommends that the low bid from SNF Polydyne for their product Clarifloc CE-1765 in the amount of \$1.70/lb delivered be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab Polymer](#)
[Memo - CWP Polymer and Phosphorus Removal Chemical 2021](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the low bid from SNF Polydyne for their product Clarifloc CE-1795 be recommended for approval. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

5. Discussion and Recommendation to Council Regarding:

- A.** [ID#20-1358](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Cooper Power Systems, LLC for property located at 2300 Badger Drive.

Attachments: [20-1358_BPW Agenda Cover-Eaton SW Agreement](#)
[230.00A City Maintenance Agreement - Wet Basin](#)

A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Cooper Power Systems, LLC for the property located at 2300 Badger Drive be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.** [ID#20-1359](#) Approve Distribution Easement Underground between Wisconsin Electric Power Company, a Wisconsin Corporation doing business as We Energies, and the City of Waukesha located along Executive Place and City-owned property at 700 Executive Place, Tax Key WAKC1382003001

Attachments: [20-1359 BPW Agenda Cover-Utility Easement Salt Shed](#)
[Distribution Easement Underground We Energies Lot1 of CSM 10640](#)
[Visio-EXHIBIT- executive](#)

A motion was made by Vice Chair Kim Michalowski, seconded by Member Steve Kassens, that the Distribution Easement Underground between Wisconsin Electric Power Company doing business as We Energies, and the City Waukesha located along Executive Place and City-owned property at 770 Executive Place be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

6. Discussion and Authorization re:

- A.** [ID#20-1355](#) Review and act on the request from Chris Dukatz for a one-time sewer credit for 1927 Coldwater Creek Drive.

Sponsors: Public Works

Attachments: [20-1355-1927 Coldwater Creek Dr-Chris Dukatz](#)
[Chris Dukatz Req Sewer Credit](#)

Alex Damien, City Engineer, presented this item.

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the one-time sewer credit for Chris Dukatz for 1927 Coldwater Creek Drive be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.** [ID#20-1356](#) Review and act on the request from Robert Halliburton for a one-time sewer credit for 2500 Marie Circle.

Sponsors: Public Works

Attachments: [20-1356-2500 Marie Circle-Bobby Halliburton](#)
[2500 Marie Cir-Bobby Halliburton Req](#)

Alex Damien, City Engineer, presented this item.

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the one-time sewer credit for Robert Halliburton for 2500 Marie Circle be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- C.** [ID#20-1357](#) Review and act on the request from Ryan J. Zielinski for a one-time sewer credit for 3634 Howell Oaks Drive.

Sponsors: Public Works

Attachments: [20-1357-3634 Howell Oaks Dr-Ryan Zielinski Zielinski-Credit to Water Bill 10-12-20](#)

Alex Damien, City Engineer, presented this item.

A motion was made by Vice Chair Kim Michalowski, seconded by Member Steve Kassens, that the one-time sewer credit for Ryan J. Zielinski for 3634 Howell Oaks Drive be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

7. Matter of Report

Dustin Nolan, Solid Waste and Recycling Manager, reported on the City-owned downtown area dumpster enclosures the businesses to use. There are 2 enclosures located on the Clinton Street parking lot and 1 located by Mia's on Wisconsin Avenue. Two years ago the City implemented an agreement with those businesses to maintain the area around the dumpsters and they signed an agreement that they would do that and also pay a user fee of \$10 a month that the City would use for future maintenance of the enclosures. This year, 2020, the City held off on asking for the fee because it would typically be paid in the spring and, of course, this spring businesses were shut down due to Covid so the fee was waived to date. Come this fall the Mayor and City Administrator believe it would be appropriate to waive the fee for the entire year. The City will send the businesses a simple letter to waive the fee. The City intends to reinstate the user fee next year in 2021.

Ald. Pieper asked what the revenue loss is. Dustin replied under \$1,000.00. It's not a lot. Dr. Abadi reminded them that there is not really a revenue loss because the funds are not used for anything else. Instead its a capital account for maintenance.

One more mention, our garbage company, Advance Disposal, was bought by Waste Management. Soon you will see Waste Management trucks throughout the City. One change for the dumpster accounts at City Hall, police station, the library is that Waste Management couldn't take all the accounts so the commercial division of Advance was divested into GFL Environmental.

8. Communications and Referrals:

9. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.