



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, August 20, 2024

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

- Present:** 12 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Frank McElderry, Rick R. Lemke and Cory C. Payne
- Absent:** 3 - Jack Wells, Alicia Halvensleben and Dean D. Lemke

#### 2. Pledge of Allegiance

#### 3. Public Comment

*John Thomas, 134 Douglass Ave, spoke on bike lanes.*

#### 4. Presentation to Council

- A. [ID#24-10542](#) Carroll University Alumni - Gallery Art Presentation

**Attachments:** [Carroll University Alumni- Gallery Art Presentation 8-20-24](#)

#### 5. Approval of Minutes

- A. [ID#24-10562](#) Minutes from August 6, 2024

**Attachments:** [ccmn240806 draft](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Rodriguez, to approve the Minutes from August 6, 2024. The motion carried by the following vote:**

- Aye:** 12 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Frank McElderry, Rick R. Lemke and Cory C. Payne

**Absent:** 3 - Jack Wells, Alicia Halvensleben and Dean D. Lemke

### Consent Agenda

*The Consent Agenda was passed by unanimous consent, with no items removed.*

#### 1. Other Boards and Commissions

- A. [ID#24-10566](#) Review and act on (recommendation to Common Council) proposed contract with BCI Entertainment, LLC, to provide Drone Light Shows at the

2024 Waukesha Oktoberfest and 2025 Winter JanBoree Community Events.

**Attachments:** [Common Council Cover Sheet - Oktoberfest & Janboree 2024-25 - BCI Entertainment LLC](#)  
[2024-25 Oktoberfest and JanBoree Agreement - BCI Entertainment LLC](#)

## **2. Plan Commission**

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

### **B. Building & Grounds Committee - Ald. E. Payne**

### **C. Ordinance & License Committee - Ald. P. Wuteska**

#### 1. Licenses

- A. [ID#24-10510](#) Invited Applications

**Attachments:** [Invited Other Applications 8.20.pdf](#)

- B. [ID#24-10514](#) Other Applications

**Attachments:** [Other Applications 8.20.pdf](#)

### **D. Human Resources - Ald. Rodriguez**

### **E. Board of Public Works - Alex Damien**

- A. [ID#24-10481](#) Review and act on contract for Drop-Off Center refuse services with GFL Environmental Services.

**Sponsors:** Public Works

**Attachments:** [BPW Agenda Cover Sheet - Drop-Off Center Refuse.pdf](#)  
[City of Waukesha Drop-Off Center Hauling Contract 2025-2028.pdf](#)  
[2024 Drop-Off Center Proposal Bids for BPW.pdf](#)

## **End of Consent Agenda**

#### 6. New Business

- A. [ID#24-10543](#) Settlement of Froedtert Property Assessment Litigations 2021-2024

**Attachments:** [Froedtert Assessment Litigations 2021-2024](#)

A motion was made by Ald. Moltzan, seconded by Ald. Wuteska, to approve the

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**Settlement of Froedtert Property Assessment Litigations 2021-2024. The motion carried by the following vote:**

**Aye:** 12 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Frank McElderry, Rick R. Lemke and Cory C. Payne

**Absent:** 3 - Jack Wells, Alicia Halvensleben and Dean D. Lemke

- B.** [ID#24-10548](#) Resolution authorizing operation of wireless 9-1-1 public safety answering point at City dispatch center, and authorizing installation of necessary equipment.

**Attachments:** [Cover Sheet - Public Safety Answering Point 2024](#)  
[Resolution - Public Safety Answering Point 2024](#)

**A motion was made by Ald. E. Payne, seconded by Ald. McElderry, to approve the Resolution authorizing operation of wireless 9-1-1 public safety answering point at City dispatch center, and authorizing installation of necessary equipment. The motion carried by the following vote:**

**Aye:** 12 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Frank McElderry, Rick R. Lemke and Cory C. Payne

**Absent:** 3 - Jack Wells, Alicia Halvensleben and Dean D. Lemke

- C.** [ID#24-10550](#) Resolution Amending the Number of Members of the Public Art Committee

**Attachments:** [Resolution- Public Art Committee 2024](#)

**A motion was made by Ald. Moltzan, seconded by Ald. C. Payne, to approve the Resolution Amending the Number of Members of the Public Art Committee. The motion carried by the following vote:**

**Aye:** 12 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Frank McElderry, Rick R. Lemke and Cory C. Payne

**Absent:** 3 - Jack Wells, Alicia Halvensleben and Dean D. Lemke

- D.** [ID#24-10549](#) Disallowance of claim for damage to automobile - Cynthia Horst

**Attachments:** [Claim - Horst](#)

**A motion was made by Ald. Wuteska, seconded by Ald. McElderry, to approve the Disallowance of claim for damage to automobile for Cynthia Horst. The motion carried by the following vote:**

**Aye:** 12 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Frank McElderry, Rick R. Lemke and Cory C. Payne

**Absent:** 3 - Jack Wells, Alicia Halvensleben and Dean D. Lemke

- E.** [ID#24-10572](#) Appointment by Mayor of Anthony Brown as the Interim Clerk

**A motion was made by Ald. Moltzan, seconded by Ald. Manion, to approve the appointment by the Mayor of Anthony Brown as the Interim Clerk. The motion carried by the following vote:**

**Aye:** 12 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Frank McElderry, Rick R. Lemke and Cory C. Payne

**Absent:** 3 - Jack Wells, Alicia Halvensleben and Dean D. Lemke

## **Reports**

### 7. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Ald. R. Lemke

A. [ID#24-10563](#) Review updated housing study

**Attachments:** [2024 Waukesha Housing Study](#)

F. Parks, Recreation & Forestry Board Report - Ald. Wells

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. C. Payne

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

8. Plan Commission - Jennifer Andrews

### 9. Standing Committees

A. Finance Committee Report - Ald. Pieper

A. [ID#24-10320](#) Matter of Report: City Financial Management Plan

**Attachments:** [Cover Sheet- City Financial Management Plan](#)  
[Waukesha Financial Management Plan- updated 7-26-24](#)

- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. P. Wuteska
- D. Human Resources Committee Report - Ald. Rodriguez

10. Board of Public Works Report - Alex Damien

- A. [ID#24-10285](#) Bids Received: Friday, July 12, 2024, at 11:00 a.m.  
Barstow Plaza Railing Replacement

The Board of Public Works recommends the low bid from Northway Fence Inc. in the amount of \$211,996.66 be awarded.

**Sponsors:** Public Works

**Attachments:** [Barstow Plaza Railing Replacement-BT.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Northway Fence Inc. in the amount of \$211,996.66 for Barstow Plaza Railing Replacement. The motion carried by the following vote:**

**Aye:** 11 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Frank McElderry and Rick R. Lemke

**Nay:** 1 - Cory C. Payne

**Absent:** 3 - Jack Wells, Alicia Halvensleben and Dean D. Lemke

- B. [ID#24-10330](#) Bids Received: Friday, August 2, 2024, at 11:00 a.m.  
Resilient Surface Installation at Waukesha Springs Park and Bethesda Park

The Board of Public Works recommends that the only bid from Bluemel's Maintenance Service Inc. in the amount of \$191,498.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Resilient Surface Installation at Waukesha Springs Park and Bethesda Park-BT.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the only bid from Bluemel's Maintenance Service Inc. in the amount of \$191,498.00 for Resilient Surface Installation at Waukesha Springs Park and Bethesda Park. The motion carried by the following vote:**

**Aye:** 12 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Frank McElderry, Rick R. Lemke and Cory C. Payne

**Absent:** 3 - Jack Wells, Alicia Halvensleben and Dean D. Lemke

- C. [ID#24-10331](#) Bids Received: Friday, August 2, 2024, at 11:00 a.m.  
Grede Park Gate and Column Improvements

The Board of Public works recommends that the only bid from Berglund Construction Company in the amount of \$49,500.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Grede Park Gate and Column Improvements-BT.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the only bid from Berglund Construction Company in the amount of \$49,500.00 for Grede Park Gate and Column Improvements. The motion carried by the following vote:**

**Aye:** 11 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Frank McElderry, Rick R. Lemke and Cory C. Payne

**Nay:** 1 - Peter Bartels

**Absent:** 3 - Jack Wells, Alicia Halvensleben and Dean D. Lemke

- 11. Director of Public Works Report
- 12. City Attorney’s Report
- 13. City Administrator’s Report

- A. [ID#24-10564](#) Report from the City Administrator

**Attachments:** [Admin Report August 15, 2024](#)

- 14. Mayor’s Report & Referrals
- 15. Referrals

*No referrals.*

- 17. Adjournment

*The meeting adjourned at 7:23 pm.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).