



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Transit Commission Meeting

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Thursday, October 20, 2022

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 3 - Steve Kassens, Joe Pieper, and Eric E. Payne

**Absent** 2 - Chad O'Donnell, and Kevin Reilly

#### 2. Pledge of Allegiance

#### 3. Public Comment

#### 4. Approval of Minutes

##### A [ID#22-4993](#) Approval of Minutes August 18, 2022

**Attachments:** [tc 22-08-18-draft](#)

**Pieper moved to approve, seconded by E. Payne; the motion carried by the following vote:**

**Aye:** 3 - Steve Kassens, Joe Pieper and Eric E. Payne

**Absent:** 2 - Chad O'Donnell and Kevin Reilly

#### 5. Discussion and Recommendation re:

##### A [ID#22-4994](#) Review and Act on Request to Purchase of Automatic Passenger Counters from GMV Syncromatics

**Attachments:** [Automatic Passenger Counters](#)

**E. Payne moved to approve, seconded by Pieper; motion carried the following vote:**

**Aye:** 3 - Steve Kassens, Joe Pieper and Eric E. Payne

**Absent:** 2 - Chad O'Donnell and Kevin Reilly

- B**     [ID#22-4995](#)     Review and Act on Approval of Waukesha County Transit Gold Line Contract for 2023

**Attachments:**   [2023 Gold Line Contract](#)  
                      [Contract-Transit-Gold Line Contract 2023](#)

**Pieper moved to approve, seconded by E. Payne; motion carried the following vote:**

**Aye:**   3 -   Steve Kassens, Joe Pieper and Eric E. Payne

**Absent:** 2 -   Chad O'Donnell and Kevin Reilly

- C**     [ID#22-4996](#)     Review and Act on Approval to Update the Public Transportation Agency Safety Plan and Supporting Resolution

**Attachments:**   [PTASP Updates](#)  
                      [Waukesha Metro PTASP 09-28-2022](#)

**Pieper moved to approve, seconded by E. Payne; motion carried the following vote:**

**Aye:**   3 -   Steve Kassens, Joe Pieper and Eric E. Payne

**Absent:** 2 -   Chad O'Donnell and Kevin Reilly

- D**     [ID#22-4997](#)     Review and act on Proposed Bus Stop Eliminations

**Attachments:**   [Elimination of Bus Stops](#)

**Pieper moved to approve, seconded by E. Payne; motion carried the following vote:**

**Aye:**   3 -   Steve Kassens, Joe Pieper and Eric E. Payne

**Absent:** 2 -   Chad O'Donnell and Kevin Reilly

## 6. Communications and Referrals

- A**     [ID#22-5001](#)     Update on Transit Development Plan

**Attachments:**   [Waukesha TDP Newsletter-final](#)

*SEWRPC will be conducting public outreach on the 2023-2027 Transit Development Plan recommendations. They are holding open house meetings as well as a virtual meeting next week and comments can also be mailed or e-mailed to them and the public can also take an online survey.*

**B**     [ID#22-5002](#)     3rd Quarter Ridership Update

**Attachments:**     [2022 Thru Q3 Ridership Summary](#)

*Fixed Route ridership has increased nearly 4% for the year and Metrolift has increased nearly 13%.*

7. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.