



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, May 23, 2024

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly, and Joe Pieper

**Absent** 1 - Eric E. Payne

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No public comments.*

#### 4. Approval of Minutes

##### A. [ID#24-9825](#) Approve Minutes of May 9, 2024.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 5-09-24-Final.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Minutes of May 9, 2024, be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Joe Pieper

**Absent:** 1 - Eric E. Payne

#### 5. Approval of Payments

##### A. [ID#24-9826](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [\\_Payments 5-23-24.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Joe Pieper

**Absent:** 1 - Eric E. Payne

#### 6. Bids Received:

- A. [ID#24-9723](#) Bids Received: Friday, May 3, 2024, at 11:00 a.m.  
Priedeman Park Ball Diamond & Roberta Park Fencing - Base Bid

The Board of Public Works recommends that the low bid from Century Fence Company, in the amount of \$52,245.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Priedeman Park Ball Diamond and Roberta Park Fencing-BT.pdf](#)

*Melissa Lipska, Parks & Forestry Operations Manager, explained that they are recommending approving the base bid only. She further explained that the alternate presented for the Roberta Park portion was not selected because Parks changed the programming for the ball diamond due to resident complaints, making the additional fence null. Also avoiding further maintenance of the additional fencing.*

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from Century Fence Company for the Priedeman Park Ball Diamond & Roberta Park Fencing project be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Joe Pieper

**Absent:** 1 - Eric E. Payne

- B. [ID#24-9827](#) Bids Received: Friday, May 17, 2024, at 11:00 a.m.  
2024 Sanitary Sewer Lining

The Board of Public Works recommends that the low bid from Visu-Sewer, LLC, in the amount of \$924,708.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [2024 Sanitary Sewer Lining-BT.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from Visu-Sewer, LLC, for the 2024 Sanitary Sewer Lining project be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Joe Pieper

**Absent:** 1 - Eric E. Payne

- C. [ID#24-9828](#) Bids Received: Friday, May 17, 2024, at 11:00 a.m.  
Cutler Park Pathway Improvements

The Board of Public Works recommends that the low bid from All-Ways Contractors, Inc., in the amount of \$184,861.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Cutler Park Pathway Improvements-BT.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that**

the low bid from All-Ways Contractors, Inc., for the Cutler Park Pathway Improvements project be recommended for approval. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Joe Pieper

**Absent:** 1 - Eric E. Payne

- D. [ID#24-9830](#) Bids Received: Friday, May 17, 2024, at 11:00 a.m.  
E. Broadway and N. Hartwell Avenue Traffic Signal Improvements

**Sponsors:** Public Works

**Attachments:** [Broadway and Hartwell-BT.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, to approve rejecting the bids for E. Broadway and N. Hartwell Ave. Traffic Signal Improvements. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Joe Pieper

**Absent:** 1 - Eric E. Payne

- E. [ID#24-9831](#) Bids Received: Friday, May 17, 2024, at 11:00 a.m.  
2024 Alley Reconstruction Program

The Board of Public Works recommends that the low bid from All-Ways Contractors, Inc., in the amount of \$557,651.70, be awarded.

**Sponsors:** Public Works

**Attachments:** [2024 Alley Reconstruction BT.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from All-Ways Contractors, Inc., for the 2024 Alley Reconstruction Program project be recommended for approval. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Joe Pieper

**Absent:** 1 - Eric E. Payne

## 7. Discussion and Authorization re:

- A. [ID#24-9832](#) Authorize the Department of Public Works to negotiate a contract with the No. 1 ranked (combination Qualification and Price) contractor for the Residential Refuse and Recycling contract. If unsuccessful, the Department is authorized to negotiate with the contractor ranked No. 2 and beyond.

**Sponsors:** Public Works

**Attachments:** [BPW RSW Proposal Summary.pdf](#)

*Director Damien stated the City received 6 proposals and is ready to move forward with*

*the final contract negotiations. John's Disposal ranked first, Waste Management second and the rest are on the handout.*

*Dustin Nolan, Solid Waste and Recycling Manager, stated the City last did this process 10 years ago. Currently addressing the contract and setting the plan for the next contract through the RFP process. The current Waste Management contract expires in March of 2025. The City did reach out to Waste Management early this year about an extension to the contract and determined that it would be more advantageous to go through the RFP process. In the RFP, the City asked for a 6 year contract with two one year extension options, effectively an 8 year contract. Went through a few scenarios for the contractor providing carts or the City providing carts; maintain separate fee per ton for the solid waste; proposal to include bulky item and appliance servicing; delivery location of the recycling and solid waste; required a bid bond; and proof of insurance. Six companies proposed on our bid. The evaluation committee was the City Administrator, Finance Director, Public Works Director, City Engineer and Solid Waste and Recycling Manager. After the review, John's Disposal ranked first, Waste Management second and Pellitteri third. John's serves a lot of homes in Waukesha County, City of New Berlin, Pewaukee, Delafield, Brookfield, Town of Mukwonago and City of Oconomowoc. In Waukesha County 3 haulers share the market: GFL, Waste Management, and John's. John's already serves 160,000 in total in southeastern Wisconsin, the City would be an additional 20,000 to their service. City is confident they can do the work. They did bid on services in 2014 and were second to Advance Disposal. Advance Disposal was then bought out by Waste Management. However, John's was interested in our work for a long time and are up for the task.*

*The service consideration as the City enters into this process. 1) Working through options on carts as the City does not own them. Waste Management might pick them up and maintain them. Contemplating what to do and could purchase the current carts from Waste Management - new carts would be \$2m – but new carts would have a longer shelf life and would be low maintenance - or if the City can't come to an agreement, we may be able to get new carts to purchase. Consider the option of maintenance or will it be the City becoming the maintenance system. All factors are being considered and will be refined in the coming days. We asked for proposals in both those (City and contractor supplied carts) scenarios and John's is advantageous in either scenario. 1) Carts are a top consideration; 2) Recycling delivery is a consideration and since we are under Waukesha County responsible unit. They're in the process of exploring their program and what to do about their recycling building in Milwaukee which burned down last May. We will be in compliance with the agreement with the County. 3) Bulky servicing; currently bulky items are included and there is an allowance of pickup at the home; 3 items per visit, 6 items per month and 12 individual items in a year that the City is constantly paying for. This is an expensive part of the contract. The City pays by the ton for disposal. The trend in industry is adjusting this model. Bulky pick-up becomes an on-demand service for households and non-subsidized and would require a resident to call in to the hauler and pay for this separately. The Mayor, City Administrator, Finance and Public Works are very much in support of going to this model. This would reduce the contract by a few million dollars plus of the contract. The City will evaluate this model and will figure out the best way to go. The rest are straight forward, i.e., keeping biweekly recycling, customer service and the ability to call somebody with complaint, familiarly with the City.*

*The City wants to move forward with negotiations with John's disposal. Member Kevin Reilly asked as far as the bulky items and billing, would it come through the City or John's. The answer from Mr. Nolan is John's. The City would need to make sure people are aware of that. The next Board meeting will have a review and recommendation for the*

*Council. Chairman Kassens asked how the proposal handle the bulky item. Mr. Nolan responded that the proposal left it open-ended for the hauler to give the City feedback. Ald. Pieper wants to see the prices from the proposals. Director Damien stated they will be at the next meeting.*

**A motion was made by Member Kevin Reilly, seconded by Vice Chair Chad O'Donnell, to approve the Department of Public Works to negotiate a contract with the No. 1 ranked contractor for the Residential Refuse and Recycling contract. If unsuccessful, the Department is approved to negotiate with the contractor ranked No. 2 and beyond. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Joe Pieper

**Absent:** 1 - Eric E. Payne

## 8. Matter of Report

## 9. Communications and Referrals:

- A. [ID#24-9833](#) Official Notice: Bids to Close on Friday, May 31, 2024 at 11:00 a.m.  
Rotary Building Door and Window Replacement

**Sponsors:** Public Works

**Attachments:** [3 Official Notice Rotary Building Door and Window Replacement add1.pdf](#)

## 10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).