



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Final Parks, Recreation and Forestry Board

Monday, December 15, 2014

6:00 PM Park Recreation and Forestry

Administration and
Service Center

Rescheduled from 12/1

1. Call to Order

Present 6 - Hunsanger, Vehlow, Pehringer, Merchle, Johnson, and C. Payne

Absent 1 - Hoppe

2. Public Comment

3. Approval of Minutes

A. [ID#14-1653](#) Approval of the minutes for July 7, 2014

A motion was made by Johnson, seconded by Vehlow, that the Minutes for July 7, 2014 be approved. The motion carried by the following vote:

Aye: 6 - Hunsanger, Vehlow, Pehringer, Merchle, Johnson and C. Payne

Absent: 1 - Hoppe

B. [ID#14-1654](#) Approval of the minutes for August 4, 2014

A motion was made by C. Payne, seconded by Pehringer, that the Minutes for August 4, 2014 be approved. The motion carried by the following vote:

Aye: 6 - Hunsanger, Vehlow, Pehringer, Merchle, Johnson and C. Payne

Absent: 1 - Hoppe

4. Discussion/Decision Items

A. [ID#14-1683](#) Proposed 2015 JanBoree Special Event Cooperative Agreement with Waukesha County Park System
Approved by Parks, Recreation & Forestry on December 15, 2014

Attachments: [2015 County JanBoree Agreement Final](#)

A motion was made by Johnson, seconded by Hunsanger, that the proposed JanBoree Special Event Cooperative Agreement be approved, subject to attorney's approval as proposed. The motion carried by the following vote:

Aye: 6 - Hunsanger, Vehlow, Pehringer, Merchle, Johnson and C. Payne

Absent: 1 - Hoppe

- B. [ID#14-1657](#) Proposed 2015 Fees & Charges Schedule & Related Policies and Procedures associated with Public Special Events

Attachments: [2015 Public Events Handbook-draft](#)

A motion was made by Johnson, seconded by Merchle, that proposed 2015 Fees and Charges Schedule & Related Policies and Procedures associated with Public Special Events be approved. The motion carried by the following vote:

Aye: 6 - Hunsanger, Vehlow, Pehringer, Merchle, Johnson and C. Payne

Absent: 1 - Hoppe

- C. [ID#14-1690](#) Proposed 2015 Fees & Charges Schedule & Related Policies and Procedures associated with Building Rentals

Attachments: [2015 Buildings Form-DRAFT](#)

A motion was made by Pehringer, seconded by Vehlow, that the proposed 2015 Fees & Charges Schedule & Related Policies and Procedures associated with Building Rentals be approved. The motion carried by the following vote:

Aye: 6 - Hunsanger, Vehlow, Pehringer, Merchle, Johnson and C. Payne

Absent: 1 - Hoppe

- D. [ID#14-1691](#) Proposed 2015 Fees & Charges Schedule & Related Policies and Procedures associated with Special Areas

Attachments: [2015 Special Areas Form-DRAFT](#)

A motion was made by C. Payne, seconded by Johnson, that the proposed 2015 Fees & Charges Schedule & Related Policies and Procedures Associated With Special Areas be approved. The motion carried by the following vote:

Aye: 6 - Hunsanger, Vehlow, Pehringer, Merchle, Johnson and C. Payne

Absent: 1 - Hoppe

- E. [ID#14-1692](#) Proposed 2015 Fees & Charges Schedule & Related Policies and Procedures associated with Park Shelters

Attachments: [2015 Park Form-DRAFT](#)

A motion was made by Hunsanger, seconded by Pehringer, that the proposed 2015 Fees & Charges Schedule & Related Policies and Procedures Associated With Park Shelters be approved. The motion carried by the following vote:

Aye: 6 - Hunsanger, Vehlow, Pehringer, Merchle, Johnson and C. Payne

Absent: 1 - Hoppe

- F. [ID#14-1693](#) Proposed 2015 Fees & Charges Schedule & Related Policies and Procedures associated with Athletic Events

Attachments: [Athletic Handbook 2015 -DRAFT](#)

A motion was made by Johnson, seconded by Pehringer, that the proposed 2015 Fees & Charges Schedule & Related Policies and Procedures Associated With Athletic Events be approved. The motion carried by the following vote:

Aye: 6 - Hunsanger, Vehlow, Pehringer, Merchle, Johnson and C. Payne

Absent: 1 - Hoppe

G. [ID#14-1684](#) Regarding Proposed 2015 Parks, Recreation & Forestry Board Regular Meeting Schedule

Attachments: [Meeting Schedule15](#)

A motion was made by C. Payne, seconded by Hunsanger, that the proposed 2015 Parks, Recreation & Forestry Board Regular Meeting Schedule be approved. The motion carried by the following vote:

Aye: 6 - Hunsanger, Vehlow, Pehringer, Merchle, Johnson and C. Payne

Absent: 1 - Hoppe

5. Board President Report

No Action Required.

6. Director and Staff Report

No Action Required.

7. Adjournment

A motion was made by Steve Johnson, seconded by Wayne Merchle, that this meeting be adjourned. The motion carried by the following vote:

Aye: 6 - Hunsanger, Vehlow, Pehringer, Merchle, Johnson and C. Payne

Absent: 1 - Hoppe