



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Plan Commission

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Wednesday, December 14, 2022

6:30 PM

Council Chambers, City Hall

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#### I. Call to Order

#### II. Pledge of Allegiance

#### III. Roll Call

**Present** 5 - R.G. Keller, Jack Wells, Daniel Manion, John Schmitz, and Shawn Reilly

**Absent** 2 - Corey Montiho, and Joan Francoeur

#### IV. Public Comment

#### V. Approval of Minutes

[ID#22-5327](#) Minutes of November 16, 2022

**A motion was made by Member Shawn Reilly, seconded by Member R.G. Keller, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - R.G. Keller, Jack Wells, Daniel Manion, John Schmitz and Shawn Reilly

**Absent:** 2 - Corey Montiho and Joan Francoeur

#### VI. Business Items

[PC22-0336](#) Final Site Plan & Architectural Review - 2323 Corporate Dr., Medico Mart - Proposed 7,200 sq. ft addition to the south side of the building to accommodate additional office space.

**A motion was made by Member Shawn Reilly, seconded by Member John Schmitz, that this item be approved with conditions. The motion carried by the following vote:**

**Aye:** 5 - R.G. Keller, Jack Wells, Daniel Manion, John Schmitz and Shawn Reilly

**Absent:** 2 - Corey Montiho and Joan Francoeur

[PC22-0337](#) Certified Survey Map - 2101 Meadow Lane, The Learning Experience (Avid Hotel) - Proposed two lot CSM to split off 0.0016 acres of land from the Avid Hotel site at 2101 Meadow Lane to for a new development.

**A motion was made by Member Reilly, seconded by Ald. Wells, that this Certified Survey Map be approved with conditions. The motion carried by the following vote:**

**Aye:** 5 - R.G. Keller, Jack Wells, Daniel Manion, John Schmitz and Shawn Reilly

**Absent:** 2 - Corey Montiho and Joan Francoeur

[PC22-0339](#) Final Site Plan & Architectural Review - 2101 Meadow Lane, The Learning Experience - Request to approve final plans for a new 10,080 sq. ft. childcare facility to be located on Meadow Lane between the Goodwill Store and the Avid Hotel.

*Additional landscape along the play area - tree and shrubs. Would also like to see better quality fence.*

**A motion was made by Member Shawn Reilly, seconded by Ald. Jack Wells, that this item be approved with conditions. The motion carried by the following vote:**

**Aye:** 5 - R.G. Keller, Jack Wells, Daniel Manion, John Schmitz and Shawn Reilly

**Absent:** 2 - Corey Montiho and Joan Francoeur

[PC22-0338](#) Final Plat - Phase 1 of Skyline Subdivision, Bielinski Homes, Inc. - a 49 lot phase with a total of 143 single family homesites. Zoned RS-3.

**A motion was made by Member Shawn Reilly, seconded by Ald. Jack Wells, that this item be approved with conditions. The motion carried by the following vote:**

**Aye:** 5 - R.G. Keller, Jack Wells, Daniel Manion, John Schmitz and Shawn Reilly

**Absent:** 2 - Corey Montiho and Joan Francoeur

[ID#22-5338](#) Sign Appeals & Variances, Skyline Subdivision - A request for a sign variance to allow a subdivision monument sign for the Skyline Subdivision to be located at 3798 Summit Avenue.

**A motion was made by Ald. Jack Wells, seconded by Ald. Daniel Manion, that this item be approved with conditions. The motion carried by the following vote:**

**Aye:** 4 - R.G. Keller, Jack Wells, John Schmitz and Shawn Reilly

**Absent:** 3 - Corey Montiho, Daniel Manion and Joan Francoeur

VII. Director of Community Development Report

VIII. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.