



**City of Waukesha**  
 201 Delafield St. Waukesha, WI 53188  
 Tel: 262.542.3700  
 waukesha-wi.gov

<b>Committee:</b> Plan Commission	<b>Date:</b> 11/15/2023
<b>Common Council Item Number:</b> 23-8131	<b>Date:</b> 12/19/2023
<b>Submitted By:</b> Doug Koehler, Principal Planner	<b>City Administrator Approval:</b> <a href="#">Click here to enter text.</a>
<b>Finance Department Review:</b> <a href="#">Click here to enter text.</a>	<b>City Attorney's Office Review:</b> <a href="#">Click here to enter text.</a>
<b>Subject:</b> Review, provide input and make a recommendation to the Common Council on the final draft of the Comprehensive Plan for the City of Waukesha	

**Details:** Since 2021 the City has been working with the Southeastern Wisconsin Regional Planning Commission on an update to the City's Comprehensive Plan. Last updated in 2009, the Comprehensive Plan is the long-term plan for the built environment of the city. Per Wisconsin State Statutes, the comprehensive plan must contain nine (9) elements; Issues and Opportunities, Land Use, Housing, Transportation, Utilities and Community Facilities, Agricultural, Natural, and cultural Resources, Economic Development, and Intergovernmental Cooperation and Implementation.

The State also requires a public participation resolution to ensure significant public input. The Council adopted a Public Participation Procedures resolution in June 2022. To date the City's public participation has included:

- National Community Survey – City wide survey of residents with several comprehensive plan related questions.
- Business survey – Survey of Waukesha businesses with a variety of questions pertaining to business needs.
- Five (5) public focus group meetings plus an online survey with similar questions for those who couldn't attend.
- Workshops and Goals and Objectives review meetings with the Plan Commission

Additionally, the City will schedule an online Zoom public input meeting and also take written comments on the Draft Comprehensive Plan prior to the Council action adopting the plan. A public hearing will be held in front of the Common Council, tentatively scheduled for December 19, 2023.

Staff and SEWRPC will present an overview of the Plan at the November 15, 2023 meeting, followed by a discussion with the Plan Commission. If the Commission is comfortable with the plan, it will be sent to the Common Council for a Public Hearing and Action in December.

**Options & Alternatives:** The Plan Commission can request modifications or changes to the Plan

**Financial Remarks:** None

**Staff Recommendation:**

That the Plan Commission recommends Common Council adoption of the 2023 Update to the Comprehensive Plan for the City of Waukesha.