



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Information Technology Board

Wednesday, November 4, 2015

6:30 PM

Council Chambers

1. Call to Order

Present 7 - Stedman, Manion, Bruders, Fabian, Jankowski, Sanchez, and Gulbransen

2. Approval of Minutes

The minutes for 8/6/14 and 8/27/14 will be added to the December 2, 2015 agenda with the roll call information added. All other minutes approved.

A motion was made by Chairperson Jankowski, seconded by Member Manion, that the minutes be approved with two exceptions as listed. The motion carried by the following vote:

Aye: 5 - Stedman, Manion, Bruders, Jankowski and Gulbransen

Abstain: 2 - Fabian and Sanchez

[ID#15-3676](#) Approval of Minutes for Information Technology Board

3. Discussion and Recommendation:

[ID#15-3679](#) Review and approve the IT Help Desk Outsourcing contract with Heartland Business Systems.

A motion was made by Chairperson Jankowski, seconded by Member Stedman, that the contract from Heartland Business Systems be approved for outsourcing the Help Desk. The motion carried by the following vote:

Aye: 5 - Stedman, Manion, Bruders, Jankowski and Gulbransen

Abstain: 2 - Fabian and Sanchez

[ID#15-3680](#) Review and recommend updates to ITB forms

Bob Stedman would like a copy of the excel doc that the CA used this year for CIP requests.

Ald. Manion stated the 'Areas of Interest' document is valuable for department director's when considering CIP projects.

Item on hold until December, 2015. Alderman Jankowski will meet with Bret Mantey and the City Administrator to review the current ITB documents.

4. Communications and Referrals

5. Adjournment

"A majority of the Council members may be in attendance"

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