



**City of Waukesha**  
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<b>Committee:</b> Board of Public Works	<b>Date:</b> 6/6/2024
<b>Common Council Item Number:</b> ID #24-9903	<b>Date:</b> 6/18/2024
<b>Submitted By:</b> Alex Damien, Director of Public Works	<b>City Administrator Approval:</b> Anthony W. Brown, City Administrator
<b>Finance Department Review:</b> Joseph P. Ciurro, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Installation of Concrete Sidewalk on Northview Road where it does not exist today, on both the north and south sides, from east of Pebble Creek to the existing sidewalk west of Pebble Valley Rd.	

**Details:**  
 On April 16, 2024, Ald. Lemke and Ald. Bartels made a referral to the Board of Public Works to install Concrete Sidewalk on Northview Road where it does not exist today, on both the north and south sides, from east of Pebble Creek to the existing sidewalk west of Pebble Valley Rd.

The properties along this stretch were originally within the Town of Pewaukee and fell within Special Designated Area III described in the *Cooperative Boundary Plan Between the City of Waukesha and the Town of Pewaukee Waukesha County, Wisconsin* dated December 22, 1997. Prior to the expiration of the Plan on December 31, 2022, the City could not require any property owners within the Designated Area to install, pay, be assessed for, or maintain sidewalk until after December 31, 2022.

The referral requests that the installation of sidewalks on Northview proceed now. The issue before the Board is either to direct the installation or not. Secondly, there are two methods by which the installation and assessment of the costs to abutting landowners can take place, and these should be discussed and a recommendation given, if there is one.

**Options & Alternatives:**  
 Option 1 – Direct the installation of sidewalks as proposed, and make recommendation as to assessment of the cost to landowners.  
 Option 2 – Recommend denial of the referral and direct that sidewalks not be installed.

**Financial Remarks:**  
 Option 1 – Initial financial impact of installation cost will be recovered by special assessment or special charge. If landowners elect to perform work, they will contract with contractor directly.  
 Option 2 – No financial impact to the City.

**Executive Recommendation:**

Recommend direction of installation of sidewalks along Northview Road as proposed, and either using special assessment procedure under Wis. Stat. §66.0703 or special charge procedure under Wis. Stat. §66.0907 to recover expense of installation.