



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Cemetery Commission

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Wednesday, December 13, 2023

5:30 PM

Training Room, City Hall

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#### 1. Call to Order

**Present** 6 - Pat Grulke, Ed Raether, Mike Chrisien, Cory C. Payne, Don Paul Browne, and Terry Timm

**Absent** 1 - Amanda Roddy

#### 2. Public Comment

Comments will be limited to 2 minutes and the Commission will take all comments under advisement at our next meeting.

#### 3. Approval of Minutes

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**Aye:** 6 - Pat Grulke, Ed Raether, Mike Chrisien, Cory C. Payne, Don Paul Browne and Terry Timm

**Absent:** 1 - Amanda Roddy

[ID#23-8481](#) Draft Cemetery Commission Minutes

**Attachments:** [Draft October 9, 2023 Cemetery Commission Meeting Minutes](#)

**Ald. Chrisien made a motion to approve the October Cemetery Commission Meeting Minutes with the correction to show that Ald. Cory Payne was present seconded by Don Paul Browne.**

#### 4. Discussion/Decision Items

[ID#23-8482](#) Review and act on 2024 proposed pricing changes

**Attachments:** [Cover Sheet- PHC price increases for 2024](#)

[2024 Proposed Price Increases](#)

**A motion was made by Member Chrisien, seconded by Member Raether, that this Business item be approved. The motion carried by the following vote:**

**Aye:** 6 - Pat Grulke, Ed Raether, Mike Chrisien, Cory C. Payne, Don Paul Browne and Terry Timm

**Absent:** 1 - Amanda Roddy

[ID#23-8483](#) Discussion and possible action regarding endowment programs

**Attachments:** [Cover Sheet- PHC Endowment Program](#)

A motion made by Pat Grulke seconded by Terry Timm to end current endowment programs, but continue to honor current endowment contracts in perpetuity and offer annual opportunities for silks and wreaths.

A motion made by Ald. Payne seconded by Don Browne to amend the motion to allow a grace period of a year before ending the endowment programs. Votes: Aye - Ald. Payne, Don Paul Browne, Ed Raether and Terry Timm. Nay - Pat Grulke and Ald. Chrisien

An amended motion was made by Pat Grulke and seconded by Terry Timm to discontinue current endowment program as of January 1, 2025 but continue annual program for wreaths and silk flowers and continue honoring current contracts in perpetuity.

**Aye:** 5 - Pat Grulke, Ed Raether, Cory C. Payne, Don Paul Browne and Terry Timm

**Nay:** 1 - Mike Chrisien

**Absent:** 1 - Amanda Roddy

5. Reports

a. Cemetery Director's Report

[ID#23-8484](#) Cemetery Director's Report

**Attachments:** [Services Report Jan-November 2023](#)  
[PL Statement Jan- Oct](#)

b. Friends of Prairie Home Cemetery President's Report

c. Cemetery Commission President's Report

d. Alderman's Report

6. Referrals

7. Set Next Meeting Date

8. Adjournment

Please Note: There may be a majority of Council Members attending this meeting.

Notice: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Prairie Home Cemetery, 48 hours prior to the meeting, at 262-524-3540 or TDD at (800) 947-3529 so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at

<https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).